

RESOLUTION NO. 14-\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AUTHORIZING RECORDS DESTRUCTION FOR THE RECORDS BUREAU OF THE POLICE DEPARTMENT OF THE CITY OF COSTA MESA PURSUANT TO ORDINANCE NO. 75-60.

THE CITY COUNCIL OF THE CITY OF COSTA MESA HEREBY RESOLVES AS FOLLOWS:

WHEREAS, the City Council adopted Ordinance No. 75-60 on the 15th day of January, 1975, which said ordinance requires the approval of the City Council by resolution for destruction of certain records; and

WHEREAS, the City Attorney's Office, pursuant to requirements of the Government Code, has examined said records to ascertain whether or not retention is legally necessary; and

WHEREAS, the City Attorney's Office has determined that destruction of said records will not adversely affect the functions of government nor impair the legal rights of the City;

NOW, THEREFORE, BE IT RESOLVED that the records listed in the attached request for records destruction for the Records Bureau of the Police Department, are hereby authorized to be destroyed in such a manner that will not allow them to be restored or reconstituted.

PASSED AND ADOPTED this 1<sup>st</sup> day of July, 2014.

\_\_\_\_\_  
James M. Righeimer, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brenda Green, City Clerk

\_\_\_\_\_  
Thomas Duarte, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE )        ss  
CITY OF COSTA MESA )

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 14-\_\_\_\_ and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 1<sup>st</sup> day of July, 2014, by the following roll call vote, to wit:

AYES:            COUNCIL MEMBERS:

NOES:           COUNCIL MEMBERS:

ABSENT:        COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 2<sup>nd</sup> day of July, 2014.

\_\_\_\_\_  
BRENDA GREEN, CITY CLERK

Request for City Attorney's approval for destruction of

COSTA MESA POLICE DEPARTMENT Records.

Date: 06/03/2014

Approval granted by City Attorney



RECORD NAME OR FORM NO.	CLASS	SPECIFIC DESCRIPTION OF RECORD	YES	NO	COMMENT
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1. Background Investigation Packages of applicants that were disqualified; not processed or withdrew from the process 01/2005 to 12/2008.

1. Paperwork is kept for 5 years.