

# BUDGET ADJUSTMENT AUTHORIZATION

<b>Unit</b> CITY	<b>Department</b> Police Department	<b>Division</b> Field Operations	<b>Serial Number</b> 15-002
<b>Type of Transaction</b> <input type="checkbox"/> Revenue Estimate <input type="checkbox"/> Estimate Increase <input type="checkbox"/> Estimate Decrease  <input checked="" type="checkbox"/> Source <input type="checkbox"/> From Existing Budget Appropriations <input type="checkbox"/> From Donations, Fees, or Grants <input checked="" type="checkbox"/> From Unappropriated Fund Balance		<input checked="" type="checkbox"/> Expenditure Appropriation <input type="checkbox"/> Intra-Departmental Transfer <input type="checkbox"/> Inter-Departmental Transfer <input type="checkbox"/> Project-To-Project Transfer <input checked="" type="checkbox"/> Appropriation Increase <input type="checkbox"/> Appropriation Decrease	<b>Reason for Request:</b>  <b>To appropriate Narcotics Asset Forfeiture funds from undesignated fund balance for the purchase of outdoor duty lockers, as approved by City Council at the July 15, 2014 meeting.</b>

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	340295	Undesignated Fund Balance	217	90000	50240	-	-	\$82,762
CITY	590800	Fixed Asset – Other Equipment	217	15400	10127	-	\$82,762	-
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<b>Department Authorization:</b>  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>Department Director</span> <span>Date</span> </div>	<b>Recommendation:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Disapproval Reasons For Disapproval:  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>Director of Finance</span> <span>Date</span> </div> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>City Manager Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input checked="" type="checkbox"/> Not Required  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>City Manager</span> <span>Date</span> </div> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <b>City Council Action:</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Not Required  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span></span> <span>Date</span> </div>
<b>Budget Verification:</b> The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>Budget and Research Officer</span> <span>Date</span> </div>	