ORDINANCE NO. 14-XX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, AMENDING TITLE 12 OF THE COSTA MESA MUNICIPAL CODE WITH THE ADDITION OF CHAPTER IV, ESTABLISING A SENIOR COMMISSION TO ADVISE THE CITY COUNCIL ON ISSUES AFFECTING THE SENIOR COMMUNITY.

WHEREAS, the City of Costa Mesa is committed to serve the needs of its senior population through the provision of programs and service at the Costa Mesa Senior Center; and

WHEREAS, the City Council of the City of Costa Mesa desires to establish a Commission to study and advise the City Council on matters affecting the senior community in the City of Costa Mesa.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Title 12 of the Costa Mesa Municipal code is hereby amended with the addition of Chapter IV (Senior Commission) as follows:

CHAPTER IV. SENIOR COMMISSION

Sec. 12-81. Commission established.

There is hereby established as a part of the government of the city, a senior commission, which shall

a) Consider matters regarding Senior issues referred to them by the City Council, Chief Executive Officer, Assistant Chief Executive Officer or Recreation Manager;
b) Hold public hearings, as it may deem necessary, to address projects and issues effecting the Senior population;
c) By its own motion, conduct studies, surveys, and evaluations to determine the efficiency and effectiveness of existing or proposed policies, plans and procedure dealing with Senior topics and report and recommend to the City Council, Chief Executive Officer, Assistant Chief Executive Officer or Recreation Manager;
d) Solicit partnerships with other senior organizations which share the common goal to serve Costa Mesa's senior population; and
e) Seek out and recommend to the City Council, Chief Executive Officer, Assistant Chief Executive Officer or Recreation Manager possible public and private funding opportunities available to implement new or enhance existing senior programs and services.

Sec. 12.82. Rules and regulations.

The commission shall operate under the following rules and regulations:

a) *Election of officers*: Election of officers shall take place at the first meeting in July of each year. The officers shall consist of a chairperson and vice-chairperson. In the event of a vacancy in either office, the Commission shall elect one of its members for the unexpired term.
b) *Meetings*: The commission shall meet on the 2nd Tuesday of every other month at the Costa Mesa Senior Center, 695 W 19th St. In the event the meeting day falls on a holiday, the meeting shall be held on the next business day.
c) *Quorum*: One more than half the Commission membership shall constitute a quorum.
d) *Commission Liaison*: The Senior Center Program Administrator will act as the City Liaison to the Commission.
e) *Secretary*: A secretary will be designed by the Recreation Manager to record minutes and maintain records.

Sec. 12.83. Procedure.

a) All meetings of the Commission shall be open to the public.
b) Matters brought before the Commission by the public and/or Recreation Manager shall be considered by the Commission and shall report findings and recommendation to the City Council, the Chief Executive Officer, the Assistant Chief Executive Officer, and Recreation Manager.
c) Special Meetings of the commission may be called at any time by the Chairperson, or Vice-Chairperson in the absence of the Chairperson, the Mayor, the Chief Executive Officer, the Assistant Chief Executive Officer, or by the majority of the members of the Commission, at least 24 hours prior to the meeting.

Sec. 12.84. Membership.

The senior commission shall consist of five (5) members appointed by a majority vote of the entire city council. The city council may, by majority vote, remove any member of the senior commission. Additional details for the appointment procedures and member qualifications, terms, and compensation may be set by city council policy.

Section 2. Any provision of the Costa Mesa Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to effect the provisions of this Ordinance.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Costa Mesa hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard and this Ordinance shall take effect 30 days after its final passage.

PASSED AND ADOPTED this _____ day of _____, 2014.

_____
James M. Righeimer, Mayor

APPROVED AS TO FORM:

_____
Thomas Duarte, City Attorney

ATTEST:

_____
Brenda Green, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, hereby certify that the above and foregoing Ordinance No. 14-___ was introduced and considered section by section at a regular meeting of said City Council held on the _____ day of _____, 2014, and thereafter passed and adopted as a whole at a regular meeting of said City Council held on the _____ day of _____, 2014, by the following roll call vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this ____ day of _____, 2014.

_____
City Clerk of the
City of Costa Mesa