



CITY COUNCIL AGENDA REPORT

MEETING DATE: NOVEMBER 18, 2014

ITEM NUMBER: CC-10

**SUBJECT: LANDSCAPE AND TURF MAINTENANCE CONTRACT – SPECTRUMCARE
LANDSCAPE**

DATE: NOVEMBER 7, 2014

FROM: PUBLIC SERVICES DEPARTMENT – MAINTENANCE SERVICES DIVISION

PRESENTATION BY: ERNESTO MUNOZ, PUBLIC SERVICES DIRECTOR

FOR FURTHER INFORMATION CONTACT: BRUCE HARTLEY (714) 754-5123

RECOMMENDATION

1. Approve an Amendment to the contract with SpectrumCare Landscape to extend the term from June 30, 2014 to February 28, 2015 for the landscape maintenance of parkways, medians, & fire stations in the amount of \$29,560.53 per month.
2. Authorize the Chief Executive Officer and the City Clerk to execute the Amendment to the Performance Services Agreement.

BACKGROUND

The City Council awarded a contract to SpectrumCare Landscape at the meeting of September 19, 2006, in an annual amount of \$213,192. The contract was for an initial term of five (5) years, with three optional one (1) year renewals ending in September 2011. The contract was amended on three previous occasions extending the term to June 30, 2014. The contractor is currently working on a month-to-month basis.

ANALYSIS

SpectrumCare Landscape has been performing satisfactorily for the duration of the contract. The previous amendments were entered into to allow time for the City to complete the Request for Proposal process during the outsourcing feasibility studies for all park and landscape maintenance services. It was anticipated that at such time as the outsourcing was implemented, the existing contract would have been terminated.

With the completion of the feasibility studies and the determination to continue with a hybrid of in-house and contract services, the intention was to re-advertise the work prior to the end of the amended term. The specifications were not completed prior to June 30, 2014. The contractor has continued to provide the service on a month-to-month basis. The preparation of the specifications is currently underway. The park and landscape maintenance contract is anticipated to be advertised in November 2014 and brought to City Council in February 2015 for award.

ALTERNATIVES CONSIDERED

The Council could extend the contract for a longer term, continuing service with the existing landscape contractor.

FISCAL REVIEW

The contract cost for landscape maintenance services is included in the Public Services Department FY 2014-15 Operating Budget.

LEGAL REVIEW

The City Attorney's office has reviewed and approved the attached Amendment to the Performance Services Agreement as to form.

CONCLUSION

The current contract with SpectrumCare Landscape has reached the maximum term allowed in the current agreement. An amendment to the contract will allow for the completion of the formal bid process to identify the lowest responsible bid and establish a new multi-year agreement. It is anticipated the bid process will be complete and a request to award a new contract will be brought to the City Council in February 2015.

STEVE DUNIVENT
Interim Finance Director

ERNESTO MUNOZ
Public Service Director

KIMBERLY WILSON
Purchasing Supervisor

BRUCE HARTLEY
Maintenance Services Manager

Attachments: 1. [Amendment to the Performance Services Agreement](#)

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