
**CITY OF COSTA MESA
INTEROFFICE MEMORANDUM**

TO: CLAIRE FLYNN

FROM: RANDY BUCK

SUBJECT: 657 W. 19TH ST.

DATE: 07-06-2015

1. The building improvements were observed and the building department informed the contractor permits were required.
2. The property owner obtained permits for the electrical and plumbing work being done.
3. The mechanical contractor obtained permits for the new HVAC work.
4. The architect submitted plans for the stairs (presently in plan check)
5. Several job site consultations and partial inspections were performed over a period of time for all permits and work being done.
6. The mechanical system had been completed and covered prior to inspections; the rough mechanical inspection was performed via "HERS" testing of the concealed ducts. The remainder of the inspections were performed and the mechanical permit was finalized on 06-17-2015
7. The electrical work was finalized on 06-19-2015 after several partial inspections and consultations.
8. The plumbing permit was inspected on 06-07-2015 and will have to be revised to reflect the new gas piping and required inspections.
9. The property owner has submitted an application to the fire department for a "knox Box" on the gate (allows the fire department access), but has not been approved as of this date.
10. No one has submitted plans for the approval of the gate itself.
11. The stairs are completed, but we are unable to inspect them without an approved set of plans
12. The original building was permitted as offices and a residence on the second floor; since the present tenant is not using the building differently than the original "Certification of Occupancy" they were not required to vacate the premises while making the present building modifications.
13. Although, there are plans in plan check and inspections yet to be performed, progress continues and lacking any evidence of a "life Safety" issue, the building department will continue to make inspections to facilitate the completion of all permits and this project.

Randy Buck, Chief of Inspections,

