



# *CITY COUNCIL AGENDA REPORT*

---

MEETING DATE: OCTOBER 20, 2015

ITEM NUMBER: **CC-6**

**SUBJECT: PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF THE HARBOR BOULEVARD IMPROVEMENTS**

**DATE: OCTOBER 8, 2015**

**FROM: PUBLIC SERVICES DEPARTMENT - TRANSPORTATION SERVICES DIVISION**

**PRESENTATION BY: ERNESTO MUNOZ, PUBLIC SERVICES DIRECTOR**

**FOR FURTHER INFORMATION CONTACT: RAJA SETHURAMAN, TRANSPORTATION SERVICES MANAGER, (714) 754-5343**

---

## **RECOMMENDATION:**

- 1) Award a Professional Services Agreement (Attachment 1) for the design of the Harbor Boulevard Improvements to CivilSource, Inc., 9930 Research Drive, Suite 200, Irvine, CA 92618, in the amount of \$139,850.
- 2) Authorize the Mayor and the City Clerk to execute the Professional Services Agreement.

## **BACKGROUND:**

Harbor Boulevard is a six-lane major arterial with commercial development on both sides of the street. Harbor Boulevard, within the project limits of Wilson Street and 19<sup>th</sup> Street, has a wide-painted median and provides access to major retail centers including several Auto Dealerships. The City believes that the installation of raised medians with landscaping will improve safety and enhance the overall image along the Boulevard.

In April 2012, the Public Services Department was successful in capturing a Highway Safety Improvement Program (HSIP) grant for the engineering design and construction of raised median and safety improvements along Harbor Boulevard between Wilson Street and 19<sup>th</sup> Street. The City Council approved funding for this project through the adoption of the 2014-2015 Capital Improvement Budget. This contract will evaluate vehicular traffic and pedestrian movements on Harbor Boulevard within the project limits to develop a median design plan that serves the need of the adjoining commercial establishments effectively.

## **ANALYSIS:**

On February 11, 2015, the City issued a Request for Proposals (RFP's) to several consulting firms for civil engineering design services. Eight (8) proposals were received to provide the intended engineering services. Proposals were reviewed for compliance with the City's RFP's, and consultants were evaluated based on project understanding, depth of experience, technical expertise, and associated factors. Based on the proposals, staff selected two (2) consultants for an oral interview. After careful review of the proposals and responses during the interview process, staff finds CivilSource, Inc. well qualified to perform the final engineering design services. The proposal submitted by CivilSource, Inc. and the responses during the interview process represent a thorough understanding of the project, complies with the project specifications, and documents technical ability and experience with similar projects.

In addition to preparation of the necessary studies, and assessing the needs for access to adjacent businesses along the project limits, staff proposes to conduct extensive outreach with the property owners and commercial establishments to ensure their feedback is taken in full consideration.

**ALTERNATIVES CONSIDERED:**

One alternative would be to perform the design work in-house. However, the scope of work and demands of the project exceed staff's resources and time.

A second alternative would be not to undertake this project. However, this will result in speeding and safety issues to remain along this stretch of Harbor Boulevard and will also result in relinquishing the HSIP Federal grant funds captured for this project.

**FISCAL REVIEW:**

The Public Services Department has secured HSIP federal grant funding in the amount of \$105,000 for the design phase and \$423,100 for the construction of raised medians and safety improvements along Harbor Boulevard between Wilson Street and 19<sup>th</sup> Street. The grant funds were recognized by City Council in the Fiscal Year 2014-15 Budget. Capital Improvement funds will be utilized for the balance of funds necessary for engineering design. Once the design documents and engineering estimates are completed, staff will request the balance of the construction phase funding through Fiscal Year 16-17 budget process.

**LEGAL REVIEW:**

The City Attorney's office has prepared the attached Professional Services Agreement and has approved the document relative to form.

**CONCLUSION:**

After careful review of eight (8) proposals submitted for civil engineering design for raised median improvements along Harbor Boulevard between Wilson Street and 19<sup>th</sup> Street and the subsequent interview process, it is recommended that the City Council award the Professional Services Agreement to CivilSource, Inc.; and authorize the Mayor and the City Clerk to execute the Professional Services Agreement.

---

**ERNESTO MUNOZ**  
Public Services Director

---

**RAJA SETHURAMAN**  
Transportation Services Manager

ATTACHMENT: 1 - [Professional Services Agreement](#)

DISTRIBUTION: Chief Executive Officer  
Assistant Chief Executive Officer  
City Attorney  
City Clerk  
Staff  
File