CITY OF COSTA MESA

CALIFORNIA 92628-1200 P.O. Box 1200

FROM THE OFFICE OF THE TRANSPORTATION SERVICES MANAGER

CITY COUNCIL GUIDELINES FOR CONSIDERATION OF INSTALLATION OR REMOVAL OF RESIDENT ONLY PERMIT PARKING

Resident only permit parking will be considered in residential areas to address high levels of vehicle parking in a residential area for the specific purpose of access to other residential, business or entertainment activities unrelated to the affected street or neighborhood. The use of resident only permit parking is appropriate in areas where other parking control measures have been considered and failed and a true need has been documented by Transportation Services staff. The use of resident only permit parking should be limited to this type of installation and not as a first level parking control measure.

1. Requests for installation or removal of resident only permit parking shall be considered on a street by street basis.

2. Streets or portions of streets to be considered must be contiguous block by block, and consistent with any adjacent parking prohibitions.

3. The creation of an isolated resident only permit parking "island" unrelated to surrounding land use or current parking conditions will not be allowed.

4. When considering requests to implement resident only permit parking, the City will conduct parking surveys to determine the utilization of on-street parking by vehicles unrelated to the neighborhood. Neighborhood parking intrusions will be considered "significant" if 50% or more of available parking is utilized by vehicles unrelated to the neighborhood at any time, and/or 40% or more is utilized for more than a 24 hour period.

5. A petition signed by a majority (51% or greater) of households along the affected subject street must be submitted to install or remove resident only permit parking prohibition.

6. Only one signature per household will be considered.

7. Upon receipt of a valid (majority) petition, the City will send notification of the resident only permit parking installation or removal request to all households on the affected subject street or street segment.

8. Notification will also be made to households on adjacent streets, which may be affected by the requested action. Notification will advise residents of the requested action and afford them the opportunity to voice their opinions to the Transportation Services Manager. Based on input received, the Transportation Services Manager may determine to conduct a neighborhood meeting on the request.

9. If the Transportation Services Manager approves the requested change in parking control, a recommendation will be forwarded to the City Council for final action. If the Transportation Services Manager disapproves of the request, an appeal may be made for City Council review by forwarding a letter of request, along with associated fees, to the City Clerk's Office. Once final action has been taken by the City Council, no further changes or requests for changes in resident only permit parking prohibitions for this street segment will be considered for a minimum period of one year.

City Council Approved November 17, 1997