



CITY COUNCIL AGENDA REPORT

MEETING DATE: FEBRUARY 2, 2016

ITEM NUMBER: **CC-5**

SUBJECT: POLICE DEPARTMENT UNIFORMS AND EQUIPMENT CONTRACT

DATE: JANUARY 20, 2016

FROM: POLICE DEPARTMENT – SUPPORT SERVICES DIVISION

PRESENTATION BY: BRYAN GLASS, CAPTAIN

FOR FURTHER INFORMATION CONTACT: CPT. BRYAN GLASS – 714.754.5603

RECOMMENDATION:

Approve and authorize the Chief Executive Officer to execute the service agreement and any renewal amendments for an annual contract for uniforms and equipment through the City of Los Angeles Cooperative Agreement, Contract ID No. 59547 and Contract ID No. 59463, with Galls, LLC, effective February 2, 2016 through February 1, 2017, in an amount not to exceed \$168,000 annually, with the option to renew for four additional one year terms, upon mutual agreement of both parties.

BACKGROUND:

Historically, the Police Department has partnered with various vendors to meet the department's uniform and equipment needs for all sworn and civilian staff within the organization. The partnerships have been based on the specific uniform and/or equipment requirement, competitive pricing, and accessibility. Currently, the department's uniform and equipment purchases are based on a verbal contract. Based upon the total annual expenditures made by the department, a formal contract or cooperative agreement is required by the Purchasing Policy.

ANALYSIS:

Galls is currently under contract with the City of Los Angeles for uniforms and equipment. The City of Los Angeles, Contract ID No. 59547 (uniforms), was awarded as a cooperative agreement with terms of December 1, 2012 to November, 30, 2015, with nine additional one year periods. Amendment No. 9 issued contract renewal option number three, in accordance with the contract terms until November 30, 2016.

The City of Los Angeles, Contract ID No. 59463 (equipment), was awarded as a cooperative agreement with terms of January 7, 2013 to January 31, 2014, with nine additional one year periods. Amendment No. 12 is in process for renewal number three, extending the contract terms until January 31, 2017.

Pricing was determined in accordance with the open market procurement process with RFQ Number EV3385. This cooperative agreement, is the most efficient and cost effective solution in the market for these specified commodities.

ALTERNATIVES CONSIDERED:

Alternative 1: There is an immediate need to implement an annual contract for Police Department uniforms and equipment. Galls produces quality products and services for surrounding cities and have continually improved their retail and online system allowing for consistency in product quality and order efficiency. Utilizing the current cooperative agreement through the City of Los Angeles addresses the immediate contract requirement, while upholding current Purchasing Policy; or

Alternative 2: The City Council may consider any other alternative not proposed by staff.

FISCAL REVIEW:

Funding for this agreement is included in the fiscal year 2015-16 adopted budget as follows:
510401-101 Uniform & Clothing = \$188,219.00.

LEGAL REVIEW:

City Attorney's Office will review any agreement to be entered into with Galls, LLC. Public Contract Code, Section 22175 et seq., does not apply to this agreement because the contract value is below the threshold set forth in Public Contract Code, Section 22178(a). Additionally, the agreement does not fall within the contract areas specified in Public Contract Code, Section 22178(a).

CONCLUSION:

It is recommended that the City Council authorize the Chief Executive Officer to execute the Manual Purchase Order to participate in Contract No. 59547, between the City of Costa Mesa and Galls, LLC, using the City of Los Angeles Cooperative Agreement, as a cost effective method of procuring uniforms and equipment from an established vendor that will secure the City's ability to purchase specified commodities while meeting all procurement provisions set forth by the State of California and the City of Costa Mesa Purchasing Policy. Using the existing cooperative agreement ensures all competitive bid and purchasing requirements have been met and that the vendor has already established proof on insurances and capabilities.

Staff recommends approving the Manual Purchase Order for a one year period, effective February 2, 2016 through February 1, 2017, and authorizes the Chief Executive Officer to renew for four additional one year terms, upon mutual agreement of both parties.

BRYAN GLASS
Captain

ROBERT N. SHARNACK
Chief of Police

STEPHEN DUNIVENT
Interim Finance Director

ATTACHMENTS:

1. [Manual Purchase Order](#)
2. [Galls, LLC Contract Proposal Approval](#)
3. [City of Los Angeles Cooperative Contract ID No. 59457](#)
4. [City of Los Angeles Cooperative Contract ID No. 59457 – Amendment No. 9](#)
5. [City of Los Angeles Cooperative Contract ID No. 59463](#)
6. [City of Los Angeles Cooperative Contract ID No. 59463 – Amendment No. 8](#)