



CITY COUNCIL AGENDA REPORT

MEETING DATE: JUNE 21, 2016

ITEM NUMBER: CC-4

SUBJECT: AGREEMENT EXTENSIONS FOR BUILDING SAFETY & FIRE PREVENTION PLAN REVIEW AND INSPECTION SERVICES

DATE: APRIL 18, 2016

FROM: ECONOMIC DEVELOPMENT & DEVELOPMENT SERVICES DEPARTMENT/
FIRE DEPARTMENT

PRESENTATION BY: KHANH NGUYEN, BUILDING OFFICIAL

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RECOMMENDATION

Authorize the Mayor to execute Amendment No. 4 to extend the final term of Professional Services Agreements (PSAs) approved in FY 2012-2013, for building safety and fire prevention plan reviews and inspection services, with the companies of Scott Fazekas & Associates Inc., Bureau Veritas, Melad & Associates, Interwest Group, and CSG Consultants Inc.

BACKGROUND

The Economic Development & Development Services Department and Fire Department require the continued use of contract plan check and inspection services in order to provide building safety services in a timely and efficient manner. The on-going major projects such as the 250-unit apartments at 580 Anton, the 240-unit apartments at 125 E. Baker, Ganahl Lumber, 30-40 Tenant Improvements at South Coast Plaza, along with several projects of highly complex structural design that are submitted annually, will continue the need for specialized services into the foreseeable future.

Copies of the PSAs with each of the above firms are attached. The PSAs were approved in June of 2012 for a one year term with the option to renew for up to four additional one-year periods, upon mutual agreement of the City and the consultants. Execution of the attached amendments will exercise the fourth and final extension of the PSAs. Some of the hourly fee rates have increased to reflect the new Affordable Care Act provisions. Sufficient funds are proposed in the Economic Development & Development Services Department and Fire Department Budget.

FISCAL REVIEW

The current Preliminary Budget for FY 16-17 includes \$150,000 in Fire Department – Fire Prevention Division, and \$351,900 in Economic Development & Development Services Department – Building Safety Division budgets. Should the Council adopt the FY 16-17 budget including these amounts totaling \$501,900, the appropriate amount will be budgeted to fulfill the above PSAs.

Consultant services for plan checking and inspections are utilized by the Economic & Development Services Department/Fire Department on an as needed basis. Most of the consultant’s fee is paid from fees collected by the City for either plan check or inspections. The consultant’s fee is a percentage of the fee collected by the City with the remaining portion of the fee used to cover administrative and overhead costs of the City. Therefore, most of the costs of consultant services are fully paid by the project applicant.

LEGAL AND RISK MANAGEMENT REVIEW

The attached amendments were reviewed by the City Attorney and are “approved as to form”. SB 331 does not apply to the amendments, as they do not fall within the parameters set forth in Public Contract Code section 22178(a). There are no contract negotiations involved, and the services either do not fall within the contract areas or are under the contract value set forth in Section 22178(a). Additionally, Risk Management has approved all insurance provisions for compliance with City requirements.

CONCLUSION

Use of contract plan check and staffing services continues to be a cost effective means of providing certain Building Safety services. The use of core City staff supplemented by contracts for certain Building Safety services is common practice for cities throughout the State.


KHANH NGUYEN, CBO
Building Official


GARY ARMSTRONG, AICP
Economic Development &
Development Service Director/
Deputy CEO


DANIEL A. STEFANO
Fire Chief


STEVE DUNIVENT
Interim Finance Director

Attachments:

- 1/ [Amendments #4 to Professional Services Agreements](#)
- 2/ [Amendments #3 to Professional Services Agreements](#)
- 3/ [Amendments #2 to Professional Services Agreements](#)
- 4/ [Amendments #1 to Professional Services Agreements](#)
- 5/ [Professional Services Agreement for Bureau Veritas](#)
- 6/ [Professional Services Agreement for CSG Consultants](#)
- 7/ [Professional Services Agreement for Interwest Group](#)
- 8/ [Professional Services Agreement for Melad & Associates](#)
- 9/ [Professional Services Agreement for Scott Fazekas & Associates](#)

File: Bldg Safety PSAs	Date: 4/16	
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