



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 21, 2016

ITEM NUMBER: NB-1

SUBJECT: APPOINTMENT TO SENIOR COMMISSION

DATE: June 13, 2016

FROM: CHIEF EXECUTIVE OFFICERS OFFICE

PRESENTATION BY: BRENDA GREEN, CITY CLERK

FOR FURTHER INFORMATION CONTACT: Brenda Green, City Clerk, (714) 754-5221

RECOMMENDATION:

Staff recommends that the City Council:

Make an appointment to fill one vacancy on the Senior Commission.

BACKGROUND:

The Senior Commission serves as an advisory body to the City Council in matters related to the operation of the Costa Mesa Senior Center. It consists of seven appointed positions which serve four for four-year terms (2015-2019), and three for two-year terms (2015-2017). One vacancy, with a term expiration of February 2019, exists due to the resignation of Commissioner Adkins. Staff received seven applications (attached) for the vacancy on the Senior Commission. The appointed commissioner must be a resident of Costa Mesa.

ANALYSIS:

A total of seven applicants have submitted applications for appointment to the Commission in response to the City's press releases that were sent on May 17, June 3, and June 8. The following lists the applicants for Senior Commission.

Senior Commission

1. Ron Amburgey
2. Patricia Faust
3. Darrell Neft
4. Gary Parkin
5. Lee Ramos
6. Gracie Ruano
7. Judy Takaya

APPOINTMENT PROCESS:

1. The City Clerk announces the time and place for appointment of a commissioner and reads the names of all applicants into the record.
2. The Mayor opens the floor for public comments.
3. Following public comments, members of the City Council may provide comments on applicants, qualifications and related matters.
4. Council members draw numbers to determine order of nominations.
5. The first Council member in order nominates his or her preferred applicant. The nomination must receive a second to be voted upon. Upon receiving a second to the nomination, the Mayor calls for the vote. In the event a nomination does not receive a second, the right to nominate moves to the next Council member in order of the draw.
6. The process of nominations and seconds continues until the vacancy is filled.

ALTERNATIVES CONSIDERED:

None.

FISCAL REVIEW:

Senior Commissioners receive \$100.00 per meeting.

LEGAL REVIEW:

No legal review is required for this item.

CONCLUSION:

Staff has provided this report identifying the applicants who wish to serve on the Senior Commission. At this time, City Council is requested to make an appointment to the City's Senior Commission.



BRENDA GREEN
City Clerk



RICK FRANCIS
Assistant Chief Executive Officer

ATTACHMENTS: [1. Applications for the Senior Commission](#)