



CITY COUNCIL AGENDA REPORT

MEETING DATE: AUGUST 2, 2016

ITEM NUMBER: **CC-11**

**SUBJECT: ORANGE COUNTY TRANSPORTATION AUTHORITY - SENIOR MOBILITY PROGRAM
AMENDMENT NO. 1 TO COOPERATIVE AGREEMENT NO. C-1-2471**

DATE: JULY 7, 2016

**FROM: JUSTIN MARTIN, RECREATION MANAGER
YVETTE E. AGUILAR, SENIOR CENTER PROGRAM ADMINISTRATOR**

PRESENTATION BY: JUSTIN MARTIN, RECREATION MANAGER

**FOR FURTHER INFORMATION CONTACT: YVETTE E. AGUILAR, SENIOR CENTER PROGRAM
ADMINISTRATOR (714) 327-7540**

RECOMMENDATION

Staff recommends that the City Council approve and adopt the OCTA Amendment No. 1 to Cooperative Agreement No. C-1-2471 between the Orange County Transportation Authority and the City of Costa Mesa for the Senior Mobility Program and authorize the Mayor, City Attorney, and Recreation Manager to sign the agreement on behalf of the City.

BACKGROUND

Measure M, Orange County's half-cent transportation sales tax, was first approved in 1990 for a twenty year period. After experiencing twenty years of success and progress, voters renewed the sales tax for another thirty years resulting in Measure M2. Measure M2 includes funding for three programs, one of which is known as Project U, the senior and disabled transportation fare stabilization program. As part of Project U, one percent of net revenues from this tax support local community transportation services through the Orange County Transportation Authority (OCTA) Senior Mobility Program (SMP).

In the City of Costa Mesa, SMP grant funding is currently allocated to provide contracted driver services for the senior para-transit program. This program allows for the transport of Costa Mesa seniors, age 60 and older, to and from the Costa Mesa Senior Center for various reasons free of charge. Transportation is also provided for participation in: recreational activities; a congregate meal program; personal shopping trips; and other routinely scheduled appointments. The program is housed at the Costa Mesa Senior Center and operates Monday through Friday from 8 a.m.-4 p.m. Seniors wishing to utilize the service do so by calling the program's telephone line to schedule pick-up and delivery to locations within the City. The current SMP Agreement with the OCTA expired on June 30, 2016, but does have an option for extension through June 30, 2021, which is outlined in the OCTA Amendment to the Cooperative Agreement.

The City currently contracts with Western Transit Systems to provide driver services for the Senior Mobility Program. The driver is an employee of Western Transit Systems, which has been providing driver services to the City for the program since 2011.

The OCTA SMP grant funding allocation requires a 20% match from the City, either by direct financial support or through indirect cost. The City's funding match for this grant is allocated to fuel and maintenance expenses associated with the para-transit vehicle and back-up vehicle, as well as the staff labor to perform the maintenance of the vehicles, and staff time dedicated to

the direct supervision of the program. The City currently utilizes two (2) donated para-transit vehicles to operate their program. One vehicle is used as the primary vehicle (donated by the OCTA in 2015) and the other is used as a reserve vehicle (older donated bus retained by the City). The Agreement provides for the OCTA to donate one used, para-transit vehicle to the City for its use.

ANALYSIS

In order to ensure continuity of the transportation services offered to the senior community of Costa Mesa, the OCTA Amendment No. 1 to Cooperative Agreement No. C-1-2471 between Orange County Transportation Authority and City of Costa Mesa for the Senior Mobility Program must first be approved, and the Mayor, City Attorney, and Recreation Manager should be authorized to sign and execute the agreement on behalf of the City.

Amendments to the cooperative agreement include:

- Senior Mobility Program active date effective July 1, 2016
- Extension of Senior Mobility Program through June 30, 2021
- Replacement of Scope of Work with Service Agency Plan
- Extension of the period for audit and inspection record from four (4) years to five (5) years
- Change “Drug Free Workplace Act of 1988 from “Exhibit C” to “Exhibit D”

FISCAL REVIEW

Under the current agreement, OCTA grant funding has totaled more than \$370,000 for the Senior Mobility Program since 2012.

Year	OCTA Grant Amount
2012	\$72,789
2013	\$75,175
2014	\$77,035
2015	\$81,199
2016 (January-May)	\$68,284
Grand Total Between 2012-2015	\$374,482

LEGAL REVIEW

The City Attorney has reviewed and approved the agreement.

ALTERNATIVES CONSIDERED

1. City Council could choose to not approve Amendment No. 1 to Cooperative Agreement No. C-1-2471 between the Orange County Transportation Authority and the City of Costa Mesa for the Senior Mobility Program, thus discontinuing the transportation program through the OCTA.
2. City Council could choose to operate the transportation program with the use of City funds.
3. City Council could choose to not provide a senior transportation program to the senior population of Costa Mesa.

CONCLUSION

Staff recommends that the City Council approve and adopt Amendment No. 1 to Cooperative Agreement No. C-1-2471 between the Orange County Transportation Authority and the City of

Costa Mesa for the Senior Mobility Program and authorize the Mayor, City Attorney, and Recreation Manager to sign the agreement on behalf of the City to ensure that current services continue to be provided without a lapse in service.

Yvette E. Aguilar
Senior Center Program Administrator

Justin Martin
Recreation Manager

Tamara S. Letourneau
Assistant Chief Executive Officer

Thomas P. Duarte
City Attorney

Attachments:

1. [Letter from the OCTA Section Manager, Maintenance Procurement, Kristen Mason](#)
2. [Amendment No. 1 to Cooperative Agreement No. C-1-2471 between Orange County Transportation Authority and City of Costa Mesa for Senior Mobility Program](#)
3. [Attachment 1 to Amendment No. 1 to Cooperative Agreement No. C-1-2471](#)
4. [Exhibit A: Senior Mobility Program Agency Service Plan](#)
5. [Exhibit B: Senior Mobility Program Project U Funding and Policy Guidelines](#)
6. [Exhibit C: Senior Mobility Program – Monthly Reporting Form](#)