



CITY COUNCIL AGENDA REPORT

MEETING DATE: OCTOBER 4, 2016

ITEM NUMBER: **CC-4**

SUBJECT: CONTRACT AMENDMENT – COMPLETE LANDSCAPE CARE, INC.

DATE: SEPTEMBER 22, 2016

FROM: PUBLIC SERVICES DEPARTMENT – MAINTENANCE SERVICES DIVISION

PRESENTATION BY: JAMES G. ROSS, INTERIM PUBLIC SERVICES DIRECTOR

**FOR FURTHER INFORMATION CONTACT: JIM ORTIZ, MAINTENANCE SUPERINTENDENT
(714) 327-7490**

RECOMMENDATION

Approve and authorize the Chief Executive Officer and the City Clerk to execute Amendment #1 (Attachment 1) to the Professional Services Agreement with Complete Landscape Care, Inc. to increase the annual amount of the contract by \$10,600 and the unit pricing schedule for landscape maintenance tasks by 1.5%, based on the Consumer Price Index.

BACKGROUND

On March 1, 2015, the City Council awarded a five-year contract, with three optional 1-year term extensions, in the amount of \$706,692 to Complete Landscape Care, Inc. for park and landscape maintenance services. Per the terms of the contract, Complete Landscape Care, Inc. is eligible for and has requested a 1.5% increase in the annual contract price based on the rise in the annual Consumer Price Index for Orange County.

ANALYSIS

The existing Professional Services Agreement allows for the contractor to request annually an increase in the contract price to adjust for changes in the Consumer Price Index (CPI). The annual CPI for Orange County for May 2016 is 1.5% (Attachment 2). Complete Landscape Care has requested the total price of the contract be increased by 1.5% to reflect this CPI increase (Attachment 3).

FISCAL REVIEW

If approved, the CPI increase of 1.5% will result in an annual increase in the cost of the Landscape Maintenance contract in the amount of \$10,600. This additional funding is included in the FY 16-17 Public Services operating budget.

ALTERNATIVES CONSIDERED

The CPI price increase is included in the terms and conditions of the existing contract. No alternatives were considered.

LEGAL REVIEW

The City Attorney prepared the Agreement and has approved it as to form.

CONCLUSION

Complete Landscape Care, Inc. is currently the City's provider for parks and landscape maintenance services. Per the terms of the agreement, an increase in the annual contract based on the Consumer Price Index is allowed. The requested 1.5% increase in the contract is consistent with the published CPI for Orange County and is recommended to be approved. Staff is requesting that the Council authorize the CEO to approve the 1.5% CPI increase.

JAMES G. ROSS
Interim Public Services Director

Attachments: [1. Amendment #1](#)
[2. Annual CPI for Orange County for May 2016](#)
[3. Complete Landscape Care, Inc. Request for CPI Price Adjustment](#)

Distribution: Chief Executive Officer
Assistant Chief Executive Officer
City Attorney
Interim Finance Director
City Clerk
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File