



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: JANUARY 28, 2004

ITEM NUMBER: 9a

SUBJECT: CIRCLE OF SERVICE NOMINATION FOR TOM THOMPSON

DATE: DECEMBER 15, 2003

FROM: ADMINISTRATIVE SERVICES DEPARTMENT, RECREATION DIVISION

PRESENTATION BY: JANA M. RANSOM, RECREATION MANAGER

**FOR FURTHER INFORMATION CONTACT: RUTH A. RAHEB, RECREATION SUPERVISOR
(714) 754-5653**

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission review the application for induction into the Circle of Service for nominee Tom Thompson and recommend to City Council to approve or deny the request.

BACKGROUND

At the July 15, 1996 meeting, City Council adopted an amendment to Council Policy Number 800-4 (Attachment 1) that established the Circle of Service in Lions Park to honor those citizens who have provided significant service to the City of Costa Mesa, made an extraordinary contribution to the City, or contributed to the history of Costa Mesa.

The nominated individual must have been deceased a minimum of six (6) months prior to the nomination, must have been a resident of Costa Mesa for a minimum of eight (8) years, must have been involved in community service for a minimum of five (5) consecutive years or have given their life in the service of the nation or community.

The application must be completed by a family member or member of the community, a member of a non-profit organization or someone from the business community. If service to an organization is identified, corresponding written support from the organization is required. The nomination must include the honoree's name, time of death, nearest family member or friend as our contact, a brief description of their contribution to the community, the name of the person submitting the nomination, phone number and the date submitted.

The following nomination is submitted to the Parks and Recreation Commission for consideration and a recommendation to City Council to approve or deny. Kris Hagen has requested that the Parks and Recreation Commission consider approving Tom Thompson for induction into the Circle of Service (Attachment 2).

If approved, a Circle of Service dedication ceremony will take place Friday, February 20, 2004 at 11:30 a.m. in Lions Park at the Mother and Child Fountain on the patio adjacent to the Neighborhood Community Center.

ANALYSIS

Tom Thompson passed away in April of 2002. He had lived in Costa Mesa more than eight years and had been a Board Member of RE-LEAF COSTA MESA for over seven years.

ALTERNATIVES CONSIDERED

1. Do not approve nominee as proposed.

FISCAL REVIEW

The estimated cost for purchase and installation of each plaque is \$220 and has been budgeted in the current Recreation Division budget.

LEGAL REVIEW

The City Council approved the establishment of the Circle of Service as part of Council Policy 800-4. All requests for induction into the Circle of Service are submitted to the Parks and Recreation Commission. The Commission shall make a recommendation to City Council to approve or deny the application.

CONCLUSION

Staff recommends that the Parks and Recreation Commission review the application for induction into the Circle of Service for nominee Tom Thompson and recommend to City Council to approve or deny the request.

JANA M. RANSOM
Recreation Manager

STEVEN E. HAYMAN
Administrative Services Director

RUTH A. RAHEB
Recreation Supervisor

WILLIAM J. MORRIS
Public Services Director

Attachments: 1 [Council Policy 800-4](#)
2 [Letter from Kris Hagen dated October 13, 2003](#)