



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: APRIL 28, 2004

ITEM NUMBER:

SUBJECT: DONATION OF TWO PARK BENCHES AND MEMORIAL PLAQUE IN FAIRVIEW PARK

DATE: APRIL 21, 2004

FROM: PUBLIC SERVICES DEPARTMENT

PRESENTATION BY: BRUCE A. HARTLEY, MAINTENANCE SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: BRUCE A. HARTLEY, (714) 754-5123

RECOMMENDATION

It is recommended that the Parks and Recreation Commission accept the donation of two park benches and a memorial plaque in memory of Robert (Bob) Donnelly to be placed in Fairview Park within the Model Engineer's train area.

BACKGROUND

A letter was received from Lori Tolan, on behalf of Orange County Model Engineers, Inc., (see Attachment 1) requesting approval to donate two park benches and a memorial plaque to be installed in Fairview Park in the memory of Robert (Bob) Donnelly, who was a long-time resident of Costa Mesa and served for over 13 years as the chief public spokesperson and liaison to the surrounding community for the Orange County Model Engineers. The benches would be installed near a grove of trees next to the train trestle on the east side of the park, within the model train area. A plaque meeting City Council guidelines would be installed in the ground near the trees to memorialize Mr. Donnelly

ANALYSIS

The requested donation meets the requirements as set forth in City Council Policy 800-4 (see Attachment 2). The location of the benches would be as shown on the attached map (Attachment 3).

ALTERNATIVES CONSIDERED

1. The Commission could approve the request to accept the donation of two park benches and a memorial plaque to be installed in Fairview Park near the grove of trees just before the train trestle bridge in memory of Robert (Bob) Donnelly.
2. The Commission could deny the request.

FISCAL REVIEW

The donation of two park benches and memorial plaque would have no fiscal impact on the City. The requesting party would pay for costs associated with the donation.

LEGAL REVIEW

No legal review is required for this item.

CONCLUSION

It is recommended that the Commission accept the donation of two park benches and memorial plaque to be installed at Fairview Park near the grove of trees just before the train trestle bridge in memory of Robert (Bob) Donnelly.

BRUCE A. HARTLEY
Maintenance Services Manager

WILLIAM J. MORRIS
Public Services Director

ATTACHMENTS: 1 [Letter dated March, 2004 from Lori Tolan](#)
 2 [City Council Policy 800-4](#)
 3 [Location Map](#)

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William J. Morris, Public Services Director
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