



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: APRIL 28, 2004

ITEM NUMBER:

SUBJECT: DONATION OF A TREE AND MEMORIAL PLAQUE IN PAULARINO PARK

DATE: APRIL 21, 2004

FROM: PUBLIC SERVICES DEPARTMENT

PRESENTATION BY: BRUCE A. HARTLEY, MAINTENANCE SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: BRUCE A. HARTLEY, (714) 754-5123

RECOMMENDATION

It is recommended that the Parks and Recreation Commission accept the donation of a tree and memorial plaque to be placed in Paularino Park in memory of Beryl "Peggy" Waggoner.

BACKGROUND

A letter was received from Donna Waggoner requesting permission to plant a Canary Island Pine with a memorial plaque in Paularino Park or Fairview Park in honor of Beryl "Penny" Waggoner, a long-time resident of Costa Mesa (see Attachment 1).

Staff contacted Mrs. Waggoner to discuss the procedures and guidelines for tree donations and the placement of memorial plaques. At the time, Mrs. Waggoner indicated she preferred the tree be planted and the plaque installed in Paularino Park.

ANALYSIS

The requested donation meets the requirements as set forth in City Council Policy 800-4 (see Attachment 2). The Maintenance Services Division has determined a Canary Island Pine tree would be an appropriate tree species to plant in Paularino Park. Mrs. Waggoner is agreeable with the selection.

ALTERNATIVES CONSIDERED

1. The Commission could approve the request to accept a tree to be planted and plaque to be installed in Paularino Park in memory of Beryl "Penny" Waggoner.
2. The Commission could deny the request.

FISCAL REVIEW

The donation of a memorial tree and plaque would have no fiscal impact on the City. The requesting party would pay for costs associated with the donation.

LEGAL REVIEW

No legal review is required for this item.

CONCLUSION

It is recommended the Commission accept the donation of a Canary Island Pine tree to be planted and a memorial plaque to be installed at Paularino Park in memory of Beryl "Penny" Waggoner.

BRUCE A. HARTLEY
Maintenance Services Manager

WILLIAM J. MORRIS
Public Services Director

ATTACHMENTS: 1 [Letter dated March 11, 2004 from Donna Waggoner](#)
 2 [City Council Policy 800-4](#)

C: Donna Waggoner
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William J. Morris, Public Services Director