



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: SEPTEMBER 28, 2011

ITEM NUMBER: 9b

SUBJECT: ESTABLISH A TASK FORCE TO CONSIDER A PUBLIC-PRIVATE PARTNERSHIP TO UPGRADE, OPERATE AND MAINTAIN THE TEWINKLE PARK ATHLETIC COMPLEX

DATE: SEPTEMBER 16, 2011

FROM: PUBLIC SERVICES DEPARTMENT

PRESENTATION BY: BART MEJIA, PARKS PROJECT MANAGER

**FOR FURTHER INFORMATION CONTACT: ERNESTO MUNOZ, INTERIM DIRECTOR,
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RECOMMENDATION

Recommend to the City Council the structure and procedures for the formation of a task force for the TeWinkle Park Athletic Complex.

BACKGROUND

At the August 10, 2011 Parks and Recreation Commission Special Meeting, the Commission was presented with a report describing the results of the Request for Statements of Qualifications (SOQ) for the upgrade, operation and maintenance of the TeWinkle Park Athletic Complex. At the meeting, the Commission received public comments and each of the firms that submitted SOQ's made presentations that outlined the nature of their services and shared ideas for this facility. The Commission directed staff to bring back a report outlining the procedure for the formation of a committee or task force to look into this concept in more detail, receive public input and provide recommendations.

ANALYSIS

The task force will evaluate a public-private venture, review the opportunities and constraints, and will prepare a scope of work to be considered by the City Council. The new task force members should include representatives from user groups, local residents and/or homeowner association board members, elected and appointed officials, and Newport-Mesa Unified School District staff. It is recommended that the number of representatives from each one of the groups listed above be limited to a maximum of two (one appointed and one alternate). Appropriate City staff will be assigned to coordinate the meetings and to provide technical and clerical support.

The Commission may also include in its recommendation a projected timeline and minimum number of meetings to manage the progress of the work in an effective manner. Further meetings will review and evaluate a preliminary scope of services developed by staff based on the input received at the first meeting. The results of these meetings will be summarized in a staff report to the Commission and/or the City Council.

ALTERNATIVES CONSIDERED

The Commissions may recommend to not form a task force and direct staff to gather all necessary information regarding this subject.

FISCAL REVIEW

There is no anticipated fiscal impact for the recommended action.

LEGAL REVIEW

A legal review is not required for the recommended action.

CONCLUSION

Based on the Commission directive, staff is presenting a format and structure for the formation of a task force. This task force will evaluate options, receive public input, and formulate scope of services for a potential joint venture at TeWinkle Park Athletic Complex.

Bart Mejia
Parks Project Manager

Ernesto Munoz
Interim Director, Public Services Department

Attachment: 1. [Excerpt from Action Agenda for the meeting of August 10, 2011](#)