



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: MARCH 28, 2012

ITEM NUMBER: 7a

SUBJECT: DONATION OF TREE FOR PLACEMENT IN FAIRVIEW PARK

DATE: MARCH 12, 2012

FROM: PUBLIC SERVICES DEPARTMENT

PRESENTATION BY: BRUCE A. HARTLEY, MAINTENANCE SERVICES MANAGER

**FOR FURTHER INFORMATION CONTACT: ALMA REYES, MANAGEMENT ANALYST,
AT (714) 754-5024**

RECOMMENDATION

Accept the donation of a tree for placement in Fairview Park.

BACKGROUND

The City is in receipt of a request from Nancy Kapko, a Costa Mesa resident, for donation of a tree to be planted at Fairview Park, near the Jim Scott Stadium (Attachment 1). This donation is being made in honor of Hillary Larsen, who passed away on November 24, 2011. Mrs. Larsen was a strong supporter of youth athletics, education, and community. She positively touched the lives of many, while growing up and raising her family in the Newport Mesa area. One of her favorite walking trails was Fairview Park. She was also an avid fan and supporter of Estancia High School football. Therefore, Ms. Kapko requested that the tree be planted near Jim Scott Stadium at Estancia High School.

ANALYSIS & DISCUSSION

The submitted request meets the requirements as set forth by City Council Policy 800-4 (Attachment 2). Staff has reviewed the suggested location at Fairview Park (near Jim Scott Stadium) and has determined that this location is suitable for the donated tree. The donated tree will be a 15-gallon size California Pepper tree, which is an approved species for Fairview Park.

ALTERNATIVES

The Commission can deny the request for the donation of a tree at Fairview Park or can suggest an alternate location.

FISCAL REVIEW

Upon approval by the Commission, the planting of the tree will have minimal fiscal impact on the City. The donor will incur the cost of the tree. Planting of the tree will be conducted by City staff at an approximate cost of \$200, including materials and labor.

LEGAL REVIEW

There is no legal review required with this item.

CONCLUSION

Staff recommends that the Parks and Recreation Commission approve the request for the donation of a tree to be planted at Fairview Park in memory of Hillary Larsen.

BRUCE A. HARTLEY
Maintenance Services Manager

RAJA SETHURAMAN
Acting Director, Public Services Department

Attachments: [1. Tree and Memorial Plaque Donation Request \(Dated January 21, 2012\)](#)
[2. City Council Policy 800-4](#)

Distribution: Alma Reyes, Management Analyst