PLANNING COMMISSION AGENDA REPORT

MEETING DATE: JULY 9, 2012 ITEM NUMBER: VII. 1

SUBJECT: APPLICATIONS FOR THE PLANNING COMMISSION VACANCY

DATE: JULY 5, 2012

FOR FURTHER INFORMATION CONTACT: CLAIRE FLYNN, AICP, ASST. DEV. SVCS. DIRECTOR
(714) 754-5278 (CLAIRE.FLYNN@COSTAMESACA.GOV)

DESCRIPTION

Seven applications have been received for the Planning Commission vacancy.

RECOMMENDATION

Make recommendation to City Council regarding the vacancy on the Planning Commission.

ANALYSIS

The resignation of Planning Commissioner Jim Fitzpatrick has left a vacancy on the Planning Commission. His term expires February 2015.

A call for applications was issued, and the deadline to receive applications for the Planning Commission vacancy was by 5PM on Friday, June 29, 2012. Per Council Policy 000-2.5, the City Clerk verified that the following seven applicants are qualified residents and electors of the City.

- Byron de Arakal
- James Kane
- Marshall Krupp
- Paul Loubet
- Jeff Mathews
- Andrew Pham
- Jonathan Zich

Attachment 1 contains the applications with personal information redacted.
Attachment 2 includes the current roster and terms of the Planning Commissioners.
Attachment 3 is Council Policy 000-2.5, which provides additional information on the recruitment and appointment process.

The City Council makes appointments to the Planning Commission by majority vote. However, the City Attorney's office has indicated that the Planning Commission may consider the applications and make a recommendation to the City Council.

The person appointed to serve would be at the pleasure of the City Council. The commissioner's terms are for four years, except that initial appointments were made for two years in order to have staggered terms, as follows:

• Colin McCarthy	February 2013
• Sam Clark	February 2013
• Rob Dickson	February 2015
• Jim Fizpatrick	February 2015 – resigned
• Edward Salcedo	February 2015

Per Council Policy 000-2.5, the next regular appointment of Planning Commissioners will occur at the City Council meeting on January 15, 2013 following the General Election.

Planning Commission may make nominations of persons to be recommended for appointment to be voted on by the entire Planning Commission.

ALTERNATIVES

Receive and file this report. No recommendation will be made to the City Council.

CONCLUSION

Any recommendation by the Planning Commission shall be forwarded to the City Council for their consideration at the August 7, 2012 Council meeting.

CLAIRE FLYNN, AICP
Asst. Dev. Svcs. Director

cc: City Council
CEO
Asst. CEO
City Attorney
Deputy City Attorney
Public Services Director
City Engineer
Transportation Svs. Manager
Staff (4)
File

Attachment 1

Applications

City of Costa Mesa
Application for Commission/Committee Appointment

Name: Byron de Arakal

Street: _____

City: _____ Zip: _____

Phone (H): _____ (W): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

_____

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

1. Indicate why you wish to serve on this Commission/Committee/Board:

My interest in serving on the Costa Mesa Planning Commission is to help facilitate a strategic, integrated vision for smart growth, balanced planning and responsible development geared toward the expansion and modernization of the city's sales tax base and property tax base. Thoughtful, carefully vetted development projects that are economically viable, environmentally responsible and responsive to the community's needs are fundamental to a built-out city's ability to maintain a sustainable quality of life for its residents and business owners.

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CITY OF COSTA MESA
BY _____

2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

20-year Costa Mesa resident

22-year career as a community relations and government affairs professional specializing in land use, CEQA, redevelopment and development projects

Former chairman and member of the Costa Mesa Parks and Recreation Commission

Former member of the Costa Mesa Bristol Street Specific Plan Committee

Former member of the Orange County Transportation Authority Citizen Advisory Committee

Former Senior Director of Community Communications for The Irvine Company

(Resume attached)

"Please note that this document and information included therein becomes public information pursuant to the California Public Records Act and may be disclosed to the public upon request."

Signature: _____ Date: 6/14/2012

Byron LeRoy de Arakal

SKILLS SUMMARY

Senior strategic communications consultant and writer with 24 years of experience in journalism, corporate communications, corporate marketing, media relations, public affairs, community relations and advertising. Extensive experience in the development of strategic, integrated communications initiatives for public agencies and corporations in the real estate development, banking and finance, transportation, pharmaceuticals, professional sports, hospitality and political campaign industries. Skilled in the development of multi-discipline communications policies, strategies and programs, coalition development, video production, collateral materials production, and internet initiatives. Excellent background in editorial and marketing communications writing, including scripts, white papers, op-ed, brochures, speeches, annual reports, campaign materials, testimony, and web content.

EMPLOYMENT

Principal April 1991-Present
Byron de Arakal Communications
Newport Beach, California

- Operate strategic communications and media relations consultancy serving mid-size companies and national corporations.
- Develop and implement corporate communications, campaign communications, land use and entitlement, media relations and issues management strategies and plans.
- Develop and produce community relations outreach programs, news conferences, video productions, internet initiatives, editorial and earned media programs, collateral materials, political campaign communications, print and broadcast advertising programs, and press materials.
- Provide media audits, community assessment and relationship development, public hearing presentations, message platform development, media relationship development and assessment, government agency and consumer group relationship development and assessment, crisis mitigation and opportunity enhancement communications, and editorial board briefings

Senior Director/Community Communications (Interim) August 2002 – February 2003
The Irvine Company
Newport Beach, California

- Directed the production of public affairs, community relations and media communications programs, tools and events to facilitate the entitlement of The Irvine Company's Northern Sphere and East Orange master plans.

Vice President/Public Relations May 1990 – April 1991
Kovach Marketing
Irvine, California

- Executive in charge of eight-member public relations department for residential real estate marketing agency.
- Developed public relations programs for the agency's home building clients, including special events, earned media campaigns, philanthropic initiatives, and corporate communications.

Vice President/Corporate Communications October 1985 – March 1990
Carole Eichen Interiors, Inc.
Irvine, California

- Senior communications adviser to the President/Chief Executive Officer of international model home interior design firm.
- Developed and oversaw 4-person corporate communications team and half-million dollar annual budget.
- Developed consumer- and homebuilder-directed corporate communications strategies and plans around consumer lifestyle trends and their impact on home design.
- Developed multi-media presentations, speech presentations and special events in support of the company's national homebuilder marketing objectives.

Executive Editor June 1984 – September 1985
Business-To-Business Magazine
Newport Beach, California

- Editor in charge of 3-person editorial department for Orange County-based business-to-business monthly magazine.
- Developed editorial strategies, calendars and budgets.
- Managed team of freelance journalists.
- Directed editorial illustration strategies.

Executive Editor May 1981 – May 1984
Orange Coast Magazine
Irvine, California

- Editor in charge of 2-person editorial department and team of 15 freelance journalists for largest Orange County-based consumer lifestyle magazine.
- Responsible for editorial theme and content development, freelance journalist assignment, editing and story illustration for 228-page monthly.

EDUCATION

California State University, Fullerton 1979 - 1981
School of Communications/Journalism Emphasis

University of California, Irvine 1977 - 1981
School of Biological Sciences/Pre-Medical Studies

OTHER ACCOMPLISHMENTS

- Syndicated freelance journalist with Singer Media Corporation. Developed profiles of international business leaders and entertainment personalities for international publication in Australia, Malaysia, Singapore, Israel, United Kingdom, Sweden, and Taiwan.
- Published more than 200 op-ed columns on political, cultural and social issues in the Los Angeles Times, Orange County Register and the Daily Pilot.
- Daily Pilot Columnist – Wrote *Between the Lines* and *Watchdog* columns for the Daily Pilot, covering Newport Beach and Costa Mesa Government
- Guest lecturer on creative writing and feature story writing at California State University, Fullerton and Saddleback Community College.
- Past Chair and former member of the Parks and Recreation Commission of the City of Costa Mesa.
- Former member of the Orange County Transportation Authority Citizens Advisory Committee.
- Former member of the Costa Mesa Senior Center Board of Directors
- Former member of the Orange Coast Middle College High School Advisory Board and Site Council.

REFERENCES AVAILABLE UPON REQUEST

City of Costa Mesa
Application for Commission/Committee Appointment

Name: James Kane

Street: _____

City: _____ Zip: _____

Phone (H): _____ (W): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

Planning Commission

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

1. Indicate why you wish to serve on this Commission/Committee/Board:

The following are reasons I would like to serve on the Planning Commission:

- I have lived in The City for 17 years and would like to contribute to its future success.
- I just completed my Certificate in Sustainable Energy and Resource Management from UCI and would like to apply my newfound knowledge.
- I currently have the time, as I am unemployed.
- Since I am unemployed, I could use the money (if it pays) and the experience to apply to a permanent position.

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BY: _____

2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

The following might help qualify me to serve on the Planning Commission:

- Lived in The City for 17 years.

- Have a certificate in Sustainable Energy and Resource Management from UCI.

Some of the topics covered that could be applied to the long-term growth and development of The City include climate change risk assessment/planning (more flooding, droughts, food shortages expected), water issues (more need, dwindling aquifers), energy issues (need to migrate towards locally produced clean renewables), local food production (community gardens), housing (need for more high-rise, mixed use), transportation (need clean fueling stations [electric charging, H2]), systems thinking (The City, neighboring cities, County, State, & Feds need to coordinate long-term planning & community development), etc.

- Trained in project management.

- Experience writing project plans.

- Microsoft Project experience.

- Member of USGBC.

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Signature: __ _____ Date: 6-25-12

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JAMES M. KANE

OBJECTIVE

- Sustainable energy management, corporate sustainability management, clean energy development, green buildings

EXPERIENCE

PERSONAL SUSTAINABILITY

- Performed home energy and water audit.
- Installed native landscaping that reduced summer water consumption by 70%.
- Managed installation of energy-saving upgrades (attic insulation, ducts, and vents; double-pane windows; weather-tight door).
- Installed efficient lighting and water fixtures.
- Implemented composting system that feeds permaculture/organic garden.
- Devised grey-water recovery system.

MANUFACTURING ENGINEER, Innovative Surgical Products, Tustin, CA (2004–2010)

- Developed products/processes for a contract medical device/pharmaceutical manufacturer.
- Designed, built, and validated test fixtures for manual and semi-automatic assembly.
- Managed multiple projects (wrote project plans, Gantt charts).
- Created customer quotes.
- Trained operators and inspectors.
- Wrote and executed FDA validation protocols.
- Performed statistical analysis (DOE, SPC, etc.).
- Lean team member (received lean/Six Sigma training).

ENGINEERING TECHNICIAN, Survivair, Santa Ana, CA (1993–2004)

- Maintained and managed the Engineering Laboratory.
- Supervised users of the Engineering Laboratory, and trained employees.
- Developed several NIOSH-approved respirator filters and cartridges.
- Received product approvals from NIOSH/OSHA, ANSI, NFPA, and CE.
- Wrote ISO 9001-compliant quality procedures.
- Wrote technical reports, engineering procedures, and engineering drawings.

EDUCATION

- Sustainable Energy and Resource Management Certificate, UCI
- Bachelor of Science, Physics, Youngstown State University
- Engineer-In-Training Certificate
- Continuing Education Courses: Energy Retrofits, Sustainability Reporting, Climate Change Law, CSR (green business), Green Marketing, Strategic Leadership, Project Management, Management Development, Lean, Six Sigma, Statistics, and Systems Engineering

ACTIVITIES AND SKILLS

- Computer Skills: Windows, MS Office, MS Project, Minitab, Access, AutoCAD, SolidWorks, SharePoint, MediaWiki, etc.
- Member of USGBC (US Green Building Council).
- Machine shop experience.
- Eagle Scout.
- Able to speak, read, and write Spanish.

From the Desk of
Marshall B. Krupp

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2012 JUN 14 PM 2:58
CITY OF COSTA MESA
BY

June 14, 2012

Ms. Christine Lam Cordon
Acting Deputy City Clerk
Costa Mesa City Clerk's Office
City of Costa Mesa
Post Office Box 1200
Costa Mesa, California 92628-1200

Subject: Application for Commission/Committee Appointment
City of Costa Mesa Planning Commission
Marshall Krupp, Applicant

Dear Ms. Cordon;

It is my understanding that the City of Costa Mesa has issued a Press Release dated June 14, 2012 indicating that the City is soliciting applications to fill the position of Planning Commissioner for the Costa Mesa Planning Commission and that applications are to be submitted no later than 5:00 p.m. on Friday, June 29, 2012. The form to be used as an application has been identified as the Committee Interest Form as is posted on the City's website at http://www.costamesaca.gov/docs/commform.pdf.

Please find attached the following:

1. City of Costa Mesa Application for Commission/Committee Appointment (Completed, Signed and Dated)
2. Two additional supplement pages to the Application
3. Four page Professional Profile of Marshall Bennett Krupp

I understand that the appointment is an interim appointment that will begin August 2012 and end January 2013. Please provide these documents to the Chairman and Members of the Planning Commission or any additional individuals for their consideration.

If you have any questions or require additional information, please contact me accordingly.

Sincerely,

Mr. Marshall B. Krupp

MBK:mbk
Letter – Planning Commission Appointment 2102-06-15.docx

City of Costa Mesa
Application for Commission/Committee Appointment

Name: Marshall Bennett Krupp

Street: _____

City: _____ Zip: _____

Phone (H): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

Plannign Commission (Interim Appointment)

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

1. Indicate why you wish to serve on this Commission/Committee/Board:

I am a resident of the City of Costa Mesa and reside in the Providence Park Community. The resignation of Planning Commissioner Fitzpatrick resulted in an untimely departure of a gentleman that brought a lot of valuable skill-sets, time and energy to the important responsibilities of Planning Commission decision-making. The Planning Commission has now been delegated by the Mayor of the City the responsibility to appoint an Interim Planning Commissioner to fill the seat that Mr. Fitzpatrick vacated. The interim position is for a period beginning August 2012 and ending in January 2012.

Because of the limited time of the appointment and the potential inability for an appointee to become fully familiar with the conduct of business of the Planning Commission within that time, it is my opinion that appointment of an individual with the background, education, experience and skill-set and with the working knowledge of the California Environmental Quality Act, State of California Planning and Zoning Laws, General Plans, Zoning Ordinances, and Municipal Codes would be a valuable asset in the appointment of an Interim Planning Commissioner.

It is for this reason that I am prepared to step up and offer my service, time, and resources to this position and to provide the leadership and support that is required of a Planning Commissioner in the decision-making process of planning, community development and revitalization of the City of Costa Mesa. In addition because of my experience with the formulation of General Plan policies and in facilitating community participation and preparation of General Plan documents, I believe that I could be a valuable asset to the Planning Commission and the City's staff as the City proceeds with its General Plan Update over the next several months, so as to establish a strong foundation for the entire process unfolding over the next 18-months, particularly considering the budget cutbacks that the City has and continues to face in the Planning Department. Finally, with the background that I have in public and private development, community development, finance, code enforcement, and long- and current-range planning issues, I would like to fill this position with someone like me that can immediately begin to offer the review, consideration, discernment, and decisions that are need by the Planning Commission and sought by the City's staff and the Community.

Because of the core values, experience, education, and background that I bring, I believe that I would be a valuable asset to the other members of the Planning Commission and would be able to effectively and efficiently discern the information and make the decisions that would best serve the highest interests of the City.

It is for these reasons that I offer to be of service to the City and to the Planning Commission, in the hope that I can leave a small mark on the Community in the short time that I will be appointed to the Commission as a "servant leader", equally representing the interests of all.

2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

I believe that my qualifications speak for themselves and I bring a quality that is more than applicable to the duties and responsibilities of the Interim Planning Commission position being sought. I am a native California and grew up in the San Fernando Valley. I have a Bachelor's Degree in Urban and Regional Planning from California State Polytechnic University at Pomona and also have a Master's Degree in Public Administration, with a minor in Environmental Quality Management from the University of Southern California. Over the years I have also taken other educational programs in planning law and finance, and have participated in trainings in the facilitation of groups, and personal growth and business development.

I began my career as a member of the staff of Wallace McHarg Roberts and Todd, a leading national architectural firm located out of Philadelphia and assigned to the Los Angeles Office. I was assigned to the 1974 Rapid Transit System Corridor planning team for the County and City of Los Angeles through the Southern California Rapid Transit District and was a part of the design team that formulated the City of Los Angeles Downtown General Plan and the City Revitalization Plan.

In the mdi 1970's, I was part of the newly formed City of Cerritos (previously the City of Dairy Valley) management team. As Community Development and Special Projects Manager, I was responsible for long-range planning and community development/redevelopment, and was the architect of the Los Cerritos and Los Coyotes Redevelopment Projects. I also was the designer and planner of the Cerritos Auto Square, the Cerritos Town Regional Commercial Center, and formulated the first modern General Plan for the City of Cerritos, along with writing a number of area development plans and the City's modern Development Code (zoning and development requirements) contained within the Cerritos Municipal Code.

Thereafter, I was retained by the City of Fullerton as the City's Community Development Manager and was responsible for the redevelopment and revitalization of the City's downtown area, the oversight of the City's code enforcement program, Community Development Block Grant program, the City's affordable housing program, and the negotiation and implementation of public/private partnerships with Community interests, including the initial activities associated with a hotel and parking structure contained within California State University at Fullerton.

In the late 1970's, I was retained as Director of Development Services by Willdan Engineering responsible for the firms consultation services to cities, counties, and redevelopment agencies in the area of community development, redevelopment, community revitalization, General Plan and zoning ordinance development, and the formulation of community development and revitalization strategies, and represented numerous public agencies as their consultant.

In 1982, I formed Community Systems Associates, Inc which continues today to provide consulting services to public and private entities throughout the State with a focus on cities, counties and school districts, in the formulation of community development, redevelopment, and public facilities strategic planning, financing, and public/private transactions. In addition to forming many redevelopment project and facilitating the preparation of community development strategies, General Plans, specific plans and zoning ordinances, during the past 15 years representing school districts, I have generated and negotiate agreements with the private sector that has result in approximately $1 billion in value to my school district clients. I have consistently maintained a policy in the firm to avoid conflicts of interest and to provide a personal service to my clients.

(Continued qualifications on attached page)

"Please note that this document and information included therein becomes public information pursuant to the California Public Records Act and may be disclosed to the public upon request."

Signature _____ Date: 6/14/12

(Continued Qualifications from Page 2 of 2)

I believe that my qualifications speak for themselves and I bring a quality that is more than applicable to the duties and responsibilities of the Interim Planning Commission position being sought. I am a native California and grew up in the San Fernando Valley. I have a Bachelor's Degree in Urban and Regional Planning from California State Polytechnic University at Pomona and also have a Master's Degree in Public Administration, with a minor in Environmental Quality Management from the University of Southern California. Over the years I have also taken other educational programs in planning law and finance, and have participated in trainings in the facilitation of groups, and personal growth and business development.

I began my career as a member of the staff of Wallace McHarg Roberts and Todd, a leading national architectural firm located out of Philadelphia and assigned to the Los Angeles Office. I was assigned to the 1974 Rapid Transit System Corridor planning team for the County and City of Los Angeles through the Southern California Rapid Transit District and was a part of the design team that formulated the City of Los Angeles Downtown General Plan and the City Revitalization Plan.

In the mdi 1970's, I was part of the newly formed City of Cerritos (previously the City of Dairy Valley) management team. As Community Development and Special Projects Manager, I was responsible for long-range planning and community development/redevelopment, and was the architect of the Los Cerritos and Los Coyotes Redevelopment Projects. I also was the designer and planner of the Cerritos Auto Square, the Cerritos Town Regional Commercial Center, and formulated the first modern General Plan for the City of Cerritos, along with writing a number of area development plans and the City's modern Development Code (zoning and development requirements) contained within the Cerritos Municipal Code.

In 2011, I incorporated WorldSolarTec, Inc. as an intermediary service company to public agencies desiring to enter into public/private agreements with the solar community in the implementation of cost saving solar energy projects, with a focus on solar projects for school districts.

I have no conflicts of interest in the City of Costa Mesa with regards to any public or private property owners, business interests, or other entities that I have previously or currently represent, and I do not belong to any organized special interest or political group that may have influence over me or my ability to objectively and diligently perform the duties of a Planning Commissioner.

I maintain very high core values in my personal life and my professional career which include truth, accountability, responsibility, authenticity, integrity, congruency, respect, collaboration and servant leadership, all of which are part of my success and effectiveness. Most importantly, I speak my truth.

I am 62 year of age and I live in the City of Costa Mesa for 8-years in the Providence Park Community located north of the 405 Freeway between Harbor Blvd. and Fairview Avenue. I am married to Serafina Krupp and have one grown daughter. I have been the President and a member of the Board of Directors of the Providence Park Community Association. I was one of the founders of the Orange County Ocean Foundation which led in part to the formation of the California Ships 2 Reefs Program. I am a member of Ionic Composite Lodge #520 of Freemasons and a member of the Al Malaikah Shrine Temple. I have filed a Candidates Intention Statement to run for a seat on the City Council in the November 2012

General Election. You can gain an insight into my approach with regards to standing for City Council at my website at www.costaelection2012.com.

For further information on Community Systems Associates, Inc., please refer to the website at www.communitysystemsassocaites.com. For further information on WorldSolarTec, Inc., please refer to the website at www.WorldSolarTec.com.

Although not required, I have attached a copy of my Professional Profile for consideration.

Professional Profile

MARSHALL BENNETT KRUPP

Present Position:

President
COMMUNITY SYSTEMS ASSOCIATES, INC.

President / Chief Executive Officer
WORLDSOLARTEC, INC.

Education:

University of Southern California
Masters; Public Administration

University of Southern California
Graduate Certificate; Environmental Quality Management

California State Polytechnic University - Pomona
B.S.; Urban and Regional Planning

Los Angeles Pierce Junior College
A.A.; Architecture and Environmental Design

Experience:

Mr. Krupp has a 40-year professional background in management, planning, negotiations, and administration of community development, asset management, impact mitigation, public finance, public/private partnerships, business revitalization, redevelopment, planning, urban design, public agency strategic planning, political strategies, and implementation for cities, counties, redevelopment agencies, school districts, community college districts, land owners, and real estate developers and investment entities.

Mr. Krupp is President of Community Systems Associates, Inc., and is personally responsible for all of the consulting services of the company. The firm is dedicated to providing public and private client project management, feasibility, evaluation, implementation, and strategic services. Mr. Krupp is an expert in political strategies, public/private partnerships, and in representing his clients in sensitive and controversial topics.

Mr. Krupp is also President / Chief Executive Officer of WorldSolarTec, Inc. and is personally responsible for intermediary services associated with formulating public/private partnerships between public agencies and the solar community in the implementation of cost reduction solar renewable energy projects, primarily for large scale public agencies.

Unique to Mr. Krupp's background and skills is his ability to create client representation teams that are capable to attain the client's objectives. He is associated with some of the most notable law firms in California involved in advocating for major public agencies and involved in the writing and lobbying of legislation with the California Legislature. He has an intimate knowledge of the legislative process in Sacramento, and has been involved in local political relationship with school districts, community college districts, cities, counties and transit authorities. Of equal importance, Mr. Krupp brings a writing skill that is highly

desired by his client in preparing legislation, grantsmanship, and dealing with the press and news media. He also has the technical ability to establish the public record that is required by his clients to protect their administrative and legal remedies in the public sectors. These skills have enabled Mr. Krupp to represent a broad range of public and private clients involved in business, land development and real estate, urban economics, financing, public/private partnerships, and economic development. Mr. Krupp has a unique talent for leveraging situations to attain and advocate client objectives.

Currently Mr. Krupp has or continues to provide consulting services to school districts in the State of California and is recognized throughout California as one of the strongest political strategist and school mitigation negotiators in the State. In his capacity, he has negotiated over $1 billion in school facilities value to his clients through the structuring of public/private agreements, and has formulate financing programs that have enabled school district to meet the enrollment demands associated with growth and educational program requirements.

Over the past twenty-four years, Community Systems Associates, Inc. has formed over twenty (20) redevelopment projects for public agencies in California; have developed over twenty-five (25) economic development and business revitalization master plans; have prepared over thirty (30) development fee justification evaluations and reports; have represented public clients in negotiations of over $500 million of non-school public facilities; have represented the private development community including, but not limited to, The Edward J. DeBartolo Corporation, Homart Development Company, Chevron Land Development Company, William J. Stone & Associates, Diversified Shopping Centers, Hughes Investments, The Home Depot, and DePalma Hotel Corporation, to name a few; have acted as advisors on such projects as Desert Fashion Plaza, Palm Springs, California; The Grove, San Diego, California; Chula Vista Shopping Center, Chula Vista, California; Indio Fashion Mall, Indio, California; and The Festival at Moreno Valley, Moreno Valley, California; and have developed and implemented numerous successful legal and political strategies on local communities throughout the State of California.

Over the past sixteen years following the successful consultation and strategy in **MURRIETA VALLEY UNIFIED SCHOOL DISTRICT v. COUNTY OF RIVERSIDE** which became part of the triad of Mira, Hart, and Murrieta, Mr. Krupp has been sought by school districts throughout the State of California, and is a leader in California Community College and School District financing, facilities strategic planning, development impact mitigation, and public private negotiations with the private development and real estate communities. Having represented over fifty (50) such districts in the past sixteen (16) years, Mr. Krupp has developed sophisticated computer models for use by his clients, and has provided leadership, expertise, and technical assistance in the formulation of State and local legislation relative to development impact fees, alternative capital facilities financing programs, and long-range master planning and capital improvement plans. In addition, Mr. Krupp successfully negotiated for over $1 billion in facility financial resources for numerous Districts, and is leading the effort of growth management on behalf of numerous school districts in California.

Most significant to Mr. Krupp's accomplishments includes having been the consultant, advisor and strategist on the Murrieta decision which has become a Supreme Court precedent with regard to school district development impact mitigation, California Environmental Quality Act (CEQA) implementation, and growth management, and which led in part to the provisions of SB 50.

To this end, Mr. Krupp has been highly successful in developing public/private strategies that have enabled development to proceed in a viable manner while implementing mutually

acceptable impact mitigation programs supported by the community. Mr. Krupp brings a unique style and presentation that is based upon an approach of consistency, transparency, and accountability, enabling him to have the respect of political leaders, developers, and others in the school and development communities. His representation is known throughout California.

Mr. Krupp is regularly called upon by attorneys and legal firms to provide expert technical and professional advice for litigation purposes, and has presented testimony before local and State Legislative bodies representing his public/private clients, and his professional expertise. Mr. Krupp has also provided educational seminars on relevant professional and technical matters, and has written articles for several nationally recognized periodicals and professional magazines.

Mr. Krupp brings the experience of working with cities and counties, and the private development community following years of consultation in those areas. Mr. Krupp was Director of Community Development Services for Willdan Associates, responsible for the administration, coordination, formulation, and implementation of the firm's community redevelopment and business revitalization contract services. His association with Willdan Associates resulted in the management of redevelopment programs for the Cities of Beaumont, Bellflower, Mendota, Orange Cove, Paramount, and San Jacinto; community business revitalization activities for the County of Los Angeles, and the Sacramento Housing and Redevelopment Agency; land use and development planning for the County of San Bernardino; and the administration of State and Federal programs for several contract cities. His background in such areas as assessment districts, alternative financing programs, public/private development negotiations, public relations, and city/county coordination enhances Mr. Krupp's strong community development implementation approach.

Mr. Krupp's previous positions include Community Development Manager for the City of Fullerton where, among other responsibilities, he directed the planning, design and engineering of the Fullerton Transportation Center and the Central Business District Improvement Program consisting of over $60 million in public and private investment, the Orangefair Commercial Mall Redevelopment Project of over $40 million in improvements, and various other redevelopment and community development alternative site and urban design elements.

In his capacity with the City of Fullerton, he was directly involved with and guided several projects, including land acquisition and Disposition and Development Agreements with such entities as American Savings and Loan Association, Bank of America, and the developers of the Orangefair Mall and Transportation Center; pre-negotiations with California State University at Fullerton, Orange County Transit District, United California Bank, and other property owners aimed at project implementation; negotiated the acquisition through eminent domain of various buildings and properties in the Central Business District and Transportation Center; and administered the City's commercial and residential loan and rebate rehabilitation programs.

As Community Development and Special Projects Manager with the City of Cerritos, California, Mr. Krupp directed the preparation and development of specific plans and tenant negotiations for the $75 million Cerritos Auto Square and the Cerritos Town Regional Commercial Center. He was also influential in the preparation of the Cerritos General Plan and the development of the City's Development Code.

Mr. Krupp served as Associate Planner with the firm of Wallace, McHarg, Roberts & Todd, Architects and Planners, and participated in the urban design and future development of a

"town center" conceptual design plan for Irvine, California, City of Salinas redevelopment programs, and the environmental, social, physical and economic assessment of the SCRTD Rapid Transit System Corridor Study of 1974. Mr. Krupp was a participant on the City of Los Angeles Downtown General Plan Update and the City Revitalization Plan completed in the mid-1970's.

Mr. Krupp's creative, assertive, and aggressive approach to land use techniques, impact mitigation, negotiations, political strategies, community development implementation, public/private partnerships, public finance, and business revitalization, have proven successful and serves as evidence of his viable approach to multi-disciplinary project and development implementation.

Community Systems Associates, Inc. is a balanced structure to provide a comprehensive focus to the changing the public and private development arena, acknowledging the complexities of the inter-relationships of public agencies, communities, and developers.

Past and Present Professional Affiliations

International Council of Shopping Centers
Urban Land Institute
American Planning Association
National Association of Housing and Redevelopment Officials
National Council for Urban Economic Development
California Association of Local Economic Development
California Community Redevelopment Agencies Association
California Business Properties Association
California Downtown Association
Association of Corporate Real Estate Executives
Commercial Industrial Development Association of Orange County
Coalition for Adequate School Housing

Internet Access

Email:
Website:
Website:

City of Costa Mesa
Application for Commission/Committee Appointment

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

Name: Paul Loubet

Street: _____

City: _____ Zip: _____

Phone (H): _____ (W): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

Planning Commission

1. Indicate why you wish to serve on this Commission/Committee/Board:

I feel that my background in commercial real estate for the last 25 years will serve me well on the Planning Commission. I have worked for large retailers, landlords and have processed commercial projects in numerous cities and states. My wide array of experiences allows me to be objective on how to design a project and how to overcome and correct negative aspects or short comings.
I have been a resident of Costa Mesa for 18 years and feel it is time to give back to the community by serving, not just sitting on the sideline.

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2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

I have worked at the following companies in commercial real estate;
Grubb & Ellis, Ralphs Grocery Company (Kroger), Arco, Regency Centers (REG on NYSE) General Growth Properties (GGP on NYSE).
I have processed developments in, California both southern and northern, Nevada, Arizona, Texas, Florida, and Illinois. I have am familiar with CEQUA, I am a member of ICSC and have served as a lobbiest for CBPA a lobby group for various real estate groups.

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Signature: _____ Date: 6-14-12

Planning Commissioner- City of Costa Mesa, CA

Proven record of over 20 years in commercial real estate in value creation and retention through creative solutions to leasing in a variety of real estate transactions from individual shop tenant transactions to large, mixed use developments ($130M). An extensive list of industry contacts coupled with extensive industry experience in multi-state, multi-cultural areas, that helps bring projects to their financial potential. Fair and easy to work with, able to build and manage strong teams that work well together. Background qualifications include:

- Landlord, Tenant, Owner Negotiations
- Financial Analysis – Proformas and Reporting
- Due Diligence and Underwriting
- Retail Space Management
- Governmental Relations
- Construction, Planning and Design
- Management, Supervision and hiring
- Asset and Property Management

CAREER EXPERIENCE

DREYFUS REAL ESTATE, Costa Mesa, CA 2009- Present

Owner

Real Estate consulting company that works hand in hand with real estate developers, investors and lenders to develop and execute real estate strategies aimed at improving operations, unlocking value and minimizing risk. Dreyfus has been involved in numerous retail operations, including both publicly traded and privately held concerns, "big box" retailers, and franchise businesses, in numerous states.

REGENCY CENTERS, Irvine, CA 2003 to Dec. 2009

Vice President, Investments

Responsible for all aspects of acquiring leased investments and ground up retail developments for Regency Centers, a fully integrated real estate company. Regency is a qualified Real Estate Investment Trust (REIT) that trades on the New York Stock Exchange under the ticker symbol "REG." A $4.3 billion company, Regency owns 450 retail properties totaling more than 50 million square feet in 37 states. Regency is one of the most active developers in the United States with a development pipeline valued at over $1 Billion. Regency funds all of its development projects on an "all cash" basis via its $700 million line of credit.

- Successfully negotiated numerous joint ventures and property sales and completed shopping centers from $15M to $60M.
- Supervisor for a staff of 15 employees, plus multiple non direct reports and consultants.
- Negotiated with major and minor retail tenants that included; Wal-Mart, Target, Best Buy, TJ Maxx, Office Depot, Stater Brothers, Sav-On, CVS Drugs, and many others.
- Built first two LEED certified centers for Regency Centers, with Jefferson Square receiving a Gold Rating.

RALPHS GROCERY COMPANY, Compton, CA 1998 – 2003

Director, Real Estate

Supervision of two Real Estate Managers in Southern California, as well as managing a real estate territory in California and Nevada. Aspects of the job include all aspects of acquisitions, leasing, entitlements and development of both full-service and warehouse style supermarkets in California and Nevada. Director of Fuel.

- Successfully negotiated over 40 market transactions.
- Received two promotions while at Ralphs
- Achieved 100% success rate in receiving conditional use permits, and liquor licenses
- Worked on multiple business acquisitions: Fred Meyer and Kroger

ARCO PRODUCTS COMPANY, La Palma, CA 1996 – 1998

Senior Real Estate Negotiator

Developed real estate for Orange and San Diego counties. Negotiated contracts, acquired all governmental permits required to build and operate an ARCO am/pm facility, including alcohol, conditional use permits and building permits.

- Identified and delivered into escrow first six sites in Orange County and first five sites in San Diego in over four years.

- Achieved 100% success rate in receiving conditional use permits.
- Collaborated with acquisition of Thrifty Oil (263 chain purchase).

RAMSER COMPANIES, Costa Mesa, CA 1993 - 1995
Vice President, Marketing
Performed due diligence and feasibility studies on all acquisitions. Predevelopment and planning of commercial and industrial projects including: entitlement, marketing, leasing and asset/property management.

- Sustained occupancy of 90% or better on approximately 750,000 s.f. of existing industrial and commercial space.
- Master planned, entitled and marketed Plaza Pacifica, a mixed-use project.
- Negotiated with retail tenants that included Wal-Mart, AMC Theaters, Stater Brothers, Sav-On Drugs, and others.

THE TARNUTZER COMPANIES, Newport Beach, CA 1989 – 1992
Vice President and Project Manager
Project Manager of the Rancho San Clemente Towne Center, a 153-acre master-planned project consisting of 700,000 s.f. of retail commercial, 240,000 s.f. of office, 517 condominiums, a park and ride facility and a 5.5 acre dedication for a civic center.

- Successful rezoning of 153-acre master-planned project into current zoning with a 5-0 council vote.
- Pre-marketing commitment for over 500,000 s.f. of tenants.
- Delivered development costs under budget and exceeded city requirements.

GRUBB & ELLIS COMMERCIAL REAL ESTATE, Southern California 1984 – 1989
Retail Specialist
Team member selling, marketing and leasing anchored shopping centers in Orange, Riverside, San Bernardino and Los Angeles Counties.

- Achieved Number 1 Retail Salesperson in 1988.
- Transacted over 50-signed leases 1988.
- Instructor for corporate training.

EDUCATION and PROFESSIONAL LICENSE

UNIVERSITY OF SOUTHERN CALIFORNIA, Business Administration

State of California, Real Estate Brokers License

PROFESSIONAL AFFILIATIONS

Member Program Committee, I.C.S.C. International Council of Shopping Centers
Regular speaker I.C.S.C. including RECON in Las Vegas
Board Member C.B.P.A. Sacramento, CA
Board Member, ACRE Southern California Chapter

City of Costa Mesa
Application for Commission/Committee Appointment

Name: Jeff R. Mathews

Street: _____

City: _____ Zip: _____

Phone (H): _____ (W): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

Planning Commission

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

1. Indicate why you wish to serve on this Commission/Committee/Board:

As a resident of Costa Mesa since 1985, I have had the opportunity to observe the changes and unique improvements to our City for many years. There is still work to be done and I would be honored by the opportunity to continue to serve. Since 2006 I have volunteered my time in public service with dedication and integrity. I am presently a Parks and Recreation Commissioner for the City, as well as an active member of two of our City Committees (Historic Preservation and 3R) and Chairman of the Homeless Task Force in 2011 thru early 2012.

I believe that in order for any city or municipality to grow, improve, and better serve its citizens there must be effective and insightful service and leadership at all levels. There must also be an emphasis on the importance of proper balance between the business needs of the City and the suburban, residential feel and community. Residents that are interested in contributing their time, skills, and knowledge should step forward and offer their assistance. This is what I have done and what I will continue to do. I keep abreast of projects, attend public events, and frequently attend Council meetings to remain knowledgeable of current issues and developments. I believe my skills, accomplishments, familiarity with City processes and personnel, ongoing service to the City, and the desire to contribute to Costa Mesa will make me a successful member of the Planning Commission.

As a Planning Commissioner I would focus on the following key objectives:

- Land use development issues including growth, revitalization, and beautification
- City General Plan, planning and municipal codes &regulations, and use permit issues
- Collaboration with Council and community on key projects and issues
- Business development and streamlining application processes
- Homelessness and blight-related issues

I consider myself to be an accomplished leader with a demonstrated ability to successfully implement and manage complex projects. I am a skilled organizer, effective communicator, and solve problems with integrity and motivation. I remain dedicated to and focused on all projects, from initiation to completion. I would be honored by the opportunity to further serve the City with an appointment to our Planning Commission. I appreciate your consideration.

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CITY OF COSTA MESA

2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

My background and experience has provided me the skills and knowledge that would make me highly effective with key Planning Commission responsibilities. Areas of expertise include the following:

- Knowledge and familiarity in legal drafting and review (contracts, plans, policies, ordinances, applications)
- Expertise (10+ years) with residential and industrial property management
- Knowledge of relevant real estate market issues and changes
- Objectivity in reviewing and considering project requests
- Familiarity with Costa Mesa (resident since 1985)
- Competency with meeting processes and rules of order
- Leadership experience and Chairmanships of various public and private entities

Education:

MBA, Pepperdine University Graziadio School of Business (2004)
J.D., University of Laverne School of Law (1998)
B.A. (History), University of California Irvine (1992)

Committee Memberships, Professional Affiliations, and Licenses:

Commissioner (and former Chairman), Costa Mesa Parks and Recreation Commission (since 1/09)
Chairman, Costa Mesa Homeless Task Force (2011-2012)
Committee Member, Costa Mesa Historical Preservation Committee (since 4/08)
Vice Chairman, Costa Mesa Redevelopment& Residential Rehabilitation Committee
OC GOP Central Committee, Elected Member, 74th district – representing Costa Mesa
Chairman of the Board, CarePoint Federal Credit Union
Trustee, Board of Trustees for Olive Crest children's charity
Vice President, Costa Mesa Taxpayers Association
Lincoln Club of Orange County, Member
Real Estate Sales License, California Dept of Real Estate
Nihon Karate-Do Association, traditional martial arts student & instructor

"Please note that this document and information included therein becomes public information pursuant to the California Public Records Act and is subject to the public upon request."

Signature: _____ Date: 6/27/12

City of Costa Mesa
Application for Commission/Committee Appointment

Name: Andrew Pham

Street: _____

City: _____ Zip: _____

Phone (H): _____ (W): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

Planning Commission

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

1. Indicate why you wish to serve on this Commission/Committee/Board:

I would like to serve on the Planning Commission because I would like to help guide this City towards growth, development, and quality maintenance. I believe that my experience working at the City of Irvine in the Public Works Department will serve this community well. I graduated University of California Irvine with a Civil and Environmental Engineering Degree and California State University Long Beach with a Masters in Public Administration. I would like to used my public education and experience to better our community with innovative ideas. I would like to make a positive difference in this community in terms of planning and zoning. As a resident of the City of Costa Mesa, I would like to be apart of its development and growth. I will serve in the best interest of the community and follow the vision plan of the City as directed by the City Council. As a Planning Commissioner, I will serve at the direction of City Council.

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2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

I am currently an Associate Engineer for the Public Works Department at the City of Irvine. I have held this position for over 4 years. As an Associate Engineer, I am required to attend City Council and Planning Commission Meetings when development projects are in the agenda. I am very familiar with the process of Commission Meetings. Also as an Associate Engineer in the Public Works Department, I handle complaints and concerns from the public about public infrastructure. I have learn over the years the art of speaking to the public. I believe that my experience with the City of Irvine will serve myself and the community well as Planning Commissioner.

I have serve as the American Society of Civil Engineers Orange County Chapter President of the 2010-2011 year. The American Society of Civil Engineers is a national organization dealing with Civil Engineering issues. I have been involved with this group since 2005 as a Board Member. Leading a Non-Profit Group such as this helped me development interpersonal skills that I would be able to utilize in group discussions. As president, I have conducted major event projects such as hosting our Western Region Conference in Costa Mesa Hilton.

I have a Masters in Public Administration from California State University Long Beach. This degree has helped me understand and more importantly critically analyze policy policy. I have studied budgets from programs as well as conducing program evaluations. Having this degree has helped me understand the aspects of an public administrator while my current position in Public Works at the City of Irvine has enhance my skill set.

"Please note that this document and information included therein becomes public information pursuant to the California Public Records Act and may be disclosed to the public upon request."

Signature: _____ Date: 5-17-12

2623-18 rev. 1/09

Andrew Pham

OBJECTIVE

To obtain a challenging and rewarding position in which I may utilize and advance my skills in Civil Engineering.

EDUCATION

Masters Public Administration, California State University, Long Beach, 2012

B.S., Civil Engineering, University of California, Irvine, June 2006
Specialization: Structural Engineering, UCI GPA: 3.47

Certification, Light Construction Management, University of California, Irvine
UCI Extension GPA: 4.00

EXPERIENCE

Pubic Works Department, Development Engineering, City of Irvine, Irvine, CA
Associate Engineer – August 2008 – Present

- Plan Check Tentative Tract and Parcel Maps for compliance of the Subdivision Map Act and the Irvine Subdivision Ordinance
- Process Final Maps, Easement Deeds, Lot Line Adjustments, Abandonments and Lot Mergers
- Plan Check Hydrology and Hydraulic Reports. Plan Check Grading and Street Improvement Plans. Plan Check Utility Plans

Hall and Foreman, Inc., Irvine, CA
Staff Engineer – June 2005 – August 2008

- Specialized in Precise Grading Plans of Commercial Projects
- Designed and prepared Street Improvement Plans, Sewer and Water Plans, Storm Drain Plans and Precise Grading/Erosion Control Plans
- Conducted Hydraulic Calculations, Pipe Sizing, Inlet Sizing
- Conducted Hydrology Calculations, Hydrology Maps, and Hydrology Reports
- Determined quantity and cost estimates
- Assisted Project Manager with various tasks and client communications

RELEVENT SOFTWARE

-Land Desktop/AutoCAD 2008-2012
-Hydrology/Hydraulic Applications: AES Win 2003, WSPG, HY-22
-WaterCAD, SewerCAD, FlowMaster
-Microsoft Applications: Word, Excel, PowerPoint, Access, Outlook

ACTIVITIES

- President, American Society of Civil Engineers, Younger Member Forum, Orange County, 2010-2011
-Executive Board Member, American Society of Civil Engineers, Younger Member Forum, Orange County, 2006-2010
-Board Member, Chi Epsilon, National Honors Society of Civil Engineering, UCI Chapter, 2004-2006

City of Costa Mesa
Application for Commission/Committee Appointment

Name: Jonathan Zich

Street: _____

City: _____ Zip: _____

Phone (H): _____ (W): _____

E-mail Address: _____

Indicate the name of the Commission/Committee/Board you are interested in serving on:

Planning Commission

City of Costa Mesa
77 Fair Drive, Costa Mesa, CA 92626

1. Indicate why you wish to serve on this Commission/Committee/Board:

I would like to be considered for appointment to serve on the Planning Commission. I believe that my background, interests, commitment, and capabilities would serve the community well, and that you would find me to be an asset this important city commission.

My family has lived in Costa Mesa since 1980. I have been involved in the community in numerous volunteer capacities, including a former Regional Commissioner for Costa Mesa's American Youth Soccer Organization (AYSO Region 120) as well as a former Parks, Recreation Facilities, and Parkways Commissioner, as well as a member of the City's Residential Rehabilitation and Redevelopment Committee (3R).

Although this particular appointment is short term, it's my hope and expectation that you find my contributions valuable and worth of consideration for longer term service.

I have a B.S. in Civil Engineering, and I am licensed as a Professional Engineer in the State of California. I am Senior Manager of Facilities and Real Estate for Raytheon Company, Space & Airborne Systems. I have a strong interest in land use issues, and have a great appreciation for the City Planning Staff's expertise.

I would welcome your consideration of my offer to serve the community.

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2. Indicate any experience or qualifications you possess that might apply to the Commission/Committee/Board you are interested in serving on. A resume may also be attached to this form. This is strictly optional.

Reference part 1.

"Please note that this document and information included therein becomes public information pursuant to the California Public Records Act and may be disclosed to the public upon request."

Signature: ____ Date: 6/14/12

Attachment 2

Current roster and terms of the Planning Commissioners

CITY OF COSTA MESA

PLANNING COMMISSION

5 Members

Name/Address/Telephone	TERM EXPIRES
1. Colin McCarthy, Chair	February 2013
2. Sam Clark, Vice Chair	February 2013
3. Robert L. Dickson, Jr.	February 2015
4. VACANT	February 2015
5. Edward Salcedo, Jr.	February 2015

STAFF LIAISON:

Claire Flynn
Asst. Development Services Director
Planning Commission Secretary

Soraya Julian
Recording Secretary
Development Services

COMMISSION: Planning Commission

MEETING SCHEDULE: The Commission meets on the 2nd Monday of the month at 6:00 p.m.

REPRESENTATION: Representation is comprised of five Costa Mesa residents.

PURPOSE: The City Planning Commission derives its power from the provisions of the California Government Code. The Planning Commission has the power, by law, to act upon or recommend to the City Council: 1) the regulation of future growth, development, and beautification of the City in respect to its public and private works; 2) consistency with municipal plans to ensure that future growth and development do not impede upon sanitation, public utilities, and transportation facilities; 3) the location of any proposed buildings, structures or works; and, 4) the design and improvement of proposed subdivisions of the land. The Planning Commission also hears appeals from decisions of the Transportation Services Engineer on matters dealing with parking restrictions, traffic control devices and transportation improvements.

GOALS AND OBJECTIVES:

Continued implementation of the following Planning Commission Objectives adopted in May 2000:

1. To review and take action, or recommend action to the City Council, on land use development proposals based on General Plan and Zoning Code compliance.
2. To make recommendations to the City Council on Zoning Code amendments, land use policy, and adoption of environmental documents.
3. To administer a Planning Commission award program which recognizes excellence in community planning, architecture, and green building design.
4. To serve as a review authority for appeals of the Zoning Administrator's decisions.

Attachment 3

Council Policy 000-2.5

CITY OF COSTA MESA, CALIFORNIA

COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
PLANNING COMMISSION AND PARKS AND RECREATION COMMISSION	000-2.5	3/3/03 Revised 12/13/04	1 of 3

BACKGROUND

The City Council has changed the method it uses to appoint the members of the Planning Commission and the Parks and Recreation Commission so that appointments to each of these commissions is by majority vote. The persons appointed serve at the pleasure of the City Council. The commissioners' terms are for four years except that initial appointments under Ordinance number 04-17 for two of the Planning Commissioners and two of the Parks and Recreation Commissioners, chosen randomly, shall be for two years in order to have staggered terms.

PURPOSE

To establish certain procedures governing the appointment of Planning and Parks and Recreation commissioners and related matters.

PRACTICES AND PROCEDURES

1. Appointments

   a. The City Manager will put on the City Council agenda for the second regular City Council meeting in January following each General Election the matter of appointment of commissioners for the Planning Commission and Parks and Recreation Commission. Appointments will be needed to fill any vacancies caused by the expiration of commission member terms.

   b. The City Manager will give advance notice of the calendaring of this matter to the Council Members.

   c. Prior to the scheduled Council meeting, the City Manager will also cause public notice to be given of the number and type of commission appointments to be made and invite any interested persons to submit to his office their name, resume, and statement of interest in the commission appointment desired. All such applications received will be supplied to the Council Members.

   d. At the scheduled Council meeting when this matter is called for consideration, each Council Member may make nominations of persons to be appointed to each commission to be voted on by the entire council.

2. Qualifications

   a. Commissioners must be residents and qualified electors of the City. The City Clerk shall verify that applicants satisfy these qualifications.

   b. No commissioner shall be a regular, full-time employee of the City, nor a Council Member.

   c. The Council Members shall select their nominee(s) based on the individual Council Member's judgment that his or her nominee(s) are the best qualified persons for these commissions.

   d. The appointments shall be from among persons who have submitted applications.

3. Terms

   a. Each commissioner will serve a term of four years except that upon initial appointment following adoption of this Policy Revision and Ordinance Number 04-17, two members of each commission, selected at random, shall serve a term of two years.

   b. Notwithstanding subdivision 3.a above, a commissioner will continue to serve until a replacement commissioner has been appointed and qualified.

   c. A commissioner's term shall automatically terminate upon his or her ceasing to be qualified under section 2 above.

4. Removal

   a. A Council Member may request consideration of removal of a Commissioner by placing the removal on a Council agenda.

   b. When this matter is called for consideration, The City Council may remove any member of either commission by majority vote.

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
PLANNING COMMISSION AND PARKS AND RECREATION COMMISSION	000-2.5	3/3/03 Revised 12/13/04	3 of 3

5. Compensation

Compensation for the commissioners will be set from time to time by City Council resolution.

6. Absences

The provisions in Costa Mesa Municipal Code, section 13-10(d) and (e) describing excusable absences and absences resulting in termination of office shall govern both Planning and Parks and Recreation commissioners. An absence without cause from three consecutive meetings shall automatically end a commissioner's term of office.

7. Additional Policies

Except as provided in this policy, the Planning Commission and Parks and Recreation Commission shall be guided by the policies set forth in the Commissions/Committees/Boards Handbook. In case of any inconsistencies between this policy and the Handbook, the provisions in this policy shall govern these commissions. The Handbook includes material on such items as:

- Agenda/Minutes
- Attendance Requirements
- Brown Act Requirements
- Compensation
- Conflict of Interest
- Formal Communication with City Council
- Legislative Activity
- Oath of Allegiance
- Staff Liaison Roles
- Travel and Expense Policy