SENIOR COMMISSION AGENDA REPORT

MEETING DATE MARCH 10, 2015 **ITEM NUMBER: 5a**

SUBJECT: **APPOINTMENT OF A CHAIRPERSON AND VICECHAIRPERSON**

DATE: **MARCH 10, 2015**

FROM: **PARKS & COMMUNITY SERVICES / RECREATION DIVISION**

PRESENTATION BY: **TRAVIS KARLEN, RECREATION MANAGER**

FOR FURTHER INFORMATION CONTACT: **TRAVIS KARLEN @ 714-754-5052**

RECOMMENDATION

Staff recommends that the Senior Commission appoint a Chairperson and a Vice Chairperson for a term of one (1) year, beginning with the March 10, 2015 Commission meeting.

BACKGROUND

In accordance with the City's Municipal Code, the Chairperson and Vice Chairperson are to be appointed from among the Commissioners on an annual basis.

ANALYSIS

The Commission will rely on the Chairperson position and the Vice Chairperson position (in the absence of the Chairperson) to lead and direct the bi-monthly Senior Commission meetings. It is appropriate at this time for the Commission to consider these positions vacant and to accept nominations for the upcoming year. This will allow for the continued orderly conduct of the meetings and will meet the intent of the City Municipal Code for annual elections.

FISCAL REVIEW

No fiscal review is required for this item.

LEGAL REVIEW

No legal review is required for this item.

ALTERNATIVES CONSIDERED

1. The Commission could elect not to appoint a Chairperson and a Vice Chairperson at this time. However, the Chairperson position is considered as currently vacant and this may affect the ability of the Commission to conduct its meetings.

CONCLUSION

The City's Municipal Code requires that the Senior Commission annually appoint a Chairperson and Vice Chairperson to direct the Commission Meetings. In order to continue to effectively carry out the duties of conducting the monthly Commission meetings, staff recommends the appointment of a Chairperson and Vice Chairperson for a one year period.

Travis M. Karlen
Recreation Manager

Tamara S. Letorneau
Assistant Chief Executive Officer