



SENIOR COMMISSION AGENDA REPORT

MEETING DATE MARCH 8, 2016

ITEM NUMBER: **8a**

SUBJECT: SENIOR INSTRUCTIONAL CLASS PROPOSAL

DATE: MARCH 1, 2016

FROM: PARKS & COMMUNITY SERVICES / RECREATION DIVISION

PRESENTATION BY: YVETTE AGUILAR, SENIOR CENTER PROGRAM ADMINISTRATOR

**FOR FURTHER INFORMATION CONTACT: CHRIS CROWLEY, RECREATION SPECIALIST
714-327-7543**

RECOMMENDATION

Staff recommend that the Senior Commission approve fees for one (1) new senior instructional class.

BACKGROUND

Instructional classes are a valuable resource for the older adults to become involved with new and exciting learning opportunities at a reasonable cost. Senior classes are offered in a variety of areas providing a wide range of learning opportunities for the residents and the public.

Instructional classes are offered during Senior Center operating hours and receive the benefit of City advertising in the monthly issue of The Chronicle and quarterly issue of the Recreation Guide, as well as staff support for registration.

Fees for instructional classes are brought before the Senior Commission for approval.

DISCUSSION

City staff have received a contract class application for one (1) new senior instructional class beginning April 2016. The class description and proposed fees for the class is attached (Attachment 1).

Additionally, staff contacted Huntington Beach, Irvine, and Newport Beach for a fee comparison and found that they do not offer a Sign Language class.

FISCAL REVIEW

Revenue estimates are based on the class fee per participant times the minimum number of participants.

1. Beginning Sign Language

Expected revenue: \$35.00 (City Portion @ 35%) x 2 (min) = \$21.00

Expected revenue: \$35.00 (City Portion @ 35%) x 20 (min) = \$210.00

LEGAL REVIEW

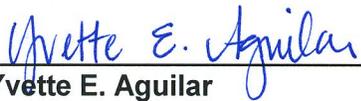
No legal review is required for this item.

ALTERNATIVES CONSIDERED

1. Commission could approve the fee for the new senior instructional class.
2. Commission could not approve the fee for the new senior instructional class.

CONCLUSION

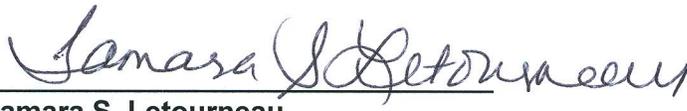
Staff reviewed the proposed instructional contract class to ensure that the community would receive quality service. Staff recommend that the Senior Commission approve fee for one (1) new senior instructional classes.



Yvette E. Aguilar
Senior Center Program Administrator



Travis M. Karlen
Recreation Manager



Tamara S. Letourneau
Assistant Chief Executive Officer

Attachments: 1. Proposed Fees for New Senior Instructional Classes

Senior Center
PROPOSED FEE FOR NEW SENIOR INSTRUCTIONAL CLASS
EFFECTIVE April 2016

Senior Center staff are submitting the following new instructional class fees proposal for approval. Fees are rounded up when total is \$.50 or more and rounds down when total is \$.49 or less.

The following proposed classes are senior instructional classes and will be at the Costa Mesa Senior Center.

1. Sign Language for Beginners

Learn to Sign in a 6-week course taught by Mariann Ross Chappell. Each week the student will learn something new. See attachment for each week. Hands-on practice. Six 1 hr. classes.

Minimum: 2/ Maximum: 20

Duration: 6 weeks – 1 class per week, 60 minutes per class

Proposed Fee: \$30.00 per 6 week session

Time: 10-11 a.m.

\$30 x CITY PORTION 35% = \$10.50

\$30 x INSTRUCTOR PORTION 65% = \$19.50