THE CITY OF COSTA MESA
REGULAR MEETING OF THE
SENIOR COMMISSION

May 10, 2016

The Senior Commission of the City of Costa Mesa, California met in regular session at 9:00 a.m. on Tuesday, May 10th, 2016 at the Senior Center, 695 19th Street, Costa Mesa, California.

1. **Call to Order: Chair Feeney**
2. **Pledge of Allegiance: Commissioner McGlinn**
3. **Roll Call**

Commissioners Present:	Chair Feeney Vice Chair Perry Commissioner Adkins Commissioner Bauermeister Commissioner Healey Commissioner McGlinn
Commissioners Absent:	Commissioner Krochman
Staff Present:	Tamara Letourneau, Assistant CEO Justin Martin, Interim Recreation Manager Yvette Aguilar, Senior Center Program Administrator Samantha Hall, Administrative Secretary

4. **Approval of Minutes of the March 8, 2016 Meeting of the Senior Commission**

   MOTION made by Commissioner Healey to approve the minutes. Seconded by Commissioner Bauermeister. Motion carries 6-0 due to Commissioner Krochman being absent.

5. **Public Comment**

   Charlene Ashendorf, Costa Mesa, congratulated the volunteers of the Senior Center for their award from CPRS, spoke on opportunities for active seniors in *The Chronicle*, invited everyone to '[Action] Arts in The Park', mentioned haircuts listed in *The Chronicle*, requested specific numbers in staff reports regarding social services, congratulated Commissioner Bauermeister on recent award, spoke on status of strategic planning and goals and objectives, and the Commission researching affordable housing for Seniors.

6. Old Business

None

8. New Business

a) Instructional Class Proposals

Yvette Aguilar presents report.

Discussion ensued on class/administrative fees and class schedule.

Public Comment:

1. Mariann Chappell, Costa Mesa, spoke on Sign Language and eBay classes, descriptive blurbs of classes, and timeliness of *The Chronicle* regarding class schedules.

MOTION made by Vice Chair Perry to approve the classes as proposed. Seconded by Commissioner McGlinn. Motion carries 6-0 due to Commissioner Krochman being absent.

Discussion ensued on timeliness of *The Chronicle,* date received by USPS, delivery of *The Chronicle,* city staff follow-up, and internal deadlines.

9. Senior Center Program Administrator's Report

Yvette Aguilar presents report.

Discussion ensued on the handout for the instructional classes, the sign in/sign out log and potential safety issues, the advertising/announcing for the 'Mocktail Mingle', mailing the June issue of *The Chronicle* to the old membership list, and Commissioner presence at the 'Mocktail Mingle' with new members.

10. Commissioner Comments

Commissioner McGlinn spoke on the strategic plan, and on his meeting with Program Administrator Yvette Aguilar and Interim Recreation Manager Justin Martin regarding 'Goals & Objectives'.

Discussion ensued on whether the 'Goals & Objectives' meeting will be public, if information will be available prior to the meeting, and the intention of the meeting.

Commissioner Bauermeister spoke on the quality of staff reports.

Commissioner Healey spoke on the Senior Center phone number listed on the agenda,

the 'Emergency Preparedness' pamphlet, and the quality of the volunteer appreciation event.

Commissioner Adkins spoke on the 'Mother's Day Mad Hatter Tea Party' event, the attendance of Commissioners at events, announced her resignation from the Senior Commission, and asks for continued support of the Senior Commission and staff.

Vice Chair Perry spoke on solar panels, City website issues, feasibility of banners advertising the website, suggested a PowerPoint presentation at City Council regarding the Senior Center being an active, functioning, fun place to be, the fabulous job of staff, and *The Chronicle* being beautiful.

Assistant CEO Tammy Letourneau advised the website is currently being worked on to become more user friendly.

Interim Recreation Manager Justin Martin advised he has previously presented [Senior Center updates] to PRC, and could potentially present after the 'Goals & Objectives' meeting.

Chair Feeney spoke on the USPS mail delivery of *The Chronicle,* suggested tracking methods, ideas to mail *The Chronicle* internally, the availability of *The Chronicle* before USPS delivery, bus service issues with residents denied rides, thanked Yvette for the Senior Advisory Committee minutes, the illegality of the agenda packet delivery, donated two movies to the Senior Center and suggests a check in/check out for movie sharing, and said staff is friendly, approachable, and awesome.

Assistant CEO Tammy Letourneau advised that based upon Commissioner Adkin's resignation, she will inform the City Clerk and begin the recruitment process.

Interim Recreation Manager Justin Martin spoke on the selection of the Senior Center for 5 pieces of outdoor fitness equipment, grant funding from CDBG in the amount of $14,500, attendance at Senior Center fire drill, the Open Space Master Plan workshops, upcoming 'Action Arts in the Park' event, and the upcoming 'Goals & Objectives' meeting.

11. Adjournment

The meeting was adjourned at 9:52 am by Chair Feeney. The next regular scheduled Commission meeting is scheduled for July 12, 2016 at 9 a.m. at the Senior Center.

Prepared by Samantha Hall
PRC Secretary

Submitted by Justin Martin
Interim Recreation Manager