

## 60<sup>th</sup> Anniversary Planning Committee Meeting

The meeting of the 60<sup>th</sup> Anniversary Planning Committee was held on Tuesday, January 31, 2013 at 5:30 p.m. in the Costa Mesa Police Department Emergency Operations Center (EOC), 99 Fair Drive, Costa Mesa. Chairman Mike Scheafer facilitated the meeting.

### Roll Call

#### Present:

Charlene Ashendorf, Citizen Appointee  
Balkar Bisla, Citizen Appointee  
Laura Boss, Newport-Mesa Unified School District  
Cindy Brenneman, Military Affairs Team  
Lynell Brooks, Vanguard University  
Julia Clevenger, Orange Coast College  
Janis Dinwiddie, Costa Mesa Chamber of Commerce  
Christian Eric, Citizen Appointee  
Sgt. Matthew Grimmond, City of Costa Mesa  
Howard Hull, Citizen Appointee  
Council Member Wendy Leece, Costa Mesa City Council  
Sue Lester, Citizen Appointee  
Melinda Lowery, Costa Mesa Historical Preservation Committee  
Kim Pederson, Costa Mesa Parks and Recreation Commission  
Dennis Popp, Costa Mesa United  
Cecily Renteria, City of Costa Mesa  
Jim Schabarum, Costa Mesa Kiwanis  
Mike Scheafer, Costa Mesa-Newport Harbor Lions Club  
Dyana Wick, Costa Mesa Sanitary District

#### Absent:

Rob Dickson, Costa Mesa Planning Commission  
Werner Escher, South Coast Plaza  
Kim Glen, Costa Mesa Conference and Visitor Bureau  
Frank Gutierrez, Costa Mesa Cultural Arts Committee  
Joan Hamill, OC Fair & Event Center  
Toby Henry, City of Costa Mesa  
Judy Lindsay, Costa Mesa Senior Center  
Mayor Pro Tem Stephen Mensinger, Costa Mesa City Council  
Bob Ooten, Friends of the Costa Mesa Library  
Diane Pritchett, South Coast Metro Alliance  
Jennifer Sommers, City of Costa Mesa  
Susan Weeks, Costa Mesa Historical Society  
Pete Zehnder, Costa Mesa Foundation

**Alternates\*:**

Richard Pagel, Costa Mesa Kiwanis  
Derek Sabori, Costa Mesa Foundation

*\*Alternates do not have voting authority, but attend in place of voting committee members.*

**City of Costa Mesa Staff:**

Patrick Bauer, Associate Engineer  
Mike Brumbaugh, Code Enforcement Officer  
Leigh Chalkley, Central Services Supervisor  
Christine Cordon, Special Events Coordinator  
Dan Joyce, Public Affairs Manager  
Bill Lobdell, Director of Communications  
Bobby Young, Finance and I.T. Director

**Call to Order** – Chairman Scheafer called the meeting to order.

**Minutes**

Motioned by Ms. Ashendorf and seconded by Ms. Lester to approve the minutes of the January 24, 2013 meeting. All ayes. Motion was approved.

**Old Business****1. Scheduling of Committee Meetings in February**

Chairman Scheafer suggested that the committee reduce the frequency of meetings and recommended that the next meeting of the entire 60<sup>th</sup> Anniversary Planning Committee be scheduled for February 21 at 5:30 p.m. He requested a meeting to take place on February 6 at 5:30 p.m. with subcommittee chairs only.

Motioned by Ms. Lester and seconded by Vice Chair Lowery to approve the scheduling of the February meeting to February 21, 2013. All ayes. Motion was approved.

**2. Subcommittees Breakout Session**

Mr. Joyce directed the subcommittees to continue working on their timeline sheets.

The committee disbanded into the subcommittees at 6:03 p.m.

**3. Results of Breakout Session Discussions**

Educational and Historical Programs Subcommittee and Outreach Programs and Community Events Subcommittee will submit their timelines via e-mail.

**4. Discussion of Budget and Concept of 60<sup>th</sup> Anniversary Event(s)**

The item was not further discussed.

**New Business**

**1. Review of Operations Manual**

Mr. Joyce announced that in approximately two to three weeks, the subcommittee chairs will receive tentative operations manuals.

**Public Comments**

There were no public comments.

**Adjournment**

Chairman Scheafer adjourned the meeting at 6:55 p.m. Next meeting: February 21, 2013 at 5:30 p.m.

/s/Mike Scheafer,  
Committee Chair

/s/Christine Cordon,  
Committee Secretary