

**PARKS AND RECREATION COMMISSION
COUNCIL CHAMBERS, 77 FAIR DRIVE
MARCH 27, 2013
5:15 P.M. AGENDA REVIEW
6:00 P.M. MEETING**

AGENDA

1. **Call to Order** . . . Commissioner Abernathy
2. **Pledge of Allegiance** . . . Commissioner Pederson
3. **Roll Call**
4. **Administration of Oath of Office for newly appointed Parks and Recreation Commissioners**
5. **Parks and Recreation Commission Reorganization**
 - a. Election of Chairperson and Vice Chairperson
6. **Approval of the Minutes of the September 26, 2012, Meeting**
7. **Oral Communications** - To ensure fair and equal treatment of all who appear before the Parks and Recreation Commission, and to expedite City business, speakers will be limited to three (3) minutes during Oral Communications. The three-minute per speaker time limit may be extended for good cause by the Chairman, or by majority vote of the Commission. Please fill out a blue speaker card and state your name and the city, in which you reside, for the record.
8. **Consent Calendar** – All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion of these items prior to the time the Commission votes on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Calendar. These items will be discussed and voted upon immediately following Commission action on the remainder of the Consent Calendar.

Upon invitation by the Chairman, members of the public who wish to discuss Consent Calendar items should come forward to the microphone, state your name, the city in which you reside, and the item number.

STAFF RECOMMENDATION

- a. Contract Instructional Youth and Adult Class Fees Accept

MOTION made by Vice Chairman Kim Pederson, seconded by Commissioner Robert Graham and carried five to zero, to approve fee increases to six (6) existing contract adult instructional classes

(Attachment 1) and approve fees for two (2) new adult instructional classes from existing instructors (Attachment 2).

STAFF RECOMMENDATION

9. Public Hearing

No items.

10. Old Business

No items.

11. New Business

a. Tree Removal Request – 284 Bucknell Road

Deny

MOTION made by Dean Abernathy, seconded by Robert Graham and carried five to zero, to deny removal of one (1) city-owned parkway tree in the public right-of-way at 284 Bucknell Road.

b. Renewal of User Agreement with Harbor Soaring Society
MOTION made by Vice Chairman Kim Pederson, seconded by Dean Abernathy and carried five to zero, for the Renewal of the User Agreement with the Harbor Soaring society with a one-year term for the use of a portion of Fairview Park.

Approve

c. First Amendment to the Letter of Understanding with the Costa Mesa Bark Park Foundation

Approve

MOTION made by Chairman Byron de Arakal, seconded by Vice Chairman Kim Pederson and carried five to zero, with the following directives:

1. Chairman de Arakal and Vice Chairman Pederson will meet with the CMBPF and a city staff member to define the relationship with the organization going forward.

2. Direct staff to develop a report that assesses the condition of the bark park currently with the conceptual plan, and provide cost estimates regarding maintenance and re-turfing. Direction was given to provide the report no later than the May 2013 meeting.

12. Manager's Report

13. Commissioner's Comments

14. Adjournment

The next regular Commission meeting is Thursday, April 25, 2013

NOTE: Agenda related writings or documents provided to a majority of the Parks & Recreation Commission members after Distribution of the Commission Agenda Packet (GC 54957.5):
Any writings or documents provided to a majority of the Parks & Recreation Commission members regarding any item on this agenda will be made available for public inspection at the Public Services Department – Recreation Division Counter on the 3rd floor of City Hall located at 77 Fair Drive, Costa Mesa, during normal business hours. In addition, such writings and documents may be posted, whenever possible, on the City's website at www.costamesaca.gov as part of the subject agenda.