

CITY OF COSTA MESA

DEVELOPMENT SERVICES DEPARTMENT
 BUILDING SAFETY DIVISION
 77 Fair Dr., 2nd Floor, Costa Mesa, CA 92626
 (714) 754-5273

STRUCTURAL OBSERVATION REPORT FORM

THIS REPORT INCLUDES ALL CONSTRUCTION WORK THROUGH _____ DAY OF _____, 20____				REPORT NO.	
PROJECT ADDRESS		STRUCTURAL OBSERVER		STRUC. OBSERVER PHONE NO.	
OWNER		LIC. OR REGISTRATION NO.		BUILDING PERMIT NO.	
OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS				LOCATION & PORTIONS OF STRUCTURE	DATE
<input type="checkbox"/> - FOUNDATION	<input type="checkbox"/> - WALL	<input type="checkbox"/> - FRAMES	<input type="checkbox"/> - FLOOR		
<input type="checkbox"/> - FOOTINGS, SLAB & STEM WALLS	<input type="checkbox"/> - CONCRETE	<input type="checkbox"/> - STEEL MOMENT- SPECIAL	<input type="checkbox"/> - CONCRETE		
<input type="checkbox"/> - PRESTRESSED SLABS	<input type="checkbox"/> - MASONRY	<input type="checkbox"/> - STEEL MOMENT- ORDINARY	<input type="checkbox"/> - STEEL DECK		
<input type="checkbox"/> - CAISSONS, PILES, GRADE BEAMS	<input type="checkbox"/> - WOOD	<input type="checkbox"/> - STEEL BRACED	<input type="checkbox"/> - WOOD		
<input type="checkbox"/> -	<input type="checkbox"/> -	<input type="checkbox"/> - CONCRETE-DUCTILE	<input type="checkbox"/> -		
<input type="checkbox"/> -	<input type="checkbox"/> -	<input type="checkbox"/> - CONCRETE-NON-DUCTILE	<input type="checkbox"/> -		

OBSERVED DEFICIENCIES:

USE ATTACHMENT(S) IF NECESSARY

<p>I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE:</p> <p>1 I AM THE REGISTERED ENGINEER/ARCHITECT WHO HAS RESPONSIBLE CHARGE FOR THE STRUCTURAL OBSERVATION</p> <p>2 I, OR ANOTHER REGISTERED ENGINEER OR LICENSED ARCHITECT WHO I HAVE DESIGNATED ABOVE AND IS UNDER MY RESPONSIBLE CHARGE, HAS PERFORMED THE REQUIRED SITE VISITS AT EACH SIGNIFICANT CONSTRUCTION STAGE TO VERIFY IF THE STRUCTURE IS IN GENERAL CONFORMANCE WITH ALL APPLICABLE CODES OR ORDINANCES.</p> <p>3 ALL DEFICIENCIES WHICH I DOCUMENTED HAVE BEEN CORRECTED UNLESS OTHERWISE INDICATED ABOVE.</p> <p>4 I UNDERSTAND THAT FINAL ACCEPTANCE OF THE STRUCTURAL SYSTEMS BY BUILDING SAFETY DIVISION CANNOT OCCUR WITHOUT THE CORRECTION OF ALL OBSERVED DEFICIENCIES.</p> <p>5 I AM RESPONSIBLE FOR THE SUBMISSION OF THE ORIGINAL OF THIS REPORT TO BUILDING SAFETY DIVISION, CITY OF COSTA MESA.</p> <p>6 I HAVE PROVIDED STRUCTURAL OBSERVATION IN ACCORDANCE WITH THE REQUIREMENTS OF THE CITY OF COSTA MESA.</p>	
SIGNED _____ OF _____, 20____, AT _____, CA <small>DAY MONTH YEAR</small>	
X _____ <small>WET SIGNATURE OF REGISTERED CIVIL OR STRUCTURAL ENGINEER OR LICENSED ARCHITECT</small>	STAMP OF ENGINEER OR ARCHITECT

STRUCTURAL OBSERVATION DOES NOT WAIVE ANY OF THE REQUIREMENTS FOR BUILDING INSPECTION BY AUTHORIZED EMPLOYEES OF THIS DEPARTMENT
 DISTRIBUTION: STRUCTURAL OBSERVER TO SEND ORIGINAL TO THE BUILDING INSPECTOR'S OFFICE, AND KEEP THE 2nd COPY FOR STRUCT. OBSERVER'S RECORD AND DISTRIBUTIONS.