

**PARKS AND RECREATION COMMISSION**

COUNCIL CHAMBERS, 77 FAIR DRIVE

**May 22, 2014**

6:00 P.M.

**ACTION MINUTES**

	<b>Staff Recommendation</b>	<b>Action Minutes</b>
<b>4. Parks and Recreation Commission Reorganization</b>		
4a) Election of Chairman and Vice Chairman		<b>NOMINATION made by Commissioner Pederson for Commissioner de Arakal as Chairman; seconded by Commissioner Graham, MOTION made by Commission Graham to appoint Commissioner de Arakal, seconded by Commissioner Pederson, carried four to zero. NOMINATION made by Commissioner Abernathy for Commissioner Pederson as Vice Chairman; seconded by Commissioner Graham, with no other nominations, Chair de Arakal CALLED FOR QUESTION, carried four to zero. Chair de Arakal and Vice Chair Pederson assumed their newly-appointed positions.</b>
<b>5 Approval of the Minutes of the March 27, 2014, Meeting and April 24, 2014 Meeting</b>		<b>MOTION made by Vice Chair Pederson, seconded by Commissioner Abernathy, carried four to zero, to approve the minutes of the March 27, 2014 and April 24, 2014 Meetings.</b>
<b>7. Consent Calendar</b>		
No items		
<b>8. Public Hearing</b>		
No items		

<b>Old Business</b>		
9a) Athletic Field Use and Allocation Policy recommendations	Approve	<p><b>MOTION made by Chair de Arakal, seconded by Commissioner Pederson, carried four to zero, to recommend to City Council that all staff changes are approved regarding the Athletic Field Use and Allocation Policy Recommendations, with the following additions:</b></p> <p><b>1) Add approved portable lights locations to the Portable Lights Policy.</b></p> <p><b>2) Recommend the following locations; Back Bay, Kaiser School, Lindberg, and Woodland School be added to the Portable Lights Policy.</b></p>
<b>New Business</b>		
10a) Tree Removal Request – 2550 Fordham Drive	Deny	<p><b>MOTION made by Chair de Arakal, seconded by Vice Chair Pederson, carried four to zero for the removal of two (2) City-owned trees from 2550 Fordham Drive, per the Streetscape and Meridian Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of each tree with one (1) twenty-four inch box-size tree to be planted at the same address and two (2) fifteen gallon-size trees to be planted elsewhere on City property. The applicant would pay all removal and replacement costs. The trees must be removed and mitigation trees provided to the City within one year from the date of final approval, after which the approval expires.</b></p>
10b) Tree Removal Request - 2721 Cardinal Drive	Deny	<p><b>MOTION made by Vice Chair Pederson, seconded by Chair de Arakal, carried four to zero for the removal of one (1) City-owned tree from 2550 Fordham Drive, per the Streetscape and Meridian Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of each tree with one (1) twenty-four inch box-size tree to be planted at the same address and two (2) fifteen gallon-size trees to be planted elsewhere on City property. The applicant would pay all removal and replacement</b></p>

		costs. The tree must be removed and mitigation trees provided to the City within one year from the date of final approval, after which the approval expires.
10c) Tree Removal Request – 1164 Bismark Way	Deny	Pulled from agenda at staff request, held over until June.
10d) Request To Place A Granite Dedication Stone At The Estancia Park Diego Sepulveda Adobe	Approve	<b>MOTION made by Commissioner Abernathy, seconded by Commissioner Graham, carried four to zero, to approve the Historical Society Board’s request to place a granite dedication stone at the Estancia Park Sepulveda Adobe.</b>
10e) Review of Proposed CIP for Fiscal Year 2014-2015 through 2020-2021		<p><b>MOTION made by Chair de Arakal that the CIP for Fiscal Year 14-15 and the 7-year CIP, as reviewed by the Parks and recreation Commission, be presented to the City Council as presented in the staff report with the following changes:</b></p> <p><b>ADD the following items [to the list of items recommended by the CEO] to the proposed CIP budget for 14-15:</b></p> <p><b>#44 – Fairview Park - Bluff Stairs South – recommend to approve the engineering fee in the amount of \$35,000</b></p> <p><b>#45 – Fairview Park – West Bluff Repair – recommend approving \$50,000 for immediate bluff repairs.</b></p> <p><b>#46 – Fairview Park CA – ORA – 58 Fill Removal, Cap and Restore Native Habitat – recommend approving \$50,000 for drainage studies.</b></p> <p><b>#50 – Fairview Park Wetlands and Riparian Habitat, Phase III – Recommend approving \$30,000 for the installation of benches.</b></p> <p><b>#39 – Balearic Center Land Acquisition Services – Recommend funding \$60,000 for the Balearic Center Land Acquisition Services.</b></p> <p><b>#40 – Balearic Center – Lighting Feasibility Study – Recommend funding \$20,000 for the Balearic Center Lighting Feasibility Study.</b></p> <p><b>#52 – Jack Hammett Field 1 Upgrade – Recommend including the \$1,175,000 for the Jack Hammett Field 1 Upgrade</b></p> <p><b>#59 – Parsons Schools Field Lighting – Recommend including the field lighting for Parsons School - \$420,000</b></p>

		<p><b>REMOVE:</b>  <b>#54 - Kaiser School - Lighting Feasibility Study - \$20,000</b></p> <p><b>Seconded by Commissioner Abernathy</b></p> <p><b>Commissioner Pederson requested to amend the motion to include the following item:</b></p> <p><b>#54 - Kaiser School - Lighting Feasibility Study - \$20,000.</b></p> <p><b>Chairman de Arakal agreed to the amendment and Commissioner Abernathy seconded.</b></p> <p><b>The amended motion carried four to zero.</b></p>
10f) 19 West Streetscape Master Plan Concepts	Approve	<p><b>MOTION made by Chair de Arakal, seconded by Vice Chair Pederson, carried three to zero, to approve 19 West Streetscape Master Plan Concepts, with the following recommendations:</b></p> <p><b>1) Continue to work with residents.</b>  <b>2) Have plant palette, street lighting, furniture, and monument designs, brought back to the commission.</b></p>
10g) Del Mar Beautification Concept Plans	Approve	<p><b>MOTION made by Vice Chair Pederson, seconded by Commissioner Abernathy, passed three to zero, to approve Del Mar Beautification Concept Plans, with the following recommendations:</b></p> <p><b>1) Continue to work with residents.</b>  <b>2) Have more detailed plant palette, new crosswalk design, and monument designs, brought back to the commission.</b></p>
10h) East 19th Street Landscape Plans and Monument Sign	Approve	<p><b>MOTION made by Chair de Arakal, seconded by Vice Chair Pederson, carried three to zero, to approve East 19th Street Conceptual Design/Landscape Plans, with the following recommendations:</b></p>

		<b>1) Continue to work with residents and designers to find acceptable monument design.</b>
--	--	---

**Distribution:**

City Council; Thomas R. Hatch, Chief Executive Officer; Ernesto Munoz, Public Services Director; Bruce A. Hartley, Maintenance Services Manager; Bart Mejia, Parks Project Manager; Raja Sethuraman, Transportation Services Manager; Robert E. Knapp, Recreation Manager; Lisa McPherson, Recreation Supervisor; Alma Reyes, Management Analyst; Robert Staples, Contract Administrator; Marian Stueve, Administrative Secretary; Lynnette Dodge, Administrative Secretary.