

COSTA MESA FOUNDATION
Board Meeting, Tuesday May 6, 2014 6:00 PM
Costa Mesa City Hall, Conference Room 1A

MINUTES

President Lea Lowe called the meeting to order at 6:18 PM. Present was: President Lea Lowe, Treasurer Mary Fewel, and Secretary Karen Ursini. Directors: Dean Abernathy, Derek Sabori, Jeff Harlan, Pete Zehnder and City Staff Liaison Jennifer Christ; Guests Patrick McCaffrey and Shannon Mir and Concert Volunteer Lisa Schultz.

Absent were: Directors Gary Craig and Steve Grant, City council liaison Sandra Genis and City staff liaison Colleen O'Donoghue and Vice President Jason Werner.

- I. Public Comment: There was none.
- II. Minutes: The minutes from the March 4th regular meeting should be corrected to state that “ a line item for General Marketing will be added to the 2014 budget.” Also an “a” should be added between “is” and “fund” in the third sentence under Treasurer’s report. With those changes the March minutes were approved with a motion by Mary and second by Derek and approval of all. The minutes for the special meeting on April 21st were approved with the motion by Mary and second by Dean and approval by all.
- III. Treasurer’s report: Was not available because of a technical problem in the city’s computer.
- IV. Old Business:
 - The Policies and Procedure Update Committee will meet after the Concerts. It includes Lea and Mary.
 - Marketing Intern: We are still looking for one. Lisa Schultz has a possibility and will contact him.
- V. New Business
 - Lea would like to reinstate our policy asking all Directors to make a financial contribution to the Foundation for 2014. We will need some undesignated money to operate effectively. It should be given to the Treasurer to deposit.
 - Goat Hill Junction theft: The group that runs the train at Fairview Park has had two thefts in the last few months. Mary made a motion that we send them \$500. to help their situation. Dean seconded the motion and all agreed. Mary will send in the check request.

VI. COMMITTEE REPORTS:

- Concerts: Mary reported that as of now, we have committed \$22,000! Some of the sponsors are the Orange County Fair Board, the Sanitary District, the Costa Mesa Water District and the Conference and Visitor Bureau. Pete suggested we contact the senior apartment complex named Azulon. She reported that there will be a 12 page program this year covering all of the concerts. She also encouraged us to think of possible sponsors and give her the names and contact information.
- **Grants:** Karen told of a request we received from the Costa Mesa Chamber of Commerce to again participate in the scholarship award breakfast for Costa Mesa High schools and Orange Coast College. For a number of years we have granted them \$1,000 for the scholars. Mary moved that we again grant them \$1,000. Dean seconded it and it passed. Karen will get information about the time and place of the breakfast and see if anyone could attend with her. Pete suggested we think of giving our own award.

VII. Director's Comments: Not recorded

VIII. Adjournment: 7:30 PM

IX. Next Meeting: Tuesday June 3rd at 6:00 PM and will be centered on the Concert details.

Respectfully submitted by Karen Ursini, secretary