

**AMENDMENT NUMBER FOUR
TO PROFESSIONAL SERVICES AGREEMENT
FOR BUILDING & FIRE PLAN CHECK AND INSPECTION**

This Amendment is made and entered into this 21 day of June, 2016 (“Effective Date”) by and between the City of Costa Mesa, a municipal corporation (“City”) and INTERWEST GROUP, a California corporation (“Consultant”).

WHEREAS, Consultant and City entered into an agreement on June 19, 2012, for Consultant to provide plan checking and inspection services on an as-needed basis to support new large development projects and special programs in the City (“Agreement”); and

WHEREAS, the term of the Agreement was for one year with up to four (4) additional one (1) year extensions by mutual agreement of the City and Consultant; and

WHEREAS, the first extension was exercised and expired on June 30, 2014; and

WHEREAS, the second extension was exercised and expired on June 30, 2015; and

WHEREAS, the third extension was exercised and expires on June 30, 2016; and

WHEREAS, Consultant and City now wish to amend the Agreement to exercise the fourth and final one (1) year extension; and

WHEREAS, the maximum compensation set forth in the Agreement needs to be changed to reflect the amount budgeted for the services to be performed for the extended term.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Section 2.1 of the Agreement (Compensation) shall be amended to increase the total not to be exceeded amount by Five Hundred and One Thousand Nine Hundred Dollars (\$501,900) in the aggregate. Compensation shall be in accordance with the fee schedule attached hereto as Exhibit “A” and incorporated herein by this reference.

2. Section 4.1 of the Agreement shall be amended to extend the term through June 30, 2017.

3. All terms not herein defined shall have the same meaning and use as set forth in the Agreement.

4. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have set their hand by their duly authorized representatives as of the day and year first above written.

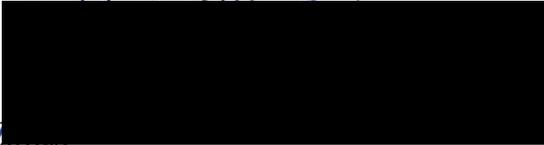
CITY OF COSTA MESA,
A municipal corporation



Mayor of the City of Costa Mesa

Date: 6-27-16

INTERWEST GROUP



Signature

Date: 6-3-2016

RON BEEHLER, DIRECTOR
Name and Title

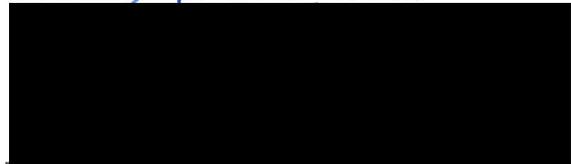
APPROVED AS TO CONTENT:



Project Manager 

Date: 5-31-16

APPROVED AS TO FORM:



City Attorney

Date: 6/1/16

APPROVED AS TO INSURANCE:



Risk Management

Date: 5/31/16

REVIEWED BY:

[Redacted]
Economic Development & Development
Services Director/Deputy CEO

Date: 6-1-16

[Redacted]
[Redacted]

Date: 6/1/16

[Redacted]
Finance Director, Interim

Date: 6-2-16

[Redacted]
City Clerk



Date: 6-27-16

Cost of Providing Services

PLAN REVIEW FEES

We propose the following fee schedule for all services outlined in the RFP. All plan review fees listed are a percentage of the City's Collected Plan Review Fee.

Building and Safety Plan Review:

- ✓ 60% for first time check and any required re-checks
- ✓ 75% for expedited plan check which includes first time review and any required re-checks with a turn-around time no more than five (5) calendar days.

Grading / Improvement Plan Review:

- ✓ 70% for first time check and any required re-checks
- ✓ 85% for expedited plan check which includes first time review and any required re-checks with a turn-around time no more than five (5) calendar days.

Fire Plan Review:

- ✓ 60% for first time check and any required re-checks
- ✓ 75% for expedited plan check which includes first time review and any required re-checks with a turn-around time no more than five (5) calendar days.

We will perform the number of plan review iterations necessary to obtain approval of each project for the percentage of fee proposed

There is no charge for courier or shipping services.



HOURLY FEE STRUCTURE

Classification	REVISED 4/2016 Standard Hourly Rate	REVISED 4/2016 Overtime Hourly Rate 125% of standard rate
Combination Building Inspector	70	87
Senior Building Inspector (Supervisor)	81	101
Chief of Inspection (Manager)	94	117
Plans Examiner	88	110
Plan Check Engineer (Manager)	100	125
Permit Technician 1 (entry level)	34	43
Permit Technician II	46	58
Permit Technician Supervisor/Manager	56	70
Office Assistant I	28	35
Office Assistant II	33	42
Office Supervisor / Manager	56	70
Assistant Building Official	94	117
CASp	99	124
Fire Plans Examiner	99	124
Fire Inspector	88	110
Fire Marshal	105	132
Code Enforcement Officer	56	70
Sr. Code Enforcement Officer (Supervisor)	72	90
Chief of Code Enforcement (Manager)	88	110

Rates are typically reviewed yearly on July 1 and may be subject to revision unless under specific contract obligations.

Approved Mileage to be reimbursed at IRS rate