

**AMENDMENT NUMBER FOUR  
TO PROFESSIONAL SERVICES AGREEMENT  
WITH MICHELLE RUDAITIS**

This Amendment is made and entered into July 1, 2016 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City") and MICHELLE RUDAITIS, a sole proprietor ("Consultant").

WHEREAS, City and Consultant entered into a Professional Services Agreement on June 19, 2012 ("Agreement") to provide hazardous materials disclosure program coordination; and

WHEREAS, Section 4.1 of the Agreement provides for a one-year term and up for four (4) one (1) year extensions; and

WHEREAS, City and Consultant have extended the agreement for three (3) one (1) year periods, extending the Agreement through June 30, 2016; and

WHEREAS, City and Consultant desire to exercise the final option to extend the Agreement for one year through June 30, 2017.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended through June 30, 2017.
2. Compensation for services rendered from July 1, 2016 through June 30, 2017 shall be in accordance with the fee schedule set forth in Exhibit "A," attached hereto and incorporated herein by this reference. Consultant's total compensation for the extended period shall not exceed Eighty Thousand Dollars (\$80,000.00).
3. All other terms and provisions of the Agreement, as amended, not in conflict with the amended Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF COSTA MESA



Chief Executive Officer

Date: 7/26/16

CONSULTANT



Date: 7/8/16

Signature

Michelle Rudaitis Hazardous materials specialist

Name and Title

[Redacted]  
\_\_\_\_\_  
Social Security Number

ATTEST:

[Redacted]  
\_\_\_\_\_  
City Clerk

Date: 7-27-16

APPROVED AS TO FORM:  
[Redacted]  
\_\_\_\_\_  
City Attorney

Date: 07/13/16

APPROVED AS TO INSURANCE:  
[Redacted]  
\_\_\_\_\_  
Risk Management

Date: 7/13/16

DEPARTMENTAL APPROVAL  
[Redacted]  
\_\_\_\_\_  
Department Director

Date: 7/14/16

APPROVED AS TO PURCHASING:  
[Redacted]  
\_\_\_\_\_  
Interim Finance Director

Date: 7/14/16

May 11, 2016

Dan Stefano  
Fire Chief  
Costa Mesa Fire Department  
77 Fair Drive  
Costa Mesa, CA 92626

Proposal for Hazardous Materials Coordinator

**Scope of work**

This proposal includes the following:

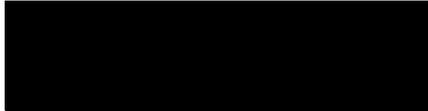
- Collect and maintain Hazardous Materials Disclosure Program
- Ensure compliance with existing laws and regulations concerning HMBP\* requirements
- Review business emergency plans for compliance and accuracy. This information is provided to the first responders
- Make disclosure records available to the public under the "right to know act" laws
- Respond to requests for hazardous materials information from the public conducting site assessments
- Coordinate hazardous materials programs with the County Health Care Agency
- Coordinate billing with the County Health Care Agency
- Participate in hazardous materials committees at the county level
- Conduct *mandated* inventory inspections for regulated facilities in program
- Identify existing safety hazards that could cause or contribute to an accidental spill or release.
- Suggest preventive measures designed to minimize the risk of a spill or release of hazardous materials
- Advise on cost recovery actions of hazardous materials related incidents
- Develop and conduct hazardous materials training sessions for firefighters
- Participation in monthly strike-force meetings through the District Attorney's office
- Provide technical expertise to Fire Department personnel concerning hazardous materials that they encounter in the City
- Coordinate fire permits

**Fee**

The fee for the above described work will be billed at the hourly rate of \$75.00.

**Extra Work**

Extra work beyond the scope of this proposal will be billed at the hourly rate of \$75.00. All extra work must be authorized in advance by Fire Chief Dan Stefano.



Michelle Rudaitis

