

**THE CITY OF COSTA MESA
MEETING OF THE PARKS AND RECREATION COMMISSION
OCTOBER 27, 2016; 6:00 P.M.**

1. **Call to Order:** The Parks and Recreation Commission meeting was called to order by Chairman Eckles at 6:00 p.m. on October 27, 2016 at City Hall, 77 Fair Drive, Costa Mesa, California.

2. **Pledge of Allegiance:** Chairman Eckles

3. **Roll Call**

Present: Chairman Eckles, Vice Chairman Graham, Commissioner de Arakal, Commissioner Mercurio, Commissioner Pederson

Absent:

Staff Present: Raja Sethuraman, Interim Public Services Director, Thom Coughran, Interim Maintenance Services Manager, Justin Martin, Recreation Manager, Jim Ortiz, Maintenance Superintendent, Samantha Hall, Administrative Secretary & Allison Burch, Office Specialist II

4. **Approval of the Minutes of the September 22, 2016 Meeting of the PRC.**

MOTION made by Commissioner Pederson to approve the minutes, seconded by Commissioner de Arakal. MOTION carries 5-0.

5. **Public Comments**

None.

6. **Commissioner Comments**

Commissioner de Arakal declined comment.

Vice Chair Graham displayed photo images and spoke on drainage and safety concerns at Canyon Park, safety concerns at Fairview Park, and requests City staff to review.

Commissioner Pederson encouraged everyone to vote.

Commissioner Mercurio declined comment.

Chair Eckles declined comment.

7. **Consent Calendar**

a) Donation of Two Memorial Plaques & Trees in Estancia Park

MOTION made by Commissioner de Arakal to approve the Consent Calendar, seconded by Chair Eckles. MOTION carries 5-0.

8. Old Business – No Items

9. New Business

a) Tree Removal Request - 360 Bucknell Road

Mr. Jim Ortiz presents report.

Discussion ensued on the easement/city setback distance, uncertainty of the ownership of the tree, city maintenance since 2003, and questions about reason for report on a potentially unactionable item.

Public Comments

1. Helen Vidal Humphreys (Tree Removal Applicant), Costa Mesa, gave samples of tree debris to City Staff and spoke on her tree removal request.

Discussion ensued on the process for determining ownership of the tree.

MOTION made by Chair Eckles to continue tree removal request to November PRC Meeting with further information provided from City Staff, seconded by Commissioner de Arakal.

Before item is voted on, additional comments made by Commissioner de Arakal to Tree Removal Request – 360 Bucknell Road applicant Helen Vidal Humphreys explaining tree removal process.

Discussion ensued on future communication to tree applicant regarding the outcome of the tree ownership.

MOTION made by Chair Eckles to continue tree removal request to November PRC Meeting with further information provided from City Staff, seconded by Commissioner de Arakal. MOTION carries 5-0.

b) Shiffer Park Cell Site Upgrades

Mr. Bart Mejia presents report.

Discussion ensued on access points to equipment, design, plant screening, potential tree removal in order to complete upgrade, site access path, preferred maintenance recommendation regarding site access path, type of construction material (fence/block wall/concrete), creation of 'L' pocket with proposed location #1, potential illicit activity with proposed location #1, whether equipment upgrade necessitates a second cell tower, potential third option to expand the current location, future bike paths around/through the park, and previous illegal activity.

Discussion ensued on the reasoning for City Staff recommending location # 1, ability to fence around entire equipment structure/block to the flush perimeter of the handball court, installation of lighting and security cameras, absence of requestor to answer questions, the PRC recommendation to be sent to City Council for final adoption, current sightline, police feedback on proposed upgrades, initiator of proposed upgrades, time sensitivity of proposed upgrades, lack of detailed information to make informed decision, and maintenance feedback.

MOTION made by Commissioner de Arakal to continue Shiffer Park Cell Site Upgrades to November PRC Meeting and request City Staff ask Cox PCS LLC representatives to appear and provide Commission with detailed explanations for expansion and design specifications that have been requested, seconded by Commissioner Pederson.

SUBSTITUTE MOTION made by Commissioner Mercurio to deny Shiffer Park Cell Site Upgrades. MOTION fails for lack of second.

MOTION made by Commissioner de Arakal to continue Shiffer Park Cell Site Upgrades to November PRC Meeting and request City Staff ask Cox PCS LLC representatives to appear and provide Commission with detailed explanations for expansion and design specifications that have been requested, seconded by Commissioner Pederson. MOTION carries 5-0.

10. Park District Commissioner Reports

Commissioner de Arakal presents Park District 1 report.

Raleigh Park

Overall good condition, no issues.

Tanager Park

Overall good condition, no issues, dead pine tree removed, second basketball court has no posts and no goals, previously proposed tearing it out and creating a sitting area, also considered making it a functional basketball court, currently serves no purpose. Would like to meet with Recreation Manager and arrange a neighborhood meeting for Tanager Park during the first quarter of 2017.

Civic Center Park

Overall good condition, no issues, would like to begin discussion for CIP to implement meandering decomposed granite trails and park benches.

Jack Hammett Sports Complex

Excellent field conditions, two maintenance issues, significant CIP for FY 16-17, standing water on North side of snack stand - would be nice to level it out, deterioration of rain gutters and downspouts - would like to see replaced.

Ketchum-Libolt Park

Overall good condition, one maintenance issue, front gate and fence need to be

repainted, previously reported on security issues – would still like lighting in the back of park, memorial plaque has graffiti and is scratched up - interesting to hear options on how to replace and protect.

Wilson Park

Overall fair condition, equipment and playground in good shape, ongoing issue of transient/homeless camping and illicit drug activity.

Would like ACEO Rick Francis and Homeless Task Force to attend PRC meeting on January 26, 2017 to discuss transient/homeless issues – would like to understand what limitations the city faces regarding these issues, what the goals and objectives of the task force are, and from a strategic and tactical standpoint what is being done to alleviate the problem.

Tewinkle Park

Overall excellent condition, some maintenance and public safety issues, lakes look the best that they have looked in years, fountains are fabulous, upper pond pump wasn't operating and water was still and green – could be a vector control issue, lower pond receiving repairs for close to two years – would like an update at January PRC on the status of this project, CIP for \$100,000 in FY 15-16 approved to repair/replace bridges and hasn't been done yet – would like an update on status of project.

Tewinkle Park Athletic Complex

Overall excellent condition, two maintenance issues – inoperable bathroom lights in both bathrooms, don't know if they are on a timer and don't come on during the day or if they're burned out but they need to be on, and on North side of the snack stand – exposed electrical outlet, cover ASAP.

Skate Park

Overall excellent condition, ongoing public safety issues – would like to issue citations to assist in enforcement of rules, would like bathroom "mirror" removed and would like the changing table to be cleaned or replaced due to excessive graffiti.

Costa Mesa Bark Park

Overall good condition, good cycling of rest and renovation periods, and good division of small and large dog areas with separate entries.

Vice Chair Graham presents Park District 3 report.

Heller Park

"A" rating, great park.

Pinkley Park

"C" rating, playground area needs to be enlarged, needs swings, needs shade structures, addition of memorial/recognition wall, needs more benches, has easy access to stores, no restroom facilities.

Harper Park

"C" rating, water fountain, no restrooms, tire swing that is not needed, replace with swings.

Jordan Park

"B" rating, lease issues with Boys & Girls Club, issue with who owns this park – don't know if this is a City park, no restroom facilities, limited parking, hardball field that backs to Kaiser Elementary.

Lindbergh Park

"B" rating, lots of local use, needs shade structures, restrooms available at adjacent school – City should work something out with the school district to make this restroom available for park users during daylight hours.

Brentwood Park

"C" rating, water fountain, no restrooms, no swings, some playground equipment, great park, shade trees, benches, sand volleyball court, lots of local use, opportunity here is tremendous.

Commissioner Pederson presents Park District 4 report.

Overall parks are in great condition, need bike racks in all parks, would like to impose a fee deposit for all park rentals, would like to see more outdoor fitness equipment, thanks maintenance division for sand and weed upkeep.

Del Mesa Park

Overall great condition, wood rot needs to be addressed.

Gisler Park

Needs gate for park closure at dusk, needs drinking fountain, needs shade structure for the play area, trees over underused sand play area need to be raised – in the future consider reinstalling volleyball net, and this is a good possible location for outdoor fitness equipment.

Paularino Park

Current shade structure has extensive termite damage and needs to be replaced with approved FY 16-17 funds, needs barbeques near shade structure, needs signage replaced, and needs drinking fountain.

Shiffer Park

Very large park, the restroom and play area need complete renovation, play area is very old, previous complaint about traffic due to handball tournaments – staff should keep an eye on.

Wakeham Park

Big, beautiful park, would like to see split rail fencing for park entrance, big proponent of boulders, needs shade structure for play area, needs more benches, would like City Staff to do a needs-assessment for installing field use in center of park.

Wimbledon Park

Play area is aging – begin to look at replacement, would like information on replacement schedule, needs drinking fountain, and needs more park benches.

Chair Eckles presents Park District 5 report.

Shalimar Park

Heavily used, relatively new playground equipment, new benches, picnic table previously pulled from concrete footing and had to be completely removed.

Fairview Park

Brief overview of amenities and CIP FY 16-17 projects.

Canyon Park

Upper level and lower level areas, would like to see shade structures and restroom addition in lower area.

Marina View Park

Brief overview of amenities and future CIP ½ basketball court project pending community outreach.

Vista Park

Beautiful park, overview of amenities, large grass area for unorganized active use, homeless challenges, previously completed maintenance projects, future CIP opportunities – fencing, lighting, Veteran's memorial – would like to study as a Commission now.

Lions Park

Incredible facility, overview of amenities, future upgrades, previously completed maintenance projects, and homeless challenges and outreach.

Chair Eckles presents Park District 2 report on behalf of Commissioner Mercurio.

Estancia Park

Overview of previously completed projects, upcoming projects, and maintenance schedule.

Mesa Verde Park

Overview of maintenance schedule and upcoming CIP FY 16-17 projects.

Moon Park

Overview of maintenance schedule, previously completed projects, and upcoming projects.

Smallwood Park

Overview of maintenance schedule, previously completed projects, and upcoming CIP FY 16-17 projects.

Suburbia Park

Overview of maintenance schedule.

Commissioner de Arakal requests for Commissioner reports to be posted on the City website on the PRC page.

11. Recreation Manager's Report

Recreation Manager Justin Martin presents report.

Commissioner Pederson inquired about the waived events in the Recreation Manager's report.

12. Adjournment


Commissioner de Arakal thanked City Staff, Chief Sharpnack and CEO Hatch for agreeing to assign an officer, thanks to the Sergeant at Arms, and thanks to Brad Long.

Chair Eckles thanked those viewing at home, those attending, fellow commissioners, and reminded everyone of the next PRC meeting date.

Vice Chair Graham thanked Samantha.

The meeting was adjourned by Chairman Eckles at 8:20 p.m.

**The Next Regular Meeting Of The Parks And Recreation Commission
is a Special Meeting on Thursday, November 17, 2016**



Prepared by Samantha Hall
PRC Secretary



Submitted by Justin Martin
Recreation Manager