

**AMENDMENT NUMBER TWO
TO PROFESSIONAL SERVICES AGREEMENT
WITH
CRON & ASSOCIATES TRANSCRIPTION, INC.**

This Amendment Number Two ("Amendment") is made and entered into this 22nd day of January, 2018 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and CRON & ASSOCIATES TRANSCRIPTION, INC., a California corporation ("Consultant").

WHEREAS, City and Consultant entered into an agreement on May 1, 2016 for Consultant to provide transcribing and translating services for the Police Department ("Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, on February 21, 2017, City and Consultant extended the term of the Agreement through April 30, 2018; and

WHEREAS, City and Consultant now desire to extend the term for one (1) year, through April 30, 2019.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended through April 30, 2019.
2. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
3. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CONSULTANT

Cristine M. Cron
Signature

Date: 1-18-18

Cristine M. Cron, President
Name and Title

CITY OF COSTA MESA

Jamara S. Retouneau
City Manager *ACM*

Date: 1/29/18

ATTEST:



Brenda Green
City Clerk

Date: 1-30-18

APPROVED AS TO FORM:

[Signature]
City Attorney

Date: 01/29/18

APPROVED AS TO INSURANCE:

[Signature]
Risk Management

Date: 1/27/18

APPROVED AS TO CONTENT:

[Signature]
Project Manager

Date: 012218

DEPARTMENTAL APPROVAL:

[Signature]
Police Chief

Date: 1/22/18

APPROVED AS TO PURCHASING:

[Signature]
Finance Director

Date: 1/25/18