

**City of Costa Mesa  
HISTORICAL PRESERVATION COMMITTEE  
MEETING**

**WHEN:** Thursday, December 8, 2011 at 5:30 p.m.

**WHERE:** Costa Mesa City Hall Conference Room 1A  
77 Fair Drive, Costa Mesa, CA 92628

**CONTACT:** Lisa McPherson, Recreation Supervisor

**PHONE:** (714) 754-5322

**AGENDA**

ITEM	PRESENTATION BY
<b>1. CALL TO ORDER</b> <i>(Roll call: Mary Ellen Goddard, Margaret Johnston, John McQueen, Jeff Mathews, Bob Wakeham, Christopher Ganiere, Melinda Lowery, Terry Shaw, Pam Crenshaw and Louisa Arnold)</i>	Chairperson
<b>2. APPROVAL OF October 13, 2011 MEETING MINUTES</b>	
<b>3. PUBLIC COMMENT</b> <i>(Speakers will be limited to three minutes. The total time allotted for Public Comment will be thirty minutes. Both the three minutes per speaker and the thirty minutes total time allotted may be extended for good cause by a majority vote of the committee)</i>	
<b>4. OLD BUSINESS</b> A. Subcommittee Reports	
1. Sponsorship Pamphlet	
• Review letter	All
2. Tongva Info Sign	
• Confirm OCME approved sign	John
• Final review of sign verbiage	Mary Ellen
3. Historical Street Names	<b>Christopher*/Melinda/Terry/Mary Ellen</b>
• Research Wilson to Adams street names	Terry
4. Historical Site Markers Phase 2 (update)	<b>Margy*/Melinda</b>
<b>5. NEW BUSINESS</b>	
1. 2012 Goals & 2011 Accomplishments	
2. Historic Building booklet	
• Building criteria and content revision	Christopher/Mary Ellen/Pam
• Historical Buildings list pamphlet & old criteria	John/Mary Ellen
3. Time Capsule	
• Press Release	Bob
• Cost of Capsule	Mary Ellen
• Material and Longevity	Terry/Christopher

6. COMMITTEE MEMBER COMMENTS

7. COUNCIL/STAFF COMMENTS

8. ADJOURNMENT

Chairperson

**Next meeting: January 12, 5:30 p.m. at Costa Mesa City Hall, Conference Room 1A.**

It is the intention of the City of Costa Mesa to comply with California Government Code Section 54961 and the Americans With Disabilities Act (ADA) in all respects. If as an attendee or participant at the meeting, you will need special assistance beyond what is normally provided, the City of Costa Mesa will attempt to accommodate you in every reasonable manner. Please contact Deputy City Clerk Julie Folcik at (714) 754-5221; TDD (714) 754-5244, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time you will need accommodations to attend or participate in meeting on a regular basis. **Agenda related writings or documents provided to a majority of the committee members after distribution of the agenda (Government Code 54957.5)** Any writings or documents provided to a majority of the committee members regarding any item on this agenda will be made available for public inspection at the Recreation Counter, 3rd Level, in City Hall located at 77 Fair Drive, Costa Mesa, during normal business hours. In addition, such writings and documents may be posted, whenever possible, and as part of the agenda, on the City's website at [www.ci.costa-mesa.ca.us](http://www.ci.costa-mesa.ca.us)