

**CITY OF COSTA MESA**  
**HISTORICAL PRESERVATION COMMITTEE**  
*Minutes for Thursday, June 12, 2008*

**PRESENT:** Dave Gardner, Patti Bass, Stephanie Love Callen, Linda Feffer, Mary Ellen Goddard, Jeff Mathews, Bob Wakeham and John McQueen

**ABSENT:** Council Member Leece, Tyler Hilbert, Chris Bunyan, Margaret Johnston and Steph Campbell

**COUNCIL/STAFF:** Jana Ransom and Lisa McPherson

**GUESTS:** None

**CALL TO ORDER:** Dave Gardner called the meeting to order at 5:35 pm.

**APPROVAL OF MINUTES:** Motion to approve the meeting minutes of May 8, 2008 was made by Bob and seconded by Mary Ellen; motion carried.

**PUBLIC COMMENT:** None

**AGENDA ADDITIONS:** None

**OLD BUSINESS:**

**Subcommittee Reports:**

**1. Historic Murals Project**

Lisa reported that artist Jane Ellen Walker feels that due to the extensive time required to complete the mural project, she will not be able to supervise the entire project. Since the project requires a supervising artist, Dave will consult with Peggy Gardner to see if there may be additional artists available to help with the project supervision as well as work with Peggy to develop a project estimate which including manpower requirements and a project timeline

**2. Estancia Adobe Restoration Project**

Stephanie Love Callen reported that a "Request for Estimate" was sent out in May to several contractors that specialize in Adobe restoration & repair. Part of the estimate process will require a site visit.

**3. Historic Site Markers**

Bob presented proposed designs for the Historic Site Markers. After discussion by the committee, the committee approved a variation of the submitted designs. Patti Bass moved for approval, seconded by Linda Feffer motion carried.

Lisa reported that the marker vendor quoted \$25,000 for 20 markers. Jana reported that the markers were not included in the 19<sup>th</sup> Street Redevelopment Project budget, only the cost of the installation of the markers. Proposed budget is scheduled to go to City

Council for approval the week of June 16. Lisa reported that \$22,560 is available in the Committee's account.

#### **4. First People**

Jana showed photos taken during a recent survey of historical/informational markers & displays located in Orange and Long Beach. Jana reported that a request for \$8,000 has been included in the proposed 2008-2009 FY budget to cover design costs associated with this project. This amount will not be adequate to cover production and installation of the signs/displays, a funding source for which has yet to be identified. Jana suggested that there may be funding available from the Fairview Park Capitol Improvement Project fund. Jana suggested as next steps the identification of likely marker/display locations and finalizes a quantity. Dave agreed to scout possible locations at Fairview Park and provide recommendations at the July meeting.

#### **5. Activity Book**

Lisa reported that Council Member Leece will provide an update at the July meeting.

#### **New Business:**

##### **1. Committee Handbook**

Lisa reminded the committee on the City's Committee/Commission/Board Handbook on page 22 section C "Meeting Times, Quorums and Attendance"

*For committees and boards to be effective, members must be willing to commit time to attend meetings and participate in activities, discussions, recommendations and decisions. Consequently, attendance at a meeting shall be defined as attending at least 50% of that meeting. Additionally, a maximum of 4 excused absences per term for two- year terms shall be permitted. Absences beyond these limits shall establish the basis for a recommendation by committee or board chair to the City Council liaison, for dismissal from the committee or board by the City Council.*

#### **Committee Member Comments:**

Mary Ellen reported the sales of 30 Story of Costa Mesa books at the May 31-June 1 Costa Mesa Lion's Club Fish Fry.

#### **Council/Staff Comments:**

None

#### **Adjournment:**

Dave Gardner adjourned the meeting at 6:30 pm.

#### **Next Meeting:**

Thursday, July 10, 2008 at 5:30pm located at City Hall Conference Room 1A

Respectfully submitted by:  
John A. McQueen