

**AMENDMENT NUMBER THREE  
TO PROFESSIONAL SERVICES AGREEMENT  
WITH  
MPS CONSULTING, INC.**

This Amendment Number Three ("Amendment") is made and entered into this 21st day of May, 2018 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and MPS CONSULTING, INC., a California corporation ("Consultant").

WHEREAS, City and Consultant entered into an agreement on September 19, 2016 for Consultant to provide development-related project management assistance on an as-needed basis (the "Agreement"); and

WHEREAS, on March 7, 2017, City and Consultant increased Consultant's maximum compensation to Ninety-Nine Thousand Dollars (\$99,000.00); and

WHEREAS, on September 5, 2017, City and Consultant extended the term of the Agreement through September 18, 2018; and

WHEREAS, City and Consultant now desire to amend the Scope of Services to include the additional services set forth in Exhibit "A," attached hereto and incorporated herein by this reference; and

WHEREAS, City desires to increase Consultant's maximum compensation accordingly.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Scope of Services shall be amended to include the additional services set forth in Exhibit A.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant's annual compensation shall not exceed One Hundred Eighteen Thousand Dollars (\$118,000.00). Consultant shall be paid as set forth in Exhibit A and the Agreement.
3. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
4. All other terms, conditions, and provisions of the Agreement, as amended, not in conflict with this Amendment shall remain in full force and effect.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Thomas R. Hatch  
Thomas Hatch  
City Manager

Date: 6/7/18

CONSULTANT

Margaret Schuele  
Signature

Date: 5-29-18

President, Margaret Schuele  
Name and Title

Margaret Schuele  
Signature

DAVID SCHUELE, SECRETARY  
Name and Title

ATTEST:

Brenda Green  
Brenda Green  
City Clerk



APPROVED AS TO FORM:

Thomas Duarte  
Thomas Duarte  
City Attorney

Date: 06/06/18

APPROVED AS TO INSURANCE:

Ruth Wang  
Ruth Wang  
Risk Management

Date: 6/5/18

DEPARTMENTAL APPROVAL

  
\_\_\_\_\_  
Barry Curtis  
Economic and Development Services  
Director

Date: 5.31.18

APPROVED AS TO PURCHASING:

  
\_\_\_\_\_  
Colleen O'Donoghue  
Assistant Finance Director

Date: 6/4/18

**EXHIBIT A**  
**ADDITIONAL SERVICES**

# MPS Consulting, Inc.

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May 10, 2018

Ms. Silvia Kennerson  
Management Analyst  
Development Services Department  
77 Fair Dr.  
Costa Mesa, California

Dear Silvia,

I am pleased to submit a proposal for MPS Consulting, Inc. to provide consulting services to the Development Services Department in the City of Costa Mesa. With this letter I am proposing the following:

- Provide assistance to the City Manager's Office on tasks related to homeless supportive housing. Tasks to include items such as: oversight and project management of homeless housing sites being considered for supportive housing projects; coordination of information related to potential project sites with potential applicants and agencies; coordination with City staff working on Homeless Outreach as related to supportive housing; providing information to the development community and to agencies related to potential supportive housing projects; attend meetings as requested by City staff and other assignments as requested by the Director of Development Services and/or the City Manager's Office.
- The total contract shall not exceed \$19,000.00 and I will be compensated at an hourly billing rate of \$95.00 per hour.

Sincerely,



Peggy Schneble  
Principal  
MPS Consulting, Inc.