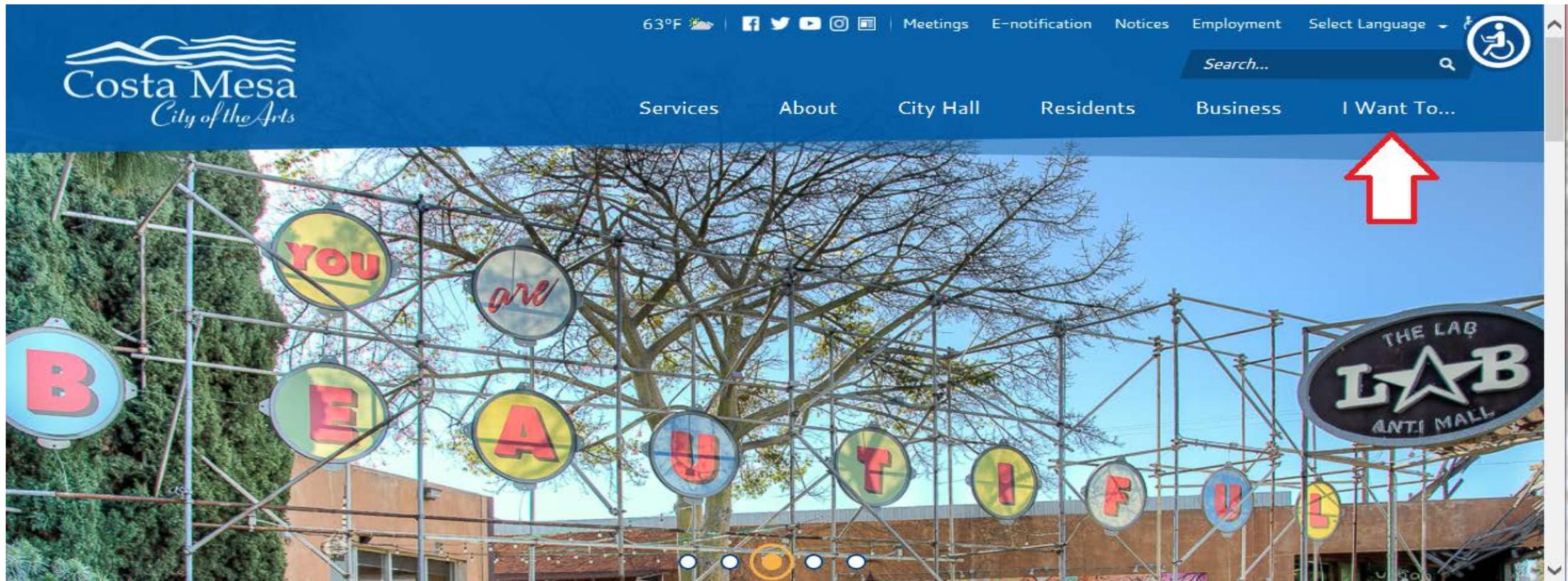


APPLY OR RENEW ONLINE ANIMAL LICENSE

A quick and easy tutorial
on how to apply for an
animal license online!





STEP 1

Go to the City's home page at www.costamesaca.gov

In the upper right corner click "I Want To..."



Apply for a city job

Apply/renew animal license

Apply/renew my business license online

File a police report

Fill out a recreation athletic use survey

Fill out a recreation community centers survey

Fill out a recreation reservation survey

Find a city park

Find a RFP/BID

Find zoning information

Get a business license

Get a dog license

Get rid of rats, mosquitoes or

I WANT TO...

- [Apply for a city job](#)
- [Apply/renew animal license](#)
- [Apply/renew my business license online](#)
- [File a police report](#)
- [Fill out a recreation athletic use survey](#)
- [Fill out a recreation community centers survey](#)
- [Fill out a recreation reservation survey](#)
- [Find a city park](#)
- [Find a RFP/BID](#)
- [Find zoning information](#)
- [Get a business license](#)
- [Get a dog license](#)
- [Get rid of rats, mosquitoes or other pests](#)
- [Look up road conditions on interactive map](#)
- [Make a public records request](#)
- [Report a street light problem](#)
- [Register for ROCKS Program](#)
- [Report an issue \(online or with smart phone app\)](#)
- [Reserve park space](#)
- [Schedule a building inspection](#)
- [Schedule a fire inspection](#)

Font Size: + - + Share & Bookmark Feedback Print

<https://www.costamesa.gov/i-want-to/apply-for-a-city-job>

STEP 2

Click on “Apply/Renew animal license”



Costa Mesa
City of the Arts

63°F | Facebook | Twitter | YouTube | Instagram | Meetings | E-notification | Notices | Employment | Select Language | Search... | Accessibility

Services | About | City Hall | Residents | Business | I Want To...

I Want To... >

APPLY/RENEW ANIMAL LICENSE

Font Size: + - + Share & Bookmark Feedback Print

- [Apply for an animal license](#)
- [Renew an animal license](#)

STEP 3

Click on “Renew an animal license”



PetTrack™ Online Licensing

Home

Login

E-mail:

Password:

Continue

Let's Get Started



First Time User?

Click on [Register](#) – this will allow you to register your email address and create a password for the on-line pet license renewal application.

Already Registered?

You may proceed by entering your email address and the password you previously selected to access your account.

Forgot Your Password?

[Reset it here.](#)

STEP 4

Everyone will be a **FIRST TIME USER**. Click on **REGISTER** to link your email with your animal license account.



PetTrack™ Online Licensing

Home

Setup Your New Online License Account

Please note: You will need your PetTrack account number to continue. License tag numbers, Receipt numbers and previous City pet license account numbers are NOT VALID.

PetTrack Account Number:

Pet Owner's Last Name:

E-mail:

Password:

Confirm Password:

Select Continue

Continue

WHERE CAN I FIND MY ACCOUNT NUMBER?

ON A RENEWAL NOTICE: If you have received a renewal notice from the City of Costa Mesa recently, your account number can be found on that notice.

NO NOTICE? If you have provided your email address to the City of Costa Mesa in the past, your associated PetTrack account number can be sent to that address. Email

Send Account Number



October 11, 2018

RYAN JONES
77 FAIR DR
COSTA MESA, CA 92626-6520

Dear RYAN JONES,

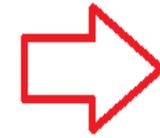
Thank you for submitting your payment to license your animal. To complete the transaction, the following documentation must be submitted for your pet to be licensed:

Proof of current rabies vaccination.

Please include the items noted above and return with your payment.

If you have any questions, concerns, or comments, please contact the City of Costa Mesa at (714) 754-5072.

TAG	NAME	EXPIRE	TYPE	RABIES EXP. DATE
0	NALA	08/31/2019	Costa Mesa Altered Dog 1 Year	07/21/2020



Account # 30004474

STEP 5

On your renewal form you will have an account number listed. This is NOT your tag number. Fill in the spaces provided and choose an email and password you would like associated with your animal license account.



PetTrack™ Online Licensing

Home

Profile

Licensing

Profile

Please review your profile information. If any changes are required, please select "Edit Information". When all of your profile information is correct, select Continue to access your pets' records.

Basic Information

Owner Name: RYAN JONES

Primary Phone: (714)754-5000

Secondary
Phone:

STEP 6

Click on "Home" to renew your pet's license.



Active Pet License

Below is a summary listing of your active pet licenses

Please check the box for each pet license you want to RENEW or receive a REPLACEMENT tag for.

<input type="checkbox"/>	Pet Name	Tag Number	License Type	License Expire	Rabies Vaccine Expire Date	Remove Pet?
<input type="checkbox"/>	NALA	0	CMDSA1-CM Senior Altered Dog 1 Year	08/31/2018	7/30/2021 12:00:00 AM	<input type="button" value="Remove"/>

If your pet's spay/neuter or microchip status has changed, you will have the opportunity to update the pet's record on the next page.

Renewal Notice Delivery Method

Please select how you would like to receive renewal notices in the future:

Opt for Email Only Opt for Paper Only



Renew my License



Replace a Lost Tag

Add a New Pet

Update Rabies

STEP 7

Select all boxes that apply for your animal license renewal.



PetTrack™ Online Licensing

Home

Profile

Licensing

Pet Profiles

NALA

Altered Pet

Please enter the Rabies certificate expiration date:

7/30/2021



I attest that I am 62 years or older or disable therefore I qualify to purchase the Senior/Disabled Citizen pet license(s).

If a check already appears in any of the boxes below your pet's name, the required documentation is already on file. You will automatically receive the license fee discounts that are available. Please select Continue.

If you need to update your pet's record, check all of the corresponding boxes that apply then select Continue.

You may scan and attach the proof of spay/neuter and/or microchip or copy of your driver's license or State issued identification with your pet's license renewal.

[< go back](#) [continue >](#)



STEP 8

Read instructions carefully. If no documents are required, click continue.



PetTrack™ Online Licensing

Home

Profile

Licensing

License Acknowledgement

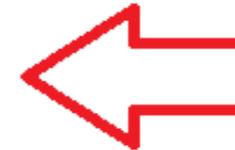
Please provide the following:

NALA

Proof of Vaccination

 Select

< go back continue >



STEP 9

Submit all required documents.



PetTrack™ Online Licensing

Home

Profile

Licensing

License(s) to be purchased

Please select license duration desired from available options

Name	License Type	Breed	Color	Microchip	Altered	Lost Tag	Senior	License Duration	Amount Due
NALA	CM Senior Altered Dog	German Shepherd	Tri Color		Yes	<input type="checkbox"/>	Yes	1 Year	10.00
License Fees Due:									10.00
Late Fees Due:									5.00
Total Due:									15.00



Back

Complete Payment



STEP 10

Select license(s) for payment.





Costa Mesa Pet License Payment

Amount Due: \$15.00

Card Information

Card Holder First Name	<input type="text" value="Ryan"/>
Card Holder Last Name	<input type="text" value="Jones"/>
Card Number	<input type="text" value="1444444444444444"/>
Accepted Card Types	
Expiration	<input type="text" value="08/2020"/>
Security Code	<input type="text" value="123"/>

[What is a Security Code?](#)

Billing Address

Address	<input type="text" value="77 Fair Dr"/>
City	<input type="text" value="Costa Mesa"/>
State	<input type="text" value="CA"/>
Zipcode	<input type="text" value="92626"/>

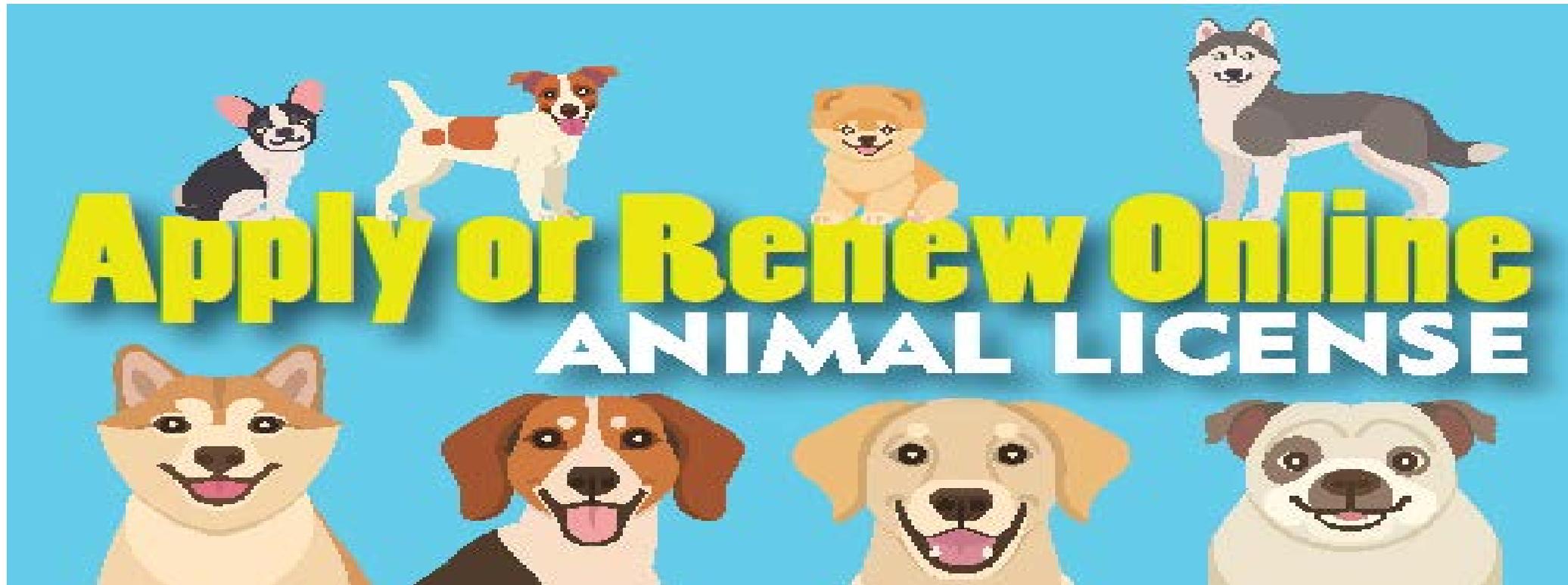
Your use of this form constitutes agreement to our [Terms of Service](#)



STEP 11

Once all boxes are filled, click submit payment.





ALL DONE!

After payment is submitted, you will receive your animal license in the mail in 1-2 weeks. For additional questions please call our Finance Department at (714) 754-5071.

