

**THE CITY OF COSTA MESA  
REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION**

**September 23, 2009**

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:00 p.m. on Wednesday, September 23, 2009, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

1. **Call to Order: Chairman Kurt M. Galitski**
  
2. **Pledge of Allegiance: Commissioner Kim Pederson**
  
3. **Roll Call**

Commissioners Present: Chairman Kurt M. Galitski  
Vice Chairman Mike Brumbaugh  
Commissioner Jeff R. Mathews  
Commissioner Kim Pederson  
Commissioner Terry Shaw

Commissioners Absent: None.

Officials Present: Mr. Peter Naghavi, Director of Public Services  
Mr. Stephen N. Mandoki, Director of Administrative Services  
Mr. Bruce A. Hartley, Maintenance Services Manager  
Ms. Jana M. Ransom, Recreation Manager  
Mr. Robby Waite, Assistant Recreation Supervisor  
Ms. E.J. Hartloff, Recreation Coordinator  
Ms. Cecily Renteria, Aquatics Recreation Specialist

4. **Approval of the Minutes of the July 22, 2009 Meeting**

**Motion made by Vice Chairman Mike Brumbaugh, seconded by Commissioner Terry Shaw and carried five to zero, to approve the minutes of the July 22, 2009 Parks and Recreation Commission meeting.**

5. **Oral Communications**

6. **Consent Calendar**

Public comment was requested by Chairman Kurt M. Galitski. No comments were received.

- 6a. **New Instructional Class Fee Proposals and Increases**

**Motion made by Commissioner Terry Shaw, seconded by Commissioner Kim Pederson and carried five to zero, to approve fee increases for one (1) existing instructional class as proposed in Attachment "A" and approve fees for six (6) new contract instructional classes as proposed in Attachments "B" and "C".**

- 6b. **Donation of a Tree and Memorial Plaque at Harper Park**

**Motion made by Commissioner Terry Shaw, seconded by Commissioner Kim Pederson and carried five to zero, to accept, on behalf of the City Council, the donation of a tree and memorial plaque, in memory of Margaret Porter, to be installed in Harper Park.**

7. **Public Hearing**

No items.

8. **Old Business**

No items.

9. **New Business**

9a. **Tree Removal Request – 2386 Columbia Drive**

Mr. Bruce A. Hartley made a power point presentation.

Wayne Wells

Applicant

Mr. Wells addressed the Commission on his tree removal request.

Discussion among Chairman Kurt M. Galitski, Mr. Hartley, and Mr. Wells occurred on the removal and replacement costs and on the policy for the tree removal request.

Discussion among Chairman Kurt M. Galitski, Mr. Hartley, and Mr. Wells ensued on the policy to replant a tree in the same location, and on the locations of the gas line, water meter, and sewer line on the property.

Discussion between Commissioner Kim Pederson and Mr. Wells took place on the year that the sidewalk was replaced.

Discussion between Commissioner Terry Shaw and Mr. Wells occurred on the list of available tree species for replacement.

Discussion among Chairman Kurt M. Galitski, Commissioner Terry Shaw, Mr. Hartley, and Mr. Wells ensued on the type of tree species that were recently planted in the neighborhood parkway.

Public comment was requested by Chairman Kurt M. Galitski. No comments were received.

**Motion made by Vice Chairman Mike Brumbaugh, seconded by Commissioner Jeff R. Mathews and carried five to zero, to authorize the removal of the parkway tree, per the Streetscape and Median Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of removed tree with one (1) twenty-four inch box-size tree to be replanted at 2386 Columbia Drive, or elsewhere on public property and two (2) fifteen gallon-size trees to be provided to the City to be planted elsewhere on public property. The applicant would pay all removal and replacement costs.**

**The tree must be removed and replaced, with mitigation trees provided to the City, within one year from the date of final approval after which the approval expires.**

Discussion among Chairman Kurt M. Galitski, Commissioner Kim Pederson, and Mr. Hartley took place on the applicant's request to also have the sidewalk repaired at the residence.

9b. **Tree Removal Request – 2110 President Place**

Mr. Bruce A. Hartley made a power point presentation.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley took place on whether or not there are future plans to install a sidewalk at this location.

Public Comment:

Wendy Taylor

Applicant

Ms. Taylor voiced her concerns to the Commission on her tree removal request.

**Motion made by Commissioner Terry Shaw, seconded by Vice Chairman Mike Brumbaugh and carried five to zero, to authorize the removal of the tree, per the**

**Streetscape and Median Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of the tree with one (1) twenty-four inch box-size tree and two (2) fifteen gallon-size trees to be provided to the City to be planted on public property. The applicant would pay all removal and replacement costs.**

**The tree must be removed and replaced, with mitigation trees provided to the City, within one year from the date of final approval after which the approval expires.**

**9c. Aquatics Programming and Fee Revisions**

Ms. Jana M. Ransom presented the report. Mr. Robby Waite, Assistant Recreation Supervisor, and Ms. Cecily Renteria, Aquatics Recreation Specialist, were also present to answer questions by the Commission.

Discussion among Commissioner Kim Pederson, Ms. Ransom, and Ms. Renteria occurred on the types of responses received from the community in reference to the changes made in the aquatics program.

Discussion between Chairman Kurt M. Galitski and Ms. Renteria took place on the average day passes that are sold annually, and on the reasons for the slow down in annual pass sales.

Discussion between Chairman Kurt M. Galitski and Ms. Ransom ensued on the annual revenue commitment.

Discussion between Chairman Kurt M. Galitski and Ms. Renteria occurred on how the fees were arrived at for the annual pass, and on the price comparison with other neighboring cities.

Discussion between Chairman Kurt M. Galitski and Ms. Ransom took place on the reason that a City discount is not offered as an option.

Discussion among Chairman Kurt M. Galitski, Ms. Ransom, and Ms. Renteria ensued on the \$300 annual fee threshold, and on the projected sales for a regular day pass and an annual pass.

Discussion between Chairman Kurt M. Galitski and Ms. Renteria occurred on whether or not neighboring cities offer the sale of a seasonal pass.

Discussion between Commissioner Terry Shaw and Ms. Ransom took place on the proposed time changes.

Discussion between Commissioner Terry Shaw and Ms. Renteria ensued on the lap swim hours.

Discussion between Commissioner Terry Shaw and Ms. Renteria occurred on the parameters for an annual pass.

Discussion among Commissioner Terry Shaw, Ms. Ransom, and Ms. Renteria took place on whether or not the 10 and 20 punch passes are transferrable or refundable.

Discussion among Chairman Kurt M. Galitski, Ms. Ransom, and Ms. Renteria occurred on the purchase, use, and refund of a 20 punch pass, and on the management and process for an annual pass.

Discussion between Commissioner Terry Shaw and Ms. Ransom ensued on the effective date for the recommendation made by Council.

Public Comment:

Catherine Houghton  
Resident, Costa Mesa

Ms. Houghton addressed her concerns and offered her suggestions to the Commission.

Discussion between Chairman Kurt M. Galitski and Ms. Renteria took place on the number of lanes at the pool.

Discussion among Chairman Kurt M. Galitski, Ms. Ransom, and Ms. Renteria ensued on the possibility that the pool may be overcrowded with the sale of the annual pass.

Discussion between Commissioner Kim Pederson and Ms. Ransom occurred on the anticipated number of annual passes to be sold, and on the possibility of increasing the hours of operation for the pool.

Discussion between Commissioner Kim Pederson and Ms. Renteria took place on the hours of pool usage.

Discussion between Commissioner Terry Shaw and Ms. Renteria ensued on the pool usage during the evening hours.

Discussion among Chairman Kurt M. Galitski, Ms. Ransom, and Ms. Renteria occurred on the types of payment accepted at the pool.

Discussion between Chairman Kurt M. Galitski and Ms. Ransom took place on tracking credit card payments for the purchase and renewal of an annual pass.

**Motion made by Commissioner Terry Shaw, seconded by Commissioner Jeff R. Mathews and carried five to zero, to recommend to the City Council to make Aquatics staffing and program reductions sufficient to cover the cost to provide a reduced lap swim and senior aquatics program schedule during the previously approved 10-week closure period (November 23, 2009 through January 17, 2010).**

**Also, with the Commission's support, for the City Council to consider approving changes to the fee structure that include rolling back the \$5 single pass rate set by Council during the budget process to \$3 for juniors and seniors, and establishing annual pass rates of \$300 for adults and \$260 for seniors.**

#### **10. Recreation Manager's Report**

Ms. Jana M. Ransom made a power point presentation on the following events and programs:

- Summer 2009 Concerts in the Park Series
- Summer Skate Camps
- Ranch Camp
- Camp Costa Mesa
- Early Childhood Program-Summer Carnival
- Aquatics Camp
- Teen Programs

Ms. Ransom also made several announcements on the following upcoming events:

- Artist Showcase XII
- Costa Mesa Professional Tennis Tournament
- NFL Punt, Pass and Kick Competition

Discussion between Chairman Kurt M. Galitski and Ms. Ransom ensued on sponsorship opportunities and possibilities to offset the cost for various City programs and events.

#### **11. Commissioner's Comments**

Commissioner Kim Pederson requested that Ms. Ransom provide the Commission with a status update on a scholarship program in which this item was discussed at the July 22, 2009 Parks and Recreation Commission meeting.

Commissioner Kim Pederson said that he and Vice Chairman Mike Brumbaugh are members of the Halecrest Park Association Board, and that the Board is also interested in partnering with the City on the use of the pool facility in order to benefit the community.

Commissioner Kim Pederson made a brief presentation on the following items that were discussed at the School District and City Liaison meeting, which was held on August 14, 2009:

- Construction update of the high school aquatics center
- State budget
- Adult use of the varsity baseball field
- Update on the Fields Master Plan for TeWinkle and Costa Mesa High Schools/Davis
- Costa Mesa TV24 to showcase Costa Mesa schools

Discussion between Chairman Kurt M. Galitski and Commissioner Kim Pederson took place on the program to highlight and promote all of the Costa Mesa schools in the city, and on the Fields Master Plan Task Force.

Commissioner Jeff R. Mathews made no comments.

Commissioner Terry Shaw made the following announcements:

- Costa Mesa Chamber of Commerce: Annual Costa Mesa Public Safety Recognition Barbeque on October 8, 2009 from 11:00 a.m. to 1:00 p.m. at the Orange County Fairgrounds. Call 714-885-9090 for more information.
- Costa Mesa Fire Department Open House will be on Saturday, October 10, from 10:00 a.m. to 1:00 p.m. at all six fire stations. For more details, call 714-754-5106 or 714-327-7400.
- The Costa Mesa Community News and Recreation Guide (September-December 2009) is available at all three community centers, City Hall, and on the City's website at [www.ci.costa-mesa.ca.us](http://www.ci.costa-mesa.ca.us).
- Artist Showcase XII will be on Saturday, October 10, 2009, from 6:00 p.m. to 10:00 p.m. at YogaWorks (1835 Newport Blvd., Suite A208, Costa Mesa).
- Fairview Park Fall Tour will be held on Saturday, October 17, 2009, from 9:00 a.m. to 10:30 a.m. The tour will be hosted by Carol Proctor and Robert Staples. Also, a special dedication ceremony will be held at Fairview Park at 11:00 a.m. to recognize the Fairview Park Friends Committee.
- The Costa Mesa Historical Society will present surf band heritage by Bob Colwell, Tracy Longstreth, and Matt Quilter on Sunday, October 18, at 1870 Anaheim Avenue, Costa Mesa. For more information, call 949-631-5918 or visit [www.costamesahistory.org](http://www.costamesahistory.org).

Vice Chairman Mike Brumbaugh stated that he is a member of the Halecrest Park Association Board and that the pool facility is a private community pool. He also believes that it would be a win-win situation for the City and the Board to work together on the use of the pool.

Vice Chairman Mike Brumbaugh made a brief statement in reference to the potential consolidation of the Planning Commission and the Parks & Recreation Commission.

Vice Chairman Mike Brumbaugh acknowledged and recognized the Eureka! Summer Program, an affiliation of the Girls, Inc. of Orange County, for doing such a great job by offering its members life values.

Chairman Kurt M. Galitski stated that he serves on the Commission out of a passion for the Parks and Recreation, especially for the sports programs offered in the City.

Chairman Kurt M. Galitski requested to agendaize the performance and effectiveness of the Joint Use Agreement hopefully by the November 18, 2009 meeting.

Chairman Kurt M. Galitski briefly discussed the damage and vandalism of trees at Canyon Park and Fairview Park, and he encouraged the public's participation to call the local police department.

Mr. Bruce A. Hartley provided the Commission and community with a brief status report on the vandalism of trees in Costa Mesa parks.

## 12. Adjournment

The meeting was adjourned at **7:56 p.m.** to the next regular scheduled agenda review on Wednesday, November 18, 2009, at 5:30 p.m. in Conference Room 1A, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.

Submitted by:



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**PETER NAGHAVI**  
Director of Public Services