

**AMENDMENT NUMBER THREE  
TO PROFESSIONAL SERVICES AGREEMENT  
WITH  
SAGECREST PLANNING AND ENVIRONMENTAL, LLC**

This Amendment Number Three ("Amendment") is made and entered into this 19th day of March, 2019 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and SAGECREST PLANNING AND ENVIRONMENTAL, LLC, a California limited liability company ("Consultant").

WHEREAS, City and Consultant entered into an agreement on October 10, 2017 for Consultant to provide planning services (the "Agreement"); and

WHEREAS, on May 1, 2018, City and Consultant amended the Agreement to provide for the option to extend the term of the Agreement for four (4) additional one (1) year periods, to extend the term for one (1) year, and to establish Consultant's maximum annual compensation; and

WHEREAS, on September 4, 2018, City and Consultant amended the Scope of Services and increased Consultant's maximum annual compensation; and

WHEREAS, City and Consultant now desire to further amend the Scope of Services to include the additional services set forth in Exhibit "A," attached hereto and incorporated herein by this reference; and

WHEREAS, City desires to increase Consultant's maximum annual compensation accordingly; and

WHEREAS, City and Consultant further desire to extend the term of the Agreement for one (1) additional year, through June 30, 2020.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Scope of Services shall be amended to include the additional services set forth in Exhibit A.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant's annual compensation shall not exceed Three Hundred Seventy-Eight Thousand Two Hundred Eighty Dollars (\$378,280.00). Consultant shall be paid as set forth in the Agreement and Exhibit A of this Amendment.
3. The term of the Agreement shall be extended through June 30, 2020.
4. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
5. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

*Lamar S. Getouman* Date: 4/10/19  
Acting City Manager

CONSULTANT

*Amy Vazquez* Date: 3/25/19  
Signature  
Amy Vazquez, President  
Name and Title

ATTEST:

*Brenda Greer* Date: 4/15/19  
City Clerk



APPROVED AS TO FORM:

*Kimberly Hill Barber* Date: 4/10/19  
City Attorney

APPROVED AS TO INSURANCE:

*[Signature]* Date: 4/11/19  
Risk Management

APPROVED AS TO CONTENT:

*[Signature]* Date: 3/29/19  
Project Manager

DEPARTMENTAL APPROVAL:

  
\_\_\_\_\_  
Economic and Development Services  
Director

Date: 3.21.19

APPROVED AS TO PURCHASING:

  
\_\_\_\_\_  
Finance Director

Date: 4/4/19

**EXHIBIT A**  
**ADDITIONAL SERVICES**



March 5, 2019

City of Costa Mesa  
Attn: Silvia Kennerson  
77 Fair Drive  
Costa Mesa, CA 92626

**Subject: City of Costa Mesa Contract Services for Senior Planner**

Dear Ms. Kennerson:

Thank you for the opportunity to provide contract planning services to the City of Costa Mesa. The team at Sagecrest Planning+Environmental (Sagecrest) has decades of experience providing planning and environmental services to communities throughout California. Our staff has expertise in public outreach, discretionary case processing, preparation and review of specific plans and other planning documents, code compliance, project management, customer service and environmental analysis, documentation, and review.

Sagecrest is prepared to provide services for the Senior Planner position as requested by the City of Costa Mesa. Our candidate, Amy Stonich, is a practiced professional with over twenty years of experience in the public and private sector who specializes in current and advance planning practices. She is also a Principal with Sagecrest and will be the contract manager for City of Costa Mesa. Ms. Stonich's resume is attached for reference.

Sagecrest looks forward to your favorable review of our firm's proposal. If you require additional information or would like to further discuss our qualifications, please contact contract manager/Principal Amy Stonich at 949-378-7792 or email at [astonich@sagecrest.us](mailto:astonich@sagecrest.us).

Sincerely,

*Amy Vazquez, Principal*

Office: (714) 783-1863 x705

Mobile: (714) 914-5605

E-mail: [avazquez@sagecrest.us](mailto:avazquez@sagecrest.us)

Website: [www.sagecrest.us](http://www.sagecrest.us)

## 1. Compensation

### Classification/Title and Hourly Rates

Sagecrest will perform consulting services based on the following breakdown of classification of hourly rates for key personnel:

1. Public Liaison	\$140.00
2. Planning Manager	\$140.00
3. Zoning Administrator	\$130.00
4. Principal Planner	\$120.00
5. Senior Planner	\$105.00
6. Associate Planner	\$90.00
7. Assistant Planner	\$70.00
8. Planning Technician	\$55.00
9. Minutes Clerk/Planning Administration	\$45.00