



PROGRAM

**FREE
AFTER-SCHOOL
PROGRAM!**

7TH-12TH GRADE

Become a Teen Center Member by submitting a registration form signed by a parent/guardian.

*We observe all NMUSD holidays & school closures

Additional Information: 714-327-7562

The Teen Centers offer a fun and safe place for you to hang out with your friends! Parks & Community Services staff are present to ensure safety and to assist with homework. Come in and wind down with a variety of activities such as group games, arts and crafts, and special teen events!

Teen Center

Locations

TEWINKLE TEEN CENTER

3224 California St. 92626

Monday-Thursday
3:35 pm-5:30 pm

**Closed on early
dismissal days.*

COSTA MESA MIDDLE/HIGH TEEN CENTER

2650 Fairview Rd. 92626

Monday-Thursday
1:35 pm-5:30 pm

**opens at 12:10 pm on
early dismissal days.*

DOWNTOWN RECREATION TEEN CENTER

1860 Anaheim Ave. 92627

Monday, Tuesday,
Thursday Friday
3:00 pm-5:30 pm

Wednesday
1:00 pm-5:30 pm

**opens at 12:10 pm on
early dismissal days.*



Teen Center Rules and Regulations

1. **School Rules = Teen Center Rules:** All school rules apply and participants are responsible for obtaining their student handbook from their school.
2. **Signing-In/Out:** Participants MUST sign-in and sign-out each day they visit the Teen Center.
3. **Harassment:** Harassment, also known as bullying, by a participant of another participant or Teen Center employee on the basis of race, religion, color, national origin, ancestry, handicap, disability, medical condition, sex, sexual orientation, dressing according to gender identity, or age, will not be tolerated and is subject to immediate removal from the Teen Center.
4. **Respect:** Teen Center participants shall behave respectfully to Recreation Leaders and fellow participants. All participants should treat others in the same manner they would like to be treated. Violation of this policy includes, but is not limited to: loud, disruptive, obscene, profane, or abusive language; verbal or physical threats; or stealing.
5. **Inappropriate Behavior:** Inappropriate behavior including, but not limited to: spitting, teasing, sexual behavior, gambling, fighting, being under the influence of drugs/alcohol or anything else deemed to be inappropriate by Parks and Community Services Department staff will not be tolerated. These actions may result in an automatic suspension or expulsion depending on the severity of the infraction. The Costa Mesa Police Department will be immediately notified of any illegal activity, **NO EXCEPTIONS**.
6. **Conflict Resolution:** Participants that are experiencing harassment, disrespect, or are subject to inappropriate behavior from another participant should report the problem to Recreation Leaders immediately.
7. **Personal Belongings:** Personal belongings should not be left unattended. The City is not responsible for lost, stolen, or damaged items within the Teen Center. Additionally, Personal belongings that are brought to the Teen Center may not interfere with program activity or pose a safety concern to any and all employees or participants.
8. **Illegal/Inappropriate Material:** Illegal or inappropriate material will result in a suspension or expulsion, depending on the severity of the situation. Possession of weapons, drugs or alcohol are strictly prohibited.
9. **Photography/Recording/Social Media:** Consent is required for participants to take pictures or record other participants or staff on their cell phones or cameras. Uploading photos to social media of other participants or staff that have been distorted or added to with any inappropriate content will result in immediate disciplinary action.
10. **Dress Code:** Participants must be fully clothed at all times. No offensive, explicit, anti-discrimination, gang affiliation by color, insignia or symbolism, or inappropriate words or pictures are allowed on clothing during visits at the Teen Center. Parks and Community Services Staff reserve the right to determine what is and is not appropriate.

Disciplinary Procedures

Failure to comply with the Teen Center's rules may result in disciplinary action. The level of disciplinary action is at the discretion of Parks and Community Services Staff. Disciplinary action may result in automatic suspension or expulsion, regardless if the teen has had a verbal warning and/or a written disciplinary action form if the behavior is deemed to be severe. The following are the Teen Center's disciplinary procedures:

1. **Verbal Warning (First offense)** – Verbal warnings are given when a singular instance of inappropriate action/behavior is not serious enough to warrant a written Disciplinary Action Form.
2. **Written Disciplinary Action Form** – After one verbal warning, or if the original infraction is severe enough, the participant will receive a written Disciplinary Action Form. Parents/Guardians will be contacted and informed of the written disciplinary action. The participant may be sent home for the remainder of the day.
3. **Suspension** - A second written Disciplinary Action Form will result in a suspension for a specified amount of time (two to fourteen days). Parents/Guardians will be contacted and informed of the suspension, and the participant will be sent home for the remainder of the day.
4. **Expulsion** – A third Disciplinary Action Form will result in an expulsion from the program for the remainder of the school year. Participant may return back to the program the following school year. Parents/Guardians will be contacted, informed of the expulsion, and the participant will be sent home.
5. **Automatic Expulsion from the Drop-in Teen Center** – Participants will be automatically expelled for any illegal activity including, but not limited to: theft; smoking and/or any use of illegal drugs or alcohol, possession of substances, weapons or inappropriate materials; and/or endangering the safety of others by fighting, verbal abuse, harassment, threats, etc. Other activities warranting automatic expulsion are left to the discretion of Parks and Community Services Staff. The Costa Mesa Police Department will be immediately notified of any illegal activity, **NO EXCEPTIONS**.

By signing below, I signify that I have read and agree to abide by the Teen Center Rules and Regulations and I understand that any violations of these rules and regulations are subject to the Teen Center disciplinary policies.

Teen Name (Print)

Parent Name (Print)

Teen Signature

Date

Parent Signature

Date