

**AMENDMENT NUMBER THREE
TO PROFESSIONAL SERVICES AGREEMENT
WITH
JEANELLE HEASTON DBA PERMIT MANAGEMENT SOLUTIONS**

This Amendment Number Three ("Amendment") is made and entered into this 1st day of October, 2019 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and JEANELLE HEASTON, an individual DBA PERMIT MANAGEMENT SOLUTIONS ("Consultant").

WHEREAS, City and Consultant entered into an agreement on September 5, 2017 for Consultant to provide plan check and permit processing services on an as-needed basis (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year, with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, on April 17, 2018, City and Consultant amended the Scope of Services relating to plan check services provided to the Fire Department; and

WHEREAS, on September 1, 2018, City and Consultant amended Section 4.1 of the Agreement and extended the term for one (1) year, through September 30, 2019; and

WHEREAS, City and Consultant now desire to extend the term for one (1) additional year, through September 30, 2020, and to amend the fee schedule set forth in Section 2.1 of the Agreement.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended through September 30, 2020.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant shall be paid in accordance with the following amended fee schedule, commencing October 1, 2019:

Job Title	Hourly Rate	Overtime Rate
Permit Processing	\$67.15	\$100.73
Permit Technician I and II	\$67.15	\$100.73

3. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
4. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Don Amador
City Manager

Date: 11-13-19

CONSULTANT

Jeanelle Heaston
Signature
Jeanelle Heaston - owner
Name and Title

Date: 10-1-19

ATTEST:

Brenda Green 11/18/19
City Clerk



APPROVED AS TO FORM:

Kimberly Jean Barber
City Attorney

Date: 11/15/19

APPROVED AS TO INSURANCE:

RMS
Risk Management

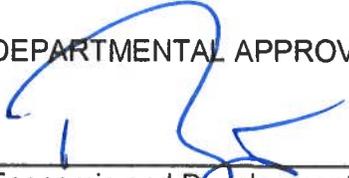
Date: 10/17/19

APPROVED AS TO CONTENT:

Jeanelle Heaston
Project Manager

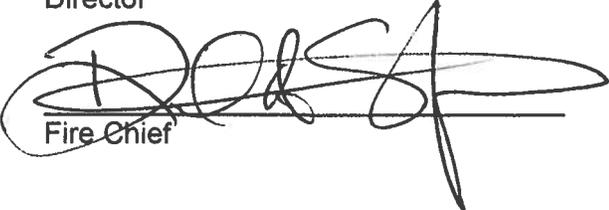
Date: 10/22/19

DEPARTMENTAL APPROVAL:



Economic and Development Services
Director

Date: 10.24.17



Fire Chief

Date: 10/30/19 2

APPROVED AS TO PURCHASING:



Finance Director

Date: 10/16/19