

CITY OF COSTA MESA

RENT MORATORIUM



To Whom It May Concern:

The City of Costa Mesa has implemented emergency regulations, Regulation NO. 2 Pursuant to Proclamation NO. 2020-01, that establish a temporary moratorium on evicting tenants. Under these regulations, no landlord may evict a residential or commercial tenant if both of the following are true:

1. There is a decrease in income or increase in medical expenses.

If the basis for the eviction is nonpayment of rent or a foreclosure because of a substantial decrease in household or business income caused by, but not limited to, a substantial decrease in household income caused by layoffs or a reduction in the number of compensable hours of work, elimination of a non-essential job, or a substantial decrease in business income caused by a reduction in operating hours or consumer demand, or substantial out-of-pocket medical expenses (together known as the “COVID-19 Related Financial Impacts”); AND

2. The cause of the decrease in income or increase in medical expenses is due to the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19, and the income loss and the increased expenses are documented.

Per the City’s regulations, this is my written notification that I have experienced substantial COVID-19 Related Financial Impacts and I am providing the following required written documentation to confirm these substantial COVID-19 Related Financial Impacts:

REASONS FOR LOSS OF INCOME DUE TO COVID-19 (PLEASE CHECK ALL THAT APPLY)			
Verifiable documentation to support your reason <u>must</u> be provided			
Residential Tenant Information		Commercial Tenant Information	
Received a lay-off notice	<input type="checkbox"/> Yes	Documents showing I have had to close my business	<input type="checkbox"/> Yes
Received a notice from my employer that I am no longer to report to work.	<input type="checkbox"/> Yes	Documents showing I have to significantly restrict operations due to my business not being essential business.	<input type="checkbox"/> Yes
Copies of medical bills related to COVID-19 virus.	<input type="checkbox"/> Yes	Directly ordered to close my business	<input type="checkbox"/> Yes
		Copies of medical bills related to COVID-19 virus.	<input type="checkbox"/> Yes

This documentation is being provided within 30 days after rent is due.

Name of tenant: _____ Date: _____

Address of subject property: _____

Tenant’s signature: _____