

**THE CITY OF COSTA MESA  
REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION**

**January 26, 2011**

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:00 p.m. on Wednesday, January 26, 2011, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

**1. Call to Order: Vice Chairman Terry Shaw**

**2. Pledge of Allegiance: Commissioner Kurt M. Galitski**

**3. Roll Call**

Commissioners Present: Vice Chairman Terry Shaw  
Commissioner Kurt M. Galitski  
Commissioner Jeff R. Mathews  
Commissioner Kim Pederson

Commissioners Absent: Chairman Mike Brumbaugh

Officials Present: Mr. Peter Naghavi, Director of Public Services  
Mr. Stephen N. Mandoki, Director of Administrative Services  
Mr. Bruce A. Hartley, Maintenance Services Manager  
Ms. Lisa McPherson, Recreation Supervisor

**4. Approval of the Minutes of the November 17, 2010 Meeting**

**Motion made by Commissioner Kurt M. Galitski, seconded by Commissioner Kim Pederson and carried four to zero with Chairman Mike Brumbaugh being absent, to approve the minutes of the November 17, 2010 Parks and Recreation Commission meeting.**

**5. Presentation**

**5a. Chairperson's Award – Arlene Schafer**

**6. Oral Communications**

Public Comments:

1. Diana Walker  
Resident, Costa Mesa  
Ms. Walker addressed her concerns to the Commission on the Luke Davis Field.
2. Becky  
Ms. Becky thanked the members who are leaving the Commission for their dedication and service to the Costa Mesa community.

**7. Consent Calendar**

Public comment was requested by Vice Chairman Terry Shaw. No public comments were received.

**7a. Aquatics Program Increase**

Motion made by Commissioner Kim Pederson, seconded by Commissioner Kurt M. Galitski and carried four to zero with Chairman Mike Brumbaugh being absent, to approve fee increases to offset increased program costs for the Youth Swim Lesson program from \$40 a session to \$45 a session.

**7b. Instructional Class Fee Increase**

Motion made by Commissioner Kim Pederson, seconded by Commissioner Kurt M. Galitski and carried four to zero with Chairman Mike Brumbaugh being absent, to approve fee increases for twelve (12) existing instructional classes as proposed in Attachment 1.

**8. Public Hearing**

No items.

**9. Old Business**

No items.

**10. New Business**

**10a. Tree Removal Request – 845 Baker Street**

Mr. Bruce A. Hartley made a power point presentation.

Discussion between Commissioner Kurt M. Galitski and Mr. Hartley ensued on the proposed tree species and on whether or not the proposed tree is included on the City's approved list of tree species.

Discussion between Commissioner Kurt M. Galitski and Mr. Hartley occurred on the proposed amount of time that the street will be without trees, and on the timeframe for the tree removal and replacement process.

Discussion among Commissioner Kurt M. Galitski, Mr. Hartley, and Mr. Naghavi ensued on the funding for this project and on the issuance of a permit.

Discussion between Vice Chairman Terry Shaw and Mr. Hartley took place on whether or not the trees proposed on the schematic are on City property or on private property.

Discussion between Commissioner Jeff R. Mathews and Mr. Hartley occurred on whether or not the mitigation trees will be planted elsewhere on City property or to be replanted at the same location.

Larry McElwain  
USA Multifamily Development  
Andrew Steen  
Community Works Design Group

Mr. McElwain and Mr. Steen both addressed the Commission on the tree removal request.

Discussion between Commissioner Kurt M. Galitski and Mr. McElwain ensued on the funding status for this project.

Discussion between Commissioner Kurt M. Galitski and Mr. Steen took place on the proposed tree species for the mitigation trees.

Public Comment:

Martin H. Millard  
Resident, Costa Mesa

Mr. Millard voiced his concerns to the Commission on the tree removal request. He believes that the Commission should save the trees that are removed for this project.

Discussion between Commissioner Kurt M. Galitski and Mr. Hartley occurred on the health condition of the trees and on unauthorized trimming of the trees.

**Motion made by Commissioner Kurt M. Galitski, seconded by Commissioner Jeff R. Mathews and carried four to zero with Chairman Mike Brumbaugh being absent, to approve the request for the removal and replacement of three City-owned parkway trees located in the public right-of-way at 845 Baker Street, and the replacement of the trees with nine (9) twenty-four inch box-size trees to be provided to the City to be planted elsewhere on City property; three (3) replacement trees for each tree removed. The applicant would pay all removal and replacement costs.**

**The trees must be removed and mitigation trees provided to the City within six (6) months from the date of final approval, after which the approval expires.**

**10b. Tree Removal Request – 354 Flower Street**

A power point presentation was made by Mr. Bruce A. Hartley.

Discussion between Commissioner Kurt M. Galitski and Mr. Hartley ensued on tree squirrels at the location, and on whether or not the decorative grass is creating a blind spot on the corner of the property.

Discussion between Vice Chairman Terry Shaw and Mr. Hartley took place on whether or not there is a record of who originally planted the trees.

Public Comments:

Michael and Carole Stanley  
Applicants

Mr. Stanley voiced his concerns to the Commission on the tree removal request.

Discussion between Vice Chairman Terry Shaw and Mr. Stanley occurred on his plans to remove or relocate the two trees that are currently on his property.

Discussion between Commissioner Kurt M. Galitski and Mrs. Stanley ensued on whether or not her agent disclosed that the trees are on City property before she purchased the home.

Discussion among Commissioner Kurt M. Galitski, Mr. Hartley, and Mr. Stanley took place on the estimated cost for relocating the trees by an approved City contractor, and on the overall cost for the removal and replacement trees listed in the report.

Discussion between Commissioner Jeff R. Mathews and Mr. Stanley occurred on whether or not the applicant would approve paying for all costs associated with the tree removal request, and on the selection of tree species for mitigation trees.

Discussion between Commissioner Jeff R. Mathews and Mr. Hartley ensued on types of approved tree species.

Discussion between Commissioner Kurt M. Galitski and Mr. Hartley took place on whether or not the City has a standard guideline for relocating a tree.

**Motion made by Commissioner Kim Pederson, seconded by Commissioner Kurt M. Galitski and carried four to zero with Chairman Mike Brumbaugh being absent, to postpone this item to the next Commission meeting for consideration after staff and the homeowner have developed alternatives and costs for relocating the trees.**

**10c. Tree Removal Request – 2367 Elden Avenue**

Mr. Bruce A. Hartley made a power point presentation.

Discussion between Commissioner Jeff R. Mathews and Mr. Hartley occurred on tree trimming costs.

Discussion between Commissioner Kim Pederson and Mr. Hartley ensued on whether or not supplemental tree trimming was done at this location.

Public Comment:

Hamit Marifet  
Applicant

Mr. Marifet addressed the Commission on his tree removal request.

Discussion between Commissioner Kurt M. Galitski and Mr. Marifet took place on whether or not to have the trees removed or to have them trimmed, and on whether or not he is able to pay the costs for trimming the trees.

Discussion between Commissioner Kim Pederson and Mr. Marifet occurred on the length of time he has lived at this address.

Discussion between Vice Chairman Terry Shaw and Mr. Marifet ensued on the gutters, and on whether or not he agrees with the tree removal costs.

Discussion between Commissioner Jeff R. Mathews and Mr. Hartley took place on possibly including an accelerated trimming of the tree and that the applicant would pay the cost as part of a motion.

Motion made by Commissioner Kim Pederson, motion failed for a lack of second with Chairman Mike Brumbaugh being absent, to deny the request for the removal of two (2) City-owned parkway trees located in the public right-of-way at 2367 Elden Avenue.

**Motion made by Commissioner Jeff R. Mathews, seconded by Commissioner Kim Pederson and carried four to zero with Chairman Mike Brumbaugh being absent, to deny the request for the removal of two City-owned parkway trees located in the public right-of-way at 2367 Elden Avenue, and to allow for an accelerated trimming of these trees at the applicant's expense.**

**10d. Costa Mesa High School and Estancia High School Utility Fields Rest and Renovation Period**

The report was presented by Ms. Lisa McPherson.

Discussion between Commissioner Kim Pederson and Ms. McPherson took place on whether or not this request is enough to get a quality job done on the fields.

Public Comment:

Martin H. Millard  
Resident, Costa Mesa

Mr. Millard voiced his concerns to the Commission. He recommended that the Commission approve this request as long as it does not interfere with the football programs.

Discussion between Commissioner Kurt M. Galitski and Ms. McPherson occurred on whether or not this request interferes with current school programs.

**Motion made by Commissioner Kurt M. Galitski, seconded by Vice Chairman Terry Shaw carried three to one, with Commissioner Jeff R. Mathews voting "No" and Chairman Mike Brumbaugh being absent, to recommend that City Council approve the rest and renovation period starting on July 1 to August 21, 2011.**

Substitute Motion made by Commissioner Jeff R. Mathews, failed for a lack of second, with Chairman Mike Brumbaugh being absent, to move the commencement of the Costa Mesa High School and Estancia High School utility fields Rest and Renovation period after 5:00 p.m. Monday's through Friday's and all day Saturday's and Sundays starting Monday, June 6 through Sunday, August 21, 2011.

**10e. Athletic Field Use and Allocation Policy Recommendations**

Ms. Lisa McPherson presented the report.

Public Comment:

Martin H. Millard  
Resident, Costa Mesa

Mr. Millard voiced his concerns to the Commission. He suggested that the Commission consider charging Group 1 organizations a user fee.

Discussion between Commissioner Jeff R. Mathews and Ms. McPherson ensued on whether or not the City has a policy on grass/field quality.

Discussion between Commissioner Kim Pederson and Ms. McPherson took place on whether or not all the Group 1 organizations are donating money to the Costa Mesa United or giving back to the community in some way.

**Motion made by Commissioner Kim Pederson, seconded by Commissioner Kurt M. Galitski and carried three to one, with Vice Chairman Terry Shaw voting "No" and Chairman Mike Brumbaugh being absent, to recommend the following to the City Council:**

- 1. Add Sunday's as a rest day for two years at Costa Mesa High School (CMHS) and Estancia High School (EHS) fields for youth organizations and CMHS and EHS Sports Booster's to renovate.**
- 2. On page 10 of the document, to change two lit fields at the Costa Mesa FARM Sports Complex to six lit fields to reflect the correct number of fields with lights.**

**10f. Recreation on Campus for Kids Afterschool Program Fee**

The report was presented by Ms. Lisa McPherson.

Discussion between Commissioner Kurt M. Galitski and Ms. McPherson occurred on the polling results from several PTA school sites and on the notification timeline in order to be included in the program.

Public Comments:

1. Dana Fischer  
Resident, Costa Mesa  
Ms. Fischer voiced her concerns to the Commission on this program. She is excited for this program and thanked the Commission for their consideration of the program.
2. Melissa Brennan  
Resident, Costa Mesa  
Ms. Brennan addressed the Commission on the program. She approves of the program and hopes that the Commission considers this request.

**Motion made by Commissioner Kurt M. Galitski, seconded by Vice Chairman Terry Shaw and carried four to zero with Chairman Mike Brumbaugh being absent, to recommend City Council approve the Recreation on Campus for Kids Afterschool (R.O.C.K.S) program fee proposal. To also have this program available for all schools and for the City to require a two month advanced notice in order to be included in the 2011-2012 school year.**

**11. Maintenance Services Manager's Report**

Mr. Bruce A. Hartley made a power point presentation on the following:

- Canyon Park Fuel Management
- Winter Storm Damage
- Estancia Adobe Restoration
- TeWinkle Lake Improvements
- Corporation Yard Fire

Discussion between Commissioner Kurt M. Galitski and Mr. Hartley ensued on the cause for the fire at the Corporation Yard.

- Bark Park Expansion

Mr. Naghavi requested that Vice Chairman Terry Shaw appoint two members from the Commission, without discussion on this matter, to sit on the Homeless Task Force.

Vice Chairman Terry Shaw appointed Jeff R. Mathews and Kim Pederson to the Homeless Task Force.

**12. Commissioner's Comments**

Commissioner Kim Pederson thanked Ms. Arlene Schafer for her service to the community.

Commissioner Kim Pederson requested that staff agendaize establishing a user group fee for the next Commission meeting.

Commissioner Kim Pederson welcomed the new members of the Commission. He

also thanked Vice Chairman Terry Shaw and Commissioner Kurt M. Galitski for their guidance on the Commission.

Commissioner Jeff R. Mathews stated that it has been an honor serving with Commissioners Brumbaugh, Shaw, and Galitski. He also welcomed the new Commission members.

Commissioner Jeff R. Mathews requested that staff agendaize the following items for the March meeting:

- Park use reservation--on the City's reservation policy on whether or not there is a priority status and if there has ever been a conflict because of the current policy, or if reservations are made on a first come, first served basis.
- Sponsorship by corporate entities wanting to put their name on a City facility or structure
- List of private groups or organizations that use City facilities and whether or not to assign a user group status to those groups or organizations
- List of all user groups and the fee that each user group pays; a list of surrounding cities on what their user group fees are and on their allocation policy; on whether or not to charge a fee for Group 1 and Group 2 users in which fees collected would go towards the maintenance of fields and not into the general fund; and on whether or not to increase other user group fees/costs
- To have a parks condition or maintenance report for each meeting to include the grading or evaluation on the condition of all City parks
- A possible moratorium on the use/reservations for Lions Park shelter and area which may coincide with the Homelessness Task Force

Commissioner Kurt M. Galitski thanked staff.

Commissioner Kurt M. Galitski welcomed all the new members to the Commission and he wished everyone the best.

On behalf of Chairman Mike Brumbaugh, Vice Chairman Terry Shaw read a letter from him out loud to share with everyone.

Vice Chairman Terry Shaw announced the following upcoming Costa Mesa events:

- The Costa Mesa Historical Society Annual Installation Dinner on Friday, February 25, 2011, at the Orange Coast College Captain's Table; Mr. Bill Berk will be the guest speaker; tickets are \$20; call (949) 631-5918 for more information or to make reservations, or visit the website at [www.costamesahistory.org](http://www.costamesahistory.org)

Vice Chairman Terry Shaw thanked staff.

Vice Chairman Terry Shaw continued with his announcements:

- The Diego Sepulveda Adobe Reopening Ceremony will be held on March 5 from 10:00 a.m. to 1:00 p.m. at the Estancia Adobe.

Vice Chairman Terry Shaw encouraged the community to read the Recreation Guide.

Vice Chairman Terry Shaw thanked past and present fellow Commissioners, residents that gave their input during Commission meetings, and staff. He also wished the new members the best.

Vice Chairman Terry Shaw thanked his family for allowing him to be a part of the Commission over the last four years.

On behalf of all City staff, Mr. Naghavi thanked Chairman Mike Brumbaugh, Vice Chairman Terry Shaw, and Commissioner Kurt M. Galitski for bringing their wealth of experience and commitment to the community over the years that they have served on the Commission. Mr. Naghavi also welcomed the new Commissioners.

### **13. Adjournment**

The meeting was adjourned at **8:25 p.m.** to the next regular scheduled agenda review on Wednesday, March 23, 2011 at 4:45 p.m. in Conference Room 1A of City Hall.

Submitted by:

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**PETER NAGHAVI**  
Director of Public Services