

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

September 28, 2011

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:00 p.m. on Wednesday, September 28, 2011, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

1. Call to Order: Chairman Jeff R. Mathews

2. Pledge of Allegiance: Commissioner Ethan Temianka

3. Roll Call

Commissioners Present: Chairman Jeff R. Mathews
Vice Chairman Kim Pederson
Commissioner Dean Abernathy
Commissioner Ethan Temianka
Commissioner Dan Vozenilek

Commissioners Absent: None.

Officials Present: Mr. Peter Naghavi, Public Services Director
Mr. Ernesto Munoz, City Engineer
Mr. Bart Mejia, Parks Project Manager
Mr. Bruce A. Hartley, Maintenance Services Manager
Ms. Lisa McPherson, Recreation Supervisor

4. Approval of the Minutes of the August 10, 2011 Special Meeting

Motion made by Vice Chairman Kim Pederson, seconded by Commissioner Dean Abernathy and carried five to zero, to approve the minutes of the August 10, 2011 Parks and Recreation Commission Special Meeting.

5. Oral Communications

Public Comment:

Al Melone
Resident, Costa Mesa
Mr. Melone voiced his concerns to the Commission on the Costa Mesa Bark Park, specifically on the overcrowding conditions of the small dog area of the park.

6. Consent Calendar

Public comment was requested by Chairman Jeff R. Mathews. No public comments were received.

6a. New Instructional Fee Proposals and Increases

Motion made by Vice Chairman Kim Pederson, seconded by Commissioner Dan Vozenilek and carried five to zero, to approve fee increases for four (4) existing

adult instructional classes (Attachment A), approve fees for five (5) new youth instructional classes (Attachment B), and five (5) adult instructional classes (Attachment C).

7. Public Hearing

No items.

8. Old Business

8a. Park Tours

Chairman Jeff R. Mathews and Commissioner Ethan Temianka made a brief presentation on the park tour that was held on Saturday, August 20, 2011.

Discussion among Chairman Jeff R. Mathews, Commissioner Ethan Temianka, and Mr. Hartley occurred on taking care of the maintenance items on the list and to include the telephone booth.

Discussion between Chairman Jeff R. Mathews and Mr. Hartley took place on the K-9 Cleanup Sponsorship Program.

Discussion between Vice Chairman Kim Pederson and Mr. Hartley ensued on whether or not the homeowner's associations that are within the vicinity of a neighborhood park donate to the program.

Discussion between Chairman Jeff R. Mathews and Mr. Hartley occurred on the criteria to install bathrooms at a City park.

Discussion between Chairman Jeff R. Mathews and Ms. McPherson took place on the criteria to obtain and maintain a parcel at the community garden and on the wait list.

Discussion between Commissioner Dean Abernathy and Ms. McPherson ensued on possibly creating a program so that volunteers or other gardeners are able to help clean-up an abandoned parcel.

Vice Chairman Kim Pederson requested that staff agendize an overview of the community gardens for the November meeting.

Discussion between Chairman Jeff R. Mathews and Mr. Hartley occurred on the history of the concrete area at Ketchum-Libolt Park, and on whether or not there are any plans in the future to replace the concrete area with grass.

Discussion between Commissioner Ethan Temianka and Mr. Hartley took place on whether or not bathroom doors will be installed at Vista Park.

Discussion between Commissioner Dean Abernathy and Mr. Hartley ensued on whether or not there is a minimum set of criteria for individual parks, and on updating site furnishings for each park.

Vice Chairman Kim Pederson recommended that his fellow Commissioners create a "wish list" of what is needed for each park, once the park tours are complete.

Vice Chairman Kim Pederson and Commissioner Dean Abernathy volunteered to take part in the next park tour (Section 4) scheduled for Saturday, October 15, 2011.

9. New Business

9a. Tree Removal Request – 174 and 178 Tulip Lane

Mr. Bruce A. Hartley presented the report.

Discussion between Commissioner Dan Vozenilek and Mr. Hartley occurred on the root pruning process.

Discussion between Vice Chairman Kim Pederson and Mr. Hartley took place on whether or not the standing water at the location is due to the tree.

Discussion between Chairman Jeff R. Mathews and Mr. Hartley ensued on possible reasons why water is pooling at the location.

Public Comments:

1. Joan Jackson
Property Owner
Ms. Jackson voiced her concerns to the Commission in reference to her tree removal request.

Discussion between Chairman Jeff R. Mathews and Ms. Jackson occurred on whether or not the applicant is willing to incur the removal and replacement costs.

2. James Hanson
Property Manager
Mr. Hanson addressed the Commission. He also submitted a petition, to remove the tree, signed by the tenants who reside in the buildings, and a letter from a resident, who resides across the street, to the Commission.

3. David Stiller
Resident, Costa Mesa
Mr. Stiller voiced his concerns to the Commission. He suggested that the Commission grant the removal of the trees at the City's expense.

Discussion between Commissioner Ethan Temianka and Mr. Hartley took place on the history of the trees and sidewalks at this location.

Discussion between Commissioner Dan Vozenilek and Mr. Hartley ensued on whether or not there is a tree planting record for the trees at this location and on the age of the trees.

Discussion between Commissioner Ethan Temianka and Ms. Jackson occurred on whether or not the applicant would be willing to pay for the replacement of the trees.

Discussion between Commissioner Dan Vozenilek and Ms. Jackson took place on the age of the trees.

Discussion between Vice Chairman Kim Pederson and Ms. Jackson ensued on whether or not the applicant will repair the concrete at the location, if the Commission should approve the tree removal.

Mr. David Stiller, Costa Mesa resident, addressed the Commission on the concrete issues at the location.

Motion made by Vice Chairman Kim Pederson, seconded by Chairman Jeff R. Mathews, to remove two City-owned parkway trees located in the public right-of-way at 174 and 178 Tulip Lane per the Streetscape and Median Development Standards, Section 4.0.1 Category 1 – Health and Safety-Removals, and to inspect and repair the curb line. Also, for staff to work with the applicant on replacing the walkways, and the applicant would pay for the expense.

Substitute Motion made by Commissioner Ethan Temianka, seconded by Commissioner Dan Vozenilek and carried three to two, with Chairman Jeff R. Mathews and Vice Chairman Kim Pederson voting "No", to authorize the following:

1. **Removal of the tree located at 174 Tulip Lane per the Streetscape and Median Development Standards, Section 4.0.1 - Health and Safety Removals at no cost to the property owner; and,**
2. **Removal and replacement of the tree located at 178 Tulip Lane per the Streetscape and Median Development Standards, Section 4.0.3 - Discretionary Removals, which would require the replacement of the tree with one (1) twenty-four inch box-size tree to be planted at the same address and two (2) fifteen gallon-size trees to be planted elsewhere on City property. The applicant would pay all removal and replacement costs.**

The trees must be removed and mitigation trees provided to the City within one year from the date of final approval, after which the approval expires.

9b. Establish a Task Force to Consider a Public-Private Partnership to Upgrade, Operate and Maintain the TeWinkle Park Athletic Complex

Mr. Bart Mejia presented the report. Mr. Peter Naghavi, Director of Public Services, and Mr. Ernesto Munoz, City Engineer, were also present to answer questions by the Commission.

Public comment was requested by Chairman Jeff R. Mathews. No public comments were received.

Vice Chairman Kim Pederson suggested that two members of the Parks and Recreation Commission sit on the task force, if the Commission recommends approving this item to the City Council.

Commissioner Ethan Temianka agreed with Vice Chairman Kim Pederson's statements. He also recommends that one member of the homeowner's association and one representative from each of the user groups are included on the task force.

Commissioner Dan Vozenilek agreed with both Commissioner Ethan Temianka and Vice Chairman Kim Pederson's statements. He also suggested to have one member from the community-at-large to sit on the task force.

Motion made by Commissioner Ethan Temianka, seconded by Commissioner Dan Vozenilek and carried five to zero, to recommend City Council approve the structure and procedures for the formation of a nine (9) member task force for the TeWinkle Park Athletic Complex consisting of the following members:

- Two (2) members from the Parks and Recreation Commission with two (2) alternates;
- One (1) member from the homeowner's association with one (1) alternate;
- One (1) member from the community-at-large with one (1) alternate;
- One (1) member from the School District with one (1) alternate;
- Four (4) members from the user groups, one (1) from each user group, with four (4) alternates; and,

One (1) member from the City Council as a liaison to the task force.

10. Maintenance Services Manager's Report

Mr. Bruce A. Hartley provided the Commission with a status update on the current staffing in the Maintenance Services Division. He also made a power point presentation on the following:

- Tree Maintenance Report
- CDBG and AQMD Tree Planting Projects
- Huy Pham Memorial Tree
- Senior Center Parking Lot Improvements
- Angels Playground Surface Repairs
- Joann Bicycle Trail
- Upcoming Park Capital Improvement Projects:
 - o TeWinkle Lake Improvement
 - o Park Sidewalk Replacements
- Park Repair Projects (Under \$30,000)
 - o The Farm Sports Complex -Isolation Valve Replacement
 - o Volcom Skate Park -Replace Artificial Turf with Rubber Surface
 - o Various Parks -Repair Play Equipment and Surfacing
 - o Wilson Park -Replace Restroom Roof
 - o Wilson Park -Fumigate and Repair

Vice Chairman Kim Pederson requested that Mr. Hartley provide the Commission with an organizational chart of the Maintenance Services Division and a list of contract services.

Ms. McPherson said that she will also provide the Commission with an organizational chart of the Recreation Division.

9b. Establish a Task Force to Consider a Public-Private Partnership to Upgrade, Operate and Maintain the TeWinkle Park Athletic Complex (continued)

At 7:26 p.m., Mr. Naghavi requested that the Commission re-open agenda item 9b for discussion and to designate two Commission members and two alternates to sit on the task force.

Chairman Jeff R. Mathews and members of the Commission agreed to re-open agenda item 9b for discussion and to assign two Commission members to sit on the task force.

Chairman Jeff R. Mathews requested for volunteers from the Commission to sit on the task force.

Commissioner Ethan Temianka and Commissioner Dean Abernathy volunteered to be on the task force.

Vice Chairman Kim Pederson and Chairman Jeff R. Mathews volunteered as alternates for the task force.

Motion made by Chairman Jeff R. Mathews, seconded by Vice Chairman Kim Pederson and carried five to zero, to recommend City Council approve the following members and alternates from the Parks and Recreation Commission to sit on the task force for the TeWinkle Park Athletic Complex.

- 1. Commissioner Ethan Temianka; Alternate-Chairman Jeff R. Mathews**
- 2. Commissioner Dean Abernathy; Alternate-Vice Chairman Kim Pederson**

Mr. Naghavi provided a brief statement in regards to the recent Eucalyptus tree incident on Irvine Avenue.

11. Commissioner's Comments

Chairman Jeff R. Mathews requested to agendaize adding more parking on 17th Street, where the Plum's Cafe is located, for discussion at the upcoming November meeting.

Discussion between Chairman Jeff R. Mathews and Mr. Naghavi ensued on contacting and providing the owner with more information on the next process.

Discussion between Chairman Jeff R. Mathews and Mr. Naghavi occurred on providing an informational item on the history of the Fairview Park Master Plan at the November meeting.

Chairman Jeff R. Mathews requested to agendaize an annual, bi-annual or monthly contest or award for the best residential yard, garden, or landscaping and/or to highlight outstanding renovations to land or home for discussion at the November meeting.

Discussion between Chairman Jeff R. Mathews and Commissioner Dan Vozenilek ensued on the frequency of the proposed award program.

Chairman Jeff R. Mathews said that he will contact staff to set-up a night-time tour of Lions Park.

Chairman Jeff R. Mathews requested that the Commission as a whole join in the October 20, 2011 Joint City Council and Planning Commission meeting to discuss the Banning Ranch Development Project.

Discussion between Vice Chairman Kim Pederson and Mr. Naghavi took place on the history of the Bark Park.

Vice Chairman Kim Pederson said that he attended several meetings on the Costa Mesa Bicycle Map and Safety Guide. He acknowledged the following members:

Brian Burnett, Robert Lee, Candice Wells, Judy Barry, Robert Dickson, Jesse Baker, John Steed, Derek Sebori, Jim Fitzpatrick, Jim Powers, Jerry King, Sam Corbet, Emily Chon, Raja Sethuraman, David Cho, and other City staff.

Vice Chairman Kim Pederson requested to agendaize, at a future meeting, the athletic field evaluations process, which is conducted by the City and the Newport-Mesa Unified School District, in order for the Commission to participate in the evaluation process.

Mr. Hartley provided the Commission with a brief history on prior athletic field evaluation processes.

Vice Chairman Kim Pederson thanked Council Member Stephen Mensinger for taking the time to meet with him.

Discussion between Commissioner Dan Vozenilek and Ms. McPherson occurred on the status for hiring Park Rangers in which funding was recently approved by the City Council.

Mr. Naghavi mentioned that he will invite Lt. Sharpnack to speak about the Park Rangers at the next Commission meeting.

Discussion between Commissioner Dan Vozenilek and Mr. Naghavi took place on the status of Talbert Park.

Commissioner Dean Abernathy made a brief statement about the recent park tours, and he thanked staff.

Commissioner Ethan Temianka said that the park tours were phenomenal and that he would like for the cycle of the tours to continue even after all the parks have been visited. Commissioner Ethan Temianka stated that it is a great program.

Commissioner Ethan Temianka requested to agendaize the Costa Mesa Municipal Code Title 12-Parks and Recreation, Section 12-53 Permits in reference to groups playing on a field without a permit and on the use of cleats on athletic fields.

Commissioner Ethan Temianka requested for more information on the Bark Park and on statistics from other city or county dog parks.

12. **Adjournment**

The meeting was adjourned at **8:08 p.m.** to the scheduled Joint Study Session of the City Council, Planning Commission and Parks and Recreation Commission on Thursday, October 20, 2011, at 4:30 p.m. in the Emergency Operations Center (99 Fair Drive). Then to the next regular scheduled agenda review on Wednesday, November 16, 2011, at 5:15 p.m. in Conference Room 1A of City Hall, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.

Submitted by:



ERNESTO MUNOZ

Interim Public Services Director