

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

November 19, 2008

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:30 p.m. on Wednesday, November 19, 2008, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California. The meeting was called to order by Commissioner Mark Harris.

1. Call to Order: Commissioner Mark Harris

2. Pledge of Allegiance: Commissioner Terry Shaw

3. Roll Call

Commissioners Present: Commissioner Robert Graham
Commissioner Mark Harris
Commissioner Terry Shaw

Commissioners Absent: Chairman Kurt M. Galitski
Vice Chairman Mike Brumbaugh

Officials Present: Mr. Peter Naghavi, Director of Public Services
Mr. Bruce A. Hartley, Maintenance Services Manager
Mr. Robert Staples, Fairview Park Plan Administrator
Mr. Bart Mejia, Parks Project Manager
Ms. Jana M. Ransom, Recreation Manager
Mr. Robby Waite, Assistant Recreation Supervisor
Ms. E.J. Hartloff, Recreation Coordinator

4. Approval of the Minutes of the September 24, 2008 Meeting

Motion made by Commissioner Terry Shaw, seconded by Commissioner Mark Harris and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to approve the minutes of the September 24, 2008 Parks and Recreation Commission meeting.

5. Presentation

5a. Activity Committee for Teens Quarterly Update

Mr. Robby Waite, Assistant Recreation Supervisor, and JunClyde Gandia, Recreation Leader IV, made a power point presentation.

6. Oral Communications

Public Comment:

Dennis Grady
Representative, Southern California Working Snow Dogs
Mr. Grady extended an invitation to the Commission and the public for the 3rd Annual 2008 (Not So) Great Serum Run event scheduled for December 6, 2008. For more information, please visit the website at www.urbanmushing.com.

10f. City Staff Service Recognition/Memorial Circle

Motion made by Commissioner Mark Harris, seconded by Commissioner Robert Graham and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to continue agenda item 10f – City Staff Service Recognition/Memorial Circle to the January 28, 2009 Parks and Recreation Commission meeting.

7. **Consent Calendar**

Public comment was requested by Commissioner Mark Harris. No public comments were received.

7a. **New Instructional Class Fee Proposals and Increase**

Motion made by Commissioner Mark Harris, seconded by Commissioner Terry Shaw and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to approve fees for four (4) new contract instructional classes as proposed in Attachment "A".

7b. **Memorial Bench Donation at Mesa Verde Park**

Motion made by Commissioner Mark Harris, seconded by Commissioner Terry Shaw and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to accept the donation of four memorial benches to be installed at Mesa Verde Park.

8. **Public Hearing**

No items.

9. **Old Business**

No Items.

10. **New Business**

10a. **Tree Removal Request – Civic Center, 77 Fair Drive**

Mr. Bruce Hartley presented the report.

Public comment was requested by Commissioner Mark Harris. No public comments were received.

Discussion between Commissioner Terry Shaw and Mr. Hartley ensued on the location for replanting the trees.

Discussion between Commissioner Mark Harris and Mr. Hartley took place on whether or not there is a need for more trees for the Police Department project.

Motion made by Commissioner Robert Graham, seconded by Commissioner Mark Harris and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to approve the removal of four City owned trees located at Civic Center, 77 Fair Drive, with the condition that the trees be replaced with one (1) twenty-four inch box-size tree for each tree removed; planted elsewhere on public property.

10b. **Tree Removal Request – 1855 Boa Vista Circle**

Mr. Bruce Hartley made a power point presentation.

Discussion between Commissioner Robert Graham and Mr. Hartley occurred on the recommended plant palette for this street.

Public Comment:

Matthew Weiss
Applicant

Mr. Weiss addressed the Commission on his tree removal request. Mr. Weiss was also available to answer questions by the Commission.

Discussion between Commissioner Robert Graham and Mr. Weiss ensued on whether or not the neighbors on the same street are interested to plant more trees.

Discussion between Commissioner Terry Shaw and Mr. Weiss took place on the plant palette for the replacement tree.

Motion made by Commissioner Terry Shaw, seconded by Commissioner Robert Graham and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to authorize the removal of the tree, per the Streetscape and Median Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of the tree with one (1) twenty-four inch box-size tree to be replanted at 1855 Boa Vista Circle and two (2) fifteen gallon-size trees to be provided to the City to be planted elsewhere on public property. The applicant would pay all removal and replacement costs.

The tree must be removed and replaced, with mitigation trees provided to the City within one year from the date of final approval, after which the approval expires.

10c. Tree Removal Request – 2828 Stromboli Road

Mr. Bruce Hartley made a power point presentation.

Discussion between Commissioner Robert Graham and Mr. Hartley occurred on options that are available to homeowner's for home improvements.

Public Comment:

Mark Iveson
Applicant

Mr. Iveson addressed the Commission on his tree removal request. Mr. Iveson was also available to answer questions by the Commission.

Discussion between Commissioner Terry Shaw and Mr. Iveson took place on the conditions listed in the staff report and on the original tree removal request.

Discussion between Commissioner Mark Harris and Mr. Iveson ensued on the trimming of the tree roots.

Discussion between Commissioner Robert Graham and Mr. Iveson occurred on the anticipated time frame to replace the tree.

Motion made by Commissioner Mark Harris, seconded by Commissioner Terry Shaw and carried three to zero with Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to authorize the removal and replacement of the tree at 2828 Stromboli Road, per the Streetscape and Median Development Standards, Section 4.0.3 – Discretionary Removals, with the following conditions:

1. **The Applicant would not be responsible for the lost value of the tree.**
2. **The Applicant shall replace the tree with one (1) twenty-four inch box-size tree to be replanted at the same address and two (2) fifteen gallon-size trees to be planted elsewhere on City property.**
3. **The Applicant shall pay all removal and replacement costs.**
4. **The tree must be removed and mitigation trees replanted and, as specified, provided to the City within one year from the date of final approval, after which the approval expires.**
5. **To have the City's On-Call Contractor replace the minimum amount of concrete needed to fix the lifting of the sidewalk and ramp at the location.**

10d. Fairview Park Annual Report

Mr. Robert Staples presented the report.

Discussion among Commissioner Robert Graham, Mr. Staples, and Mr. Naghavi took place on the general developer trip fees.

Discussion between Commissioner Terry Shaw and Mr. Staples ensued on the status of the building concepts for the Orange County of Model Engineers at Fairview Park.

Discussion between Commissioner Robert Graham and Mr. Staples occurred on the status for the construction project.

Public comment was requested by Commissioner Mark Harris. No public comments were received.

Motion made by Commissioner Mark Harris, seconded by Commissioner Terry Shaw and carried two to one with Commissioner Robert Graham voting "No" and Chairman Kurt M. Galitski and Vice Chairman Mike Brumbaugh being absent, to approve the Fairview Park Master Plan goals for 2009.

Commissioner Robert Graham stated that his decision for voting against the motion was because there is inadequate parking and the master plan does not provide for the installation of a parking lot in the northwest lowland area of Fairview Park.

10e. Review of the Updated Fairview Park Master Plan

Mr. Robert Staples presented the report.

Public comment was requested by Commissioner Mark Harris. No public comments were received.

Commissioner's Comments:

Commissioner Robert Graham suggested that the following be removed from the draft Fairview Park Master Plan:

- Sentence found on page 5, 2nd paragraph, "New parking is to be provided in the northwest lowland area which will serve both Talbert and Fairview Park."

Commissioner Mark Harris stated that he has confidence in staff and that he has no other comments in reference to the draft Fairview Park Master Plan.

Commissioner Mark Harris said that the updated Fairview Park Master Plan is consistent with Council Policy 500-11.

11. Parks Project Manager's Report

Mr. Bart Mejia presented a report on the following projects:

- School Sites Master Plan Task Force
- Brentwood Park Master Plan

12. Commissioner's Comments

Commissioner Robert Graham thanked staff.

Commissioner Terry Shaw announced various community events in Costa Mesa.

As the liaison for the Commission on the Brentwood Park Master Plan Task Force, Commissioner Terry Shaw provided the Commission with a brief update on the Task Force meetings. Commissioner Terry Shaw also announced that the project will be brought forward to the Commission at the January 28, 2009 meeting.

Commissioner Terry Shaw wished everyone a good Thanksgiving and holiday season.

Commissioner Mark Harris announced that his last meeting will be on January 28, 2009.

13. Adjournment

The meeting was adjourned at **8:15 p.m.** to the next regular scheduled Study Session on Wednesday, January 28, 2009, at 5:15 p.m. in Conference Room 1A, followed by the Commission meeting at 6:30 p.m. in the Council Chambers.

Submitted by:

PETER NAGHAVI
Director of Public Services