DATE NOTIFIED

CITY OF COSTA MESA
DOG LICENSE APPLICATION

Please allow 2-4 weeks for processing

(Instructions on Reverse Side)

PAYMENT AMOUNT
$_____
CASH ☐
CHECK # _____

☐ $5 REPLACEMENT TAG NEEDED

RABIES VACCINE EXPIRES	PRIMARY PHONE NUMBER	SECONDARY PHONE NUMBER	ALTERED?	SEX
____ / ____ / ____	( ) -	( ) -	Y N	M F

BREED	NAME OF DOG	YEAR BORN	COLOR

MICROCHIP (*If applicable*)	LICENSE NUMBER *(Blank if new)*
OWNER'S NAME	RENEWAL NOTICES OPT. FOR: ☐ EMAIL ONLY ☐ PAPER ONLY

STREET ADDRESS, CITY, STATE, ZIP

MAILING ADDRESS ☐ Same as above

EMAIL ADDRESS

FOR INTERNAL USE ONLY

VERIFIED BY:	COMMENTS:
☐ CMAC ☐ PCS ☐ NCAH ☐ PPR	

DOG LICENSE INFORMATION AND INSTRUCTIONS

Licensing questions? Please call (714) 754-5300 or email at Animal.License@costamesaca.gov.

- All dogs over four months of age kept in Costa Mesa must have a current license, renewed annually. Failure to have and keep a current dog license can result in a citation. For service dog applications, please connect with Animal Control at 714-754-5311.
- **Required Documents:** A current rabies vaccination certificate from a U.S. license veterinarian. Vaccine summaries and payment receipts cannot be accepted. If the rabies certificate shows incorrect pet information or lists a prior owner, contact the issuing facility to update it before submitting the license. A **certificate of spay/neuter** is required from a licensed veterinarian to receive the discounted altered rate. **DO NOT mail originals.**
- **Replacement Tag:** One permanent license tag is issued at no charge with your dog's first license. If a replacement tag is needed for a lost or damaged tag, please indicate on application for the additional $5 payment. Limit one tag per replacement request.
- **Penalty Fee:** If this application was provided by an Animal Control Officer, payment is required within 15 business days of notification and will result in a penalty of 50% of licensing fees. Failure to obtain and keep a current dog license can result in a citation. If a renewal is more than 30 days overdue, a late fee of 50% of the applicable license fee will be charged in addition to the yearly fee.
- **Online Applications:** Please visit: www.costamesaca.gov/doglicense (will require an email, upload of "Required Documents", and only accepts Visa or MasterCard payments.
- **Mailed Applications:** Check or Money order payable to: **City of Costa Mesa**.
- Mailed completed application (one application per dog) with all required documents to:
  Animal Licensing
  P.O. Box 1200
  Costa Mesa, CA 92628

Payment Category	Fees	Penalty Fees
Altered	$25.00	$12.50
Unaltered	$80.00	$40.00
Senior Citizen Altered (62+ yrs.)*	$10.00	$5.00
Senior Citizen Unaltered (62+ yrs.)*	$40.00	$20.00
Replacement Tag	$5	N/A

***Senior Citizens must submit proof of age to receive rate (Government ID)**