



CALIFORNIA ASSOCIATION OF REALTORS®

COMMERCIAL LEASE AGREEMENT

(C.A.R. Form CL, Revised 12/15)

Date (For reference only): February 20, 2019

Costa Mesa Church of the Nazarene City of Costa Mesa

(“Landlord”) and (“Tenant”) agree as follows:

1. PROPERTY: Landlord rents to Tenant and Tenant rents from Landlord, the real property and improvements described as: a portion of 1885 Anaheim Ave., Costa Mesa, CA 92627 (“Premises”), which comprise approximately 37.000 % of the total square footage of rentable space in the entire property. See exhibit “A” for a further description of the Premises.

2. TERM: The term begins on (date) 04/15/2019 or date of occupancy whichever is sooner. (“Commencement Date”), (Check A or B):

- A. Lease: and shall terminate on (date) April 14, 2025 at 4:00 PM. Any holding over after the term of this agreement expires, with Landlord’s consent, shall create a month-to-month tenancy that either party may terminate as specified in paragraph 2B. Rent shall be at a rate equal to the rent for the immediately preceding month, payable in advance. All other terms and conditions of this agreement shall remain in full force and effect.
B. Month-to-month: and continues as a month-to-month tenancy. Either party may terminate the tenancy by giving written notice to the other at least 30 days prior to the intended termination date, subject to any applicable laws. Such notice may be given on any date.
C. RENEWAL OR EXTENSION TERMS: See attached addendum

3. BASE RENT:

- A. Tenant agrees to pay Base Rent at the rate of (CHECK ONE ONLY):
(1) \$ per month, for the term of the agreement.
(2) \$ per month, for the first 12 months of the agreement. Commencing with the 13th month, and upon expiration of each 12 months thereafter, rent shall be adjusted according to any increase in the U.S. Consumer Price Index of the Bureau of Labor Statistics of the Department of Labor for All Urban Consumers (“CPI”) for (the city nearest the location of the Premises), based on the following formula: Base Rent will be multiplied by the most current CPI preceding the first calendar month during which the adjustment is to take effect, and divided by the most recent CPI preceding the Commencement Date. In no event shall any adjusted Base Rent be less than the Base Rent for the month immediately preceding the adjustment. If the CPI is no longer published, then the adjustment to Base Rent shall be based on an alternate index that most closely reflects the CPI.
(3) \$ per month for the period commencing and ending and \$ per month for the period commencing and ending and \$ per month for the period commencing and ending.
(4) In accordance with the attached rent schedule.
(5) Other: \$280,000 within 30 days of executed lease into escrow account as and for full pmt for the entire term of lease.
B. Base Rent is payable in advance on the 1st (or) day of each calendar month, and is delinquent on the next day.
C. If the Commencement Date falls on any day other than the first day of the month, Base Rent for the first calendar month shall be prorated based on a 30-day period. If Tenant has paid one full month’s Base Rent in advance of Commencement Date, Base Rent for the second calendar month shall be prorated based on a 30-day period.

4. RENT:

- A. Definition: (“Rent”) shall mean all monetary obligations of Tenant to Landlord under the terms of this agreement, except security deposit.
B. Payment: Rent shall be paid to (Name) Costa Mesa Church of the Nazarene as provided in Section 3A(5) above at (address) location specified by Landlord in writing to Tenant, or at any other
C. Timing: Base Rent shall be paid as specified in paragraph 3. All other Rent shall be paid within 30 days after Tenant is billed by Landlord.

5. EARLY POSSESSION: Tenant is entitled to possession of the Premises on between 04/01/2019 & 04/15/2019 at no additional cost. If Tenant is in possession prior to the Commencement Date, during this time (i) Tenant is not obligated to pay Base Rent, and (ii) Tenant is not obligated to pay Rent other than Base Rent. Whether or not Tenant is obligated to pay Rent prior to Commencement Date, Tenant is obligated to comply with all other terms of this agreement.

6. SECURITY DEPOSIT:

- A. Tenant agrees to pay Landlord \$ as a security deposit. Tenant agrees not to hold Broker responsible for its return. (IF CHECKED:) If Base Rent increases during the term of this agreement, Tenant agrees to increase security deposit by the same proportion as the increase in Base Rent.
B. All or any portion of the security deposit may be used, as reasonably necessary, to: (i) cure Tenant’s default in payment of Rent, late charges, non-sufficient funds (“NSF”) fees, or other sums due; (ii) repair damage, excluding ordinary wear and tear, caused by Tenant or by a guest or licensee of Tenant; (iii) broom clean the Premises, if necessary, upon termination of tenancy; and (iv) cover any other unfulfilled obligation of Tenant. SECURITY DEPOSIT SHALL NOT BE USED BY TENANT IN LIEU OF PAYMENT OF LAST MONTH’S RENT. If all or any portion of the security deposit is used during tenancy, Tenant agrees to reinstate the total security deposit within 5 days after written notice is delivered to Tenant. Within 30 days after Landlord receives possession of the Premises, Landlord shall: (i) furnish Tenant an itemized statement indicating the amount of any security deposit received and the basis for its disposition, and (ii) return any remaining portion of security deposit to Tenant. However, if the Landlord’s only claim upon the security deposit is for unpaid Rent, then the remaining portion of the security deposit, after deduction of unpaid Rent, shall be returned within 14 days after the Landlord receives possession.
C. No interest will be paid on security deposit, unless required by local ordinance.

Landlord’s Initials (PE) (S/N)

Tenant’s Initials [Signature]

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COMMERCIAL LEASE AGREEMENT (CL PAGE 1 OF 6)



Premises: a portion of 1885 Anaheim Ave., Costa Mesa, CA 92627

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7. PAYMENTS:

	TOTAL DUE	PAYMENT RECEIVED	BALANCE DUE	DUE DATE
A. Rent: From _____ To _____ Date Date	\$ _____	\$ _____	\$ _____	_____
B. Security Deposit	\$ _____	\$ _____	\$ _____	_____
C. Other: <u>4/15/19 to 4/14/2020</u> Category	\$ <u>140,000.00</u>	\$ _____	\$ <u>140,000.00</u>	<u>03/22/2019</u>
D. Other: <u>4/15/2020 to 4/14/2025</u> Category	\$ <u>140,000.00</u>	\$ _____	\$ <u>140,000.00</u>	<u>03/22/2019</u>
E. Total:	\$ <u>280,000.00</u>	\$ _____	\$ <u>280,000.00</u>	_____

8. PARKING: Tenant is entitled to 12 unreserved and 0 reserved vehicle parking spaces. The right to parking is is not included in the Base Rent charged pursuant to paragraph 3. If not included in the Base Rent, the parking rental fee shall be an additional \$ _____ per month. Parking space(s) are to be used for parking operable motor vehicles, except for trailers, boats, campers, buses or trucks (other than pick-up trucks). Tenant shall park in assigned space(s) only. Parking space(s) are to be kept clean. Vehicles leaking oil, gas or other motor vehicle fluids shall not be parked in parking spaces or on the Premises. Mechanical work or storage of inoperable vehicles is not allowed in parking space(s) or elsewhere on the Premises. No overnight parking is permitted.

9. ADDITIONAL STORAGE: Storage is permitted as follows: As noted on Exhibit "B" parking lot. The right to additional storage space is is not included in the Base Rent charged pursuant to paragraph 3. If not included in Base Rent, storage space shall be an additional \$ _____ per month. Tenant shall store only personal property that Tenant owns, and shall not store property that is claimed by another, or in which another has any right, title, or interest. Tenant shall not store any improperly packaged food or perishable goods, flammable materials, explosives, or other dangerous or hazardous material. Tenant shall pay for, and be responsible for, the clean-up of any contamination caused by Tenant's use of the storage area.

10. LATE CHARGE; INTEREST; NSF CHECKS: Tenant acknowledges that either late payment of Rent or issuance of a NSF check may cause Landlord to incur costs and expenses, the exact amount of which are extremely difficult and impractical to determine. These costs may include, but are not limited to, processing, enforcement and accounting expenses, and late charges imposed on Landlord. If any installment of Rent due from Tenant is not received by Landlord within 5 calendar days after date due, or if a check is returned NSF, Tenant shall pay to Landlord, respectively, \$ _____ as late charge, plus 10% interest per annum on the delinquent amount and \$25.00 as a NSF fee, any of which shall be deemed additional Rent. Landlord and Tenant agree that these charges represent a fair and reasonable estimate of the costs Landlord may incur by reason of Tenant's late or NSF payment. Any late charge, delinquent interest, or NSF fee due shall be paid with the current installment of Rent. Landlord's acceptance of any late charge or NSF fee shall not constitute a waiver as to any default of Tenant. Landlord's right to collect a Late Charge or NSF fee shall not be deemed an extension of the date Rent is due under paragraph 4, or prevent Landlord from exercising any other rights and remedies under this agreement, and as provided by law.

11. CONDITION OF PREMISES: Tenant has examined the Premises and acknowledges that Premise is clean and in operative condition, with the following exceptions: _____
Items listed as exceptions shall be dealt with in the following manner: _____

12. ZONING AND LAND USE: Tenant accepts the Premises subject to all local, state and federal laws, regulations and ordinances ("Laws"). Landlord makes no representation or warranty that Premises are now or in the future will be suitable for Tenant's use. Tenant has made its own investigation regarding all applicable Laws.

13. TENANT OPERATING EXPENSES: Tenant agrees to pay for all utilities and services directly billed to Tenant. Tenant will reimburse Landlord for all monthly utility costs until the actual day the permanent shelter opens which may be less than 12 months.

14. PROPERTY OPERATING EXPENSES:
A. Tenant agrees to pay its proportionate share of Landlord's estimated monthly property operating expenses, including but not limited to, common area maintenance, consolidated utility and service bills, insurance, and real property taxes, based on the ratio of the square footage of the Premises to the total square footage of the rentable space in the entire property. _____

OR B. (if checked) Paragraph 14 does not apply.

15. USE: The Premises are for the sole use as Temporary homeless shelter. No other use is permitted without Landlord's prior written consent. If any use by Tenant causes an increase in the premium on Landlord's existing property insurance, Tenant shall pay for the increased cost. Tenant will comply with all Laws affecting its use of the Premises.

16. RULES/REGULATIONS: Tenant agrees to comply with all rules and regulations of Landlord (and, if applicable, Owner's Association) that are at any time posted on the Premises or delivered to Tenant. Tenant shall not, and shall ensure that guests and licensees of Tenant do not, disturb, annoy, endanger, or interfere with other tenants of the building or neighbors, or use the Premises for any unlawful purposes, including, but not limited to, using, manufacturing, selling, storing, or transporting illicit drugs or other contraband, or violate any law or ordinance, or committing a waste or nuisance on or about the Premises.

17. MAINTENANCE:
A. Tenant OR (if checked, Landlord) shall professionally maintain the Premises including heating, air conditioning, electrical, plumbing and water systems, if any, and keep glass, windows and doors in operable and safe condition. Unless Landlord is checked, if Tenant fails to maintain the Premises, Landlord may contract for or perform such maintenance, and charge Tenant for Landlord's cost.
B. Landlord OR (if checked, Tenant) shall maintain the roof, foundation, exterior walls, common areas and all parts of the property not included in the Premises, including the sewer system except as provided in Addendum 1 in section entitled "Tenant Terms".

Landlord's Initials (PE) (EV)

Tenant's Initials (Signature)

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COMMERCIAL LEASE AGREEMENT (CL PAGE 2 OF 6)



Premises: a portion of 1885 Anaheim Ave., Costa Mesa, CA 92627

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- 18. **ALTERATIONS:** Tenant shall not make any alterations in or about the Premises, including installation of trade fixtures and signs, without Landlord's prior written consent, which shall not be unreasonably withheld. Any alterations to the Premises shall be done according to Law and with required permits. Tenant shall give Landlord advance notice of the commencement date of any planned alteration, so that Landlord, at its option, may post a Notice of Non-Responsibility to prevent potential liens against Landlord's interest in the Premises. Landlord may also require Tenant to provide Landlord with lien releases from any contractor performing work on the Premises.
- 19. **GOVERNMENT IMPOSED ALTERATIONS:** Any alterations required by Law as a result of Tenant's use shall be Tenant's responsibility. Landlord shall be responsible for any other alterations required by Law.
- 20. **ENTRY:** Tenant shall make Premises available to Landlord or Landlord's agent for the purpose of entering to make inspections, necessary or agreed repairs, alterations, or improvements, or to supply necessary or agreed services, or to show Premises to prospective or actual purchasers, tenants, mortgagees, lenders, appraisers, or contractors. Landlord and Tenant agree that 24 hours notice (oral or written) shall be reasonable and sufficient notice. In an emergency, Landlord or Landlord's representative may enter Premises at any time without prior notice.
- 21. **SIGNS:** Tenant authorizes Landlord to place a FOR SALE sign on the Premises at any time, and a FOR LEASE sign on the Premises within the 90 (or _____) day period preceding the termination of the agreement.
- 22. **SUBLETTING/ASSIGNMENT:** Tenant shall not sublet or encumber all or any part of Premises, or assign or transfer this agreement or any interest in it, without the prior written consent of Landlord, which shall not be unreasonably withheld. Unless such consent is obtained, any subletting, assignment, transfer, or encumbrance of the Premises, agreement, or tenancy, by voluntary act of Tenant, operation of law, or otherwise, shall be null and void, and, at the option of Landlord, terminate this agreement. Any proposed sublessee, assignee, or transferee shall submit to Landlord an application and credit information for Landlord's approval, and, if approved, sign a separate written agreement with Landlord and Tenant. Landlord's consent to any one sublease, assignment, or transfer, shall not be construed as consent to any subsequent sublease, assignment, or transfer, and does not release Tenant of Tenant's obligation under this agreement.
- 23. **POSSESSION:** If Landlord is unable to deliver possession of Premises on Commencement Date, such date shall be extended to the date on which possession is made available to Tenant. However, the expiration date shall remain the same as specified in paragraph 2. If Landlord is unable to deliver possession within 60 (or _____) calendar days after the agreed Commencement Date, Tenant may terminate this agreement by giving written notice to Landlord, and shall be refunded all Rent and security deposit paid.
- 24. **TENANT'S OBLIGATIONS UPON VACATING PREMISES:** Upon termination of agreement, Tenant shall: (i) give Landlord all copies of all keys or opening devices to Premises, including any common areas; (ii) vacate Premises and surrender it to Landlord empty of all persons and personal property; (iii) vacate all parking and storage spaces; (iv) deliver Premises to Landlord in the same condition as referenced in paragraph 11; (v) clean Premises; (vi) give written notice to Landlord of Tenant's forwarding address; and (vii) _____

All improvements installed by Tenant, with or without Landlord's consent, become the property of Landlord upon termination. Landlord may nevertheless require Tenant to remove any such improvement that did not exist at the time possession was made available to Tenant.

- 25. **BREACH OF CONTRACT/EARLY TERMINATION:** In event Tenant, prior to expiration of this agreement, breaches any obligation in this agreement, abandons the premises, or gives notice of tenant's intent to terminate this tenancy prior to its expiration, in addition to any obligations established by paragraph 24, Tenant shall also be responsible for lost rent, rental commissions, advertising expenses, and painting costs necessary to ready Premises for re-rental. Landlord may also recover from Tenant (i) the worth, at the time of award, of the unpaid Rent that had been earned at the time of termination; (ii) the worth, at the time of award, of the amount by which the unpaid Rent that would have been earned after expiration until the time of award exceeds the amount of such rental loss the Tenant proves could have been reasonably avoided; and (iii) the worth, at the time of award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of such rental loss that Tenant proves could be reasonably avoided. Landlord may elect to continue the tenancy in effect for so long as Landlord does not terminate Tenant's right to possession, by either written notice of termination of possession or by reletting the Premises to another who takes possession, and Landlord may enforce all Landlord's rights and remedies under this agreement, including the right to recover the Rent as it becomes due.
- 26. **DAMAGE TO PREMISES:** If, by no fault of Tenant, Premises are totally or partially damaged or destroyed by fire, earthquake, accident or other casualty, Landlord shall have the right to restore the Premises by repair or rebuilding. If Landlord elects to repair or rebuild, and is able to complete such restoration within 90 days from the date of damage, subject to the terms of this paragraph, this agreement shall remain in full force and effect. If Landlord is unable to restore the Premises within this time, or if Landlord elects not to restore, then either Landlord or Tenant may terminate this agreement by giving the other written notice. Rent shall be abated as of the date of damage. The abated amount shall be the current monthly Base Rent prorated on a 30-day basis. If this agreement is not terminated, and the damage is not repaired, then Rent shall be reduced based on the extent to which the damage interferes with Tenant's reasonable use of the Premises. If total or partial destruction or damage occurs as a result of an act of Tenant or Tenant's guests, (i) only Landlord shall have the right, at Landlord's sole discretion, within 30 days after such total or partial destruction or damage to treat the lease as terminated by Tenant, and (ii) Landlord shall have the right to recover damages from Tenant.
- 27. **HAZARDOUS MATERIALS:** Tenant shall not use, store, generate, release or dispose of any hazardous material on the Premises or the property of which the Premises are part. However, Tenant is permitted to make use of such materials that are required to be used in the normal course of Tenant's business provided that Tenant complies with all applicable Laws related to the hazardous materials. Tenant is responsible for the cost of removal and remediation, or any clean-up of any contamination caused by Tenant.
- 28. **CONDEMNATION:** If all or part of the Premises is condemned for public use, either party may terminate this agreement as of the date possession is given to the condemner. All condemnation proceeds, exclusive of those allocated by the condemner to Tenant's relocation costs and trade fixtures, belong to Landlord.
- 29. **INSURANCE:** Tenant's personal property, fixtures, equipment, inventory and vehicles are not insured by Landlord against loss or damage due to fire, theft, vandalism, rain, water, criminal or negligent acts of others, or any other cause. Tenant is to carry Tenant's own property insurance to protect Tenant from any such loss. In addition, Tenant shall carry (i) liability insurance in an amount of not less than \$1,000,000.00 and (ii) property insurance in an amount sufficient to cover the replacement cost of the property if Tenant is responsible for maintenance under paragraph 17B. Tenant's insurance shall name Landlord and Landlord's agent as additional insured. Tenant, upon Landlord's request, shall provide Landlord with a certificate of insurance establishing Tenant's compliance. Landlord shall maintain liability insurance insuring Landlord, but not Tenant, in an amount of at least \$1,000,000.00, plus property insurance in an amount sufficient to cover the replacement cost of the property unless Tenant is responsible for maintenance pursuant to paragraph 17B. Tenant is advised to carry business interruption insurance in an amount at least sufficient to cover Tenant's complete rental obligation to Landlord. Landlord is advised to obtain a policy of rental loss insurance. Both Landlord and Tenant release each other, and waive their respective rights to subrogation against each other, for loss or damage covered by insurance.

Landlord's Initials PE PEH

Tenant's Initials [Signature]

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COMMERCIAL LEASE AGREEMENT (CL PAGE 3 OF 6)



Premises: a portion of 1885 Anaheim Ave., Costa Mesa, CA 92627

Date February 20, 2019

- 30. **TENANCY STATEMENT (ESTOPPEL CERTIFICATE):** Tenant shall execute and return a tenancy statement (estoppel certificate), delivered to Tenant by Landlord or Landlord's agent, within 3 days after its receipt. The tenancy statement shall acknowledge that this agreement is unmodified and in full force, or in full force as modified, and state the modifications. Failure to comply with this requirement: (i) shall be deemed Tenant's acknowledgment that the tenancy statement is true and correct, and may be relied upon by a prospective lender or purchaser; and (ii) may be treated by Landlord as a material breach of this agreement. Tenant shall also prepare, execute, and deliver to Landlord any financial statement (which will be held in confidence) reasonably requested by a prospective lender or buyer.
- 31. **LANDLORD'S TRANSFER:** Tenant agrees that the transferee of Landlord's interest shall be substituted as Landlord under this agreement. Landlord will be released of any further obligation to Tenant regarding the security deposit, only if the security deposit is returned to Tenant upon such transfer, or if the security deposit is actually transferred to the transferee. For all other obligations under this agreement, Landlord is released of any further liability to Tenant, upon Landlord's transfer.
- 32. **SUBORDINATION:** This agreement shall be subordinate to all existing liens and, at Landlord's option, the lien of any first deed of trust or first mortgage subsequently placed upon the real property of which the Premises are a part, and to any advances made on the security of the Premises, and to all renewals, modifications, consolidations, replacements, and extensions. However, as to the lien of any deed of trust or mortgage entered into after execution of this agreement, Tenant's right to quiet possession of the Premises shall not be disturbed if Tenant is not in default and so long as Tenant pays the Rent and observes and performs all of the provisions of this agreement, unless this agreement is otherwise terminated pursuant to its terms. If any mortgagee, trustee, or ground lessor elects to have this agreement placed in a security position prior to the lien of a mortgage, deed of trust, or ground lease, and gives written notice to Tenant, this agreement shall be deemed prior to that mortgage, deed of trust, or ground lease, or the date of recording.
- 33. **TENANT REPRESENTATIONS; CREDIT:** Tenant warrants that all statements in Tenant's financial documents and rental application are accurate. Tenant authorizes Landlord and Broker(s) to obtain Tenant's credit report at time of application and periodically during tenancy in connection with approval, modification, or enforcement of this agreement. Landlord may cancel this agreement: (i) before occupancy begins, upon disapproval of the credit report(s); or (ii) at any time, upon discovering that information in Tenant's application is false. A negative credit report reflecting on Tenant's record may be submitted to a credit reporting agency, if Tenant fails to pay Rent or comply with any other obligation under this agreement.
- 34. **CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:** Landlord states that the Premises has, or has not been inspected by a Certified Access Specialist. If so, Landlord states that the Premises has, or has not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53.

35. **DISPUTE RESOLUTION:**

A. **MEDIATION:** Tenant and Landlord agree to mediate any dispute or claim arising between them out of this agreement, or any resulting transaction, before resorting to arbitration or court action, subject to paragraph 35B(2) below. Paragraphs 35B(2) and (3) apply whether or not the arbitration provision is initialed. Mediation fees, if any, shall be divided equally among the parties involved. If for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action. THIS MEDIATION PROVISION APPLIES WHETHER OR NOT THE ARBITRATION PROVISION IS INITIALED.

B. **ARBITRATION OF DISPUTES:** (1) Tenant and Landlord agree that any dispute or claim in Law or equity arising between them out of this agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration, including and subject to paragraphs 35B(2) and (3) below. The arbitrator shall be a retired judge or justice, or an attorney with at least 5 years of real estate transactional law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California Law. In all other respects, the arbitration shall be conducted in accordance with Part III, Title 9 of the California Code of Civil Procedure. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. The parties shall have the right to discovery in accordance with Code of Civil Procedure §1283.05.

(2) **EXCLUSIONS FROM MEDIATION AND ARBITRATION:** The following matters are excluded from Mediation and Arbitration hereunder: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed of trust, mortgage, or installment land sale contract as defined in Civil Code §2985; (ii) an unlawful detainer action; (iii) the filing or enforcement of a mechanic's lien; (iv) any matter that is within the jurisdiction of a probate, small claims, or bankruptcy court; and (v) an action for bodily injury or wrongful death, or for latent or patent defects to which Code of Civil Procedure §337.1 or §337.15 applies. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a violation of the mediation and arbitration provisions.

(3) **BROKERS:** Tenant and Landlord agree to mediate and arbitrate disputes or claims involving either or both Brokers, provided either or both Brokers shall have agreed to such mediation or arbitration, prior to, or within a reasonable time after the dispute or claim is presented to Brokers. Any election by either or both Brokers to participate in mediation or arbitration shall not result in Brokers being deemed parties to the agreement.

"NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY."

"WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION."

Landlord's Initials / Tenant's Initials

Landlord's Initials (PE) (LH)

Tenant's Initials (Handwritten Signature)



Premises: a portion of 1885 Anaheim Ave., Costa Mesa, CA 92627

Date February 20, 2019

- 36. **JOINT AND INDIVIDUAL OBLIGATIONS:** If there is more than one Tenant, each one shall be individually and completely responsible for the performance of all obligations of Tenant under this agreement, jointly with every other Tenant, and individually, whether or not in possession.
- 37. **NOTICE:** Notices may be served by mail, facsimile, or courier at the following address or location, or at any other location subsequently designated:

Landlord: Law Office of Greg Morse
505 E. 1st Street, Suite H
Tustin, CA 92780

Tenant: Jones & Mayer
Attn: Kimberly Hall Barlow
3777 N. Harbor Blvd.
Fullerton, CA 92835

Notice is deemed effective upon the earliest of the following: (i) personal receipt by either party or their agent; (ii) written acknowledgement of notice; or (iii) 5 days after mailing notice to such location by first class mail, postage pre-paid.

- 38. **WAIVER:** The waiver of any breach shall not be construed as a continuing waiver of the same breach or a waiver of any subsequent breach.
- 39. **INDEMNIFICATION:** Tenant shall indemnify, defend and hold Landlord harmless from all claims, disputes, litigation, judgments and attorney fees arising out of Tenant's use of the Premises.
- 40. **OTHER TERMS AND CONDITIONS/SUPPLEMENTS:** (See attached Addendum 1)

The following ATTACHED supplements/exhibits are incorporated in this agreement: Option Agreement (C.A.R. Form OA)

- 41. **ATTORNEY FEES:** In any action or proceeding arising out of this agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs from the non-prevailing Landlord or Tenant, except as provided in paragraph 35A.
- 42. **ENTIRE CONTRACT:** Time is of the essence. All prior agreements between Landlord and Tenant are incorporated in this agreement, which constitutes the entire contract. It is intended as a final expression of the parties' agreement, and may not be contradicted by evidence of any prior agreement or contemporaneous oral agreement. The parties further intend that this agreement constitutes the complete and exclusive statement of its terms, and that no extrinsic evidence whatsoever may be introduced in any judicial or other proceeding, if any, involving this agreement. Any provision of this agreement that is held to be invalid shall not affect the validity or enforceability of any other provision in this agreement. This agreement shall be binding upon, and inure to the benefit of, the heirs, assignees and successors to the parties.
- 43. **BROKERAGE:** Landlord and Tenant shall each pay to Broker(s) the fee agreed to, if any, in a separate written agreement. Neither Tenant nor Landlord has utilized the services of, or for any other reason owes compensation to, a licensed real estate broker (individual or corporate), agent, finder, or other entity, other than as named in this agreement, in connection with any act relating to the Premises, including, but not limited to, inquiries, introductions, consultations, and negotiations leading to this agreement. Tenant and Landlord each agree to indemnify, defend and hold harmless the other, and the Brokers specified herein, and their agents, from and against any costs, expenses, or liability for compensation claimed inconsistent with the warranty and representation in this paragraph 43.
- 44. **AGENCY CONFIRMATION:** The following agency relationships are hereby confirmed for this transaction:
 Listing Agent: N/A (Print Firm Name) is the agent of (check one):
 the Landlord exclusively; or both the Tenant and Landlord.
 Selling Agent: N/A (Print Firm Name) (if not same as Listing Agent) is the agent of (check one):
 the Tenant exclusively; or the Landlord exclusively; or both the Tenant and Landlord.
 Real Estate Brokers are not parties to the agreement between Tenant and Landlord.

Landlord's Initials RE EJM

Tenant's Initials [Signature]



Premises: a portion of 1885 Anaheim Ave., Costa Mesa, CA 92627

Date February 20, 2019

Landlord and Tenant acknowledge and agree that Brokers: (i) do not guarantee the condition of the Premises; (ii) cannot verify representations made by others; (iii) will not verify zoning and land use restrictions; (iv) cannot provide legal or tax advice; (v) will not provide other advice or information that exceeds the knowledge, education or experience required to obtain a real estate license. Furthermore, if Brokers are not also acting as Landlord in this agreement, Brokers: (vi) do not decide what rental rate a Tenant should pay or Landlord should accept; and (vii) do not decide upon the length or other terms of tenancy. Landlord and Tenant agree that they will seek legal, tax, insurance, and other desired assistance from appropriate professionals.

Tenant Tamara S. Letourneau Date 2/21/19

Tamara S. Letourneau - Acting City Manager/Assistant City Manager
(Print name)

Address 77 Fair Drive City Costa Mesa State CA Zip 92626

Tenant _____ Date _____

(Print name)

Address 77 Fair Drive City Costa Mesa State CA Zip 92626

GUARANTEE: In consideration of the execution of this Agreement by and between Landlord and Tenant and for valuable consideration, receipt of which is hereby acknowledged, the undersigned ("Guarantor") does hereby: (i) guarantee unconditionally to Landlord and Landlord's agents, successors and assigns, the prompt payment of Rent or other sums that become due pursuant to this Agreement, including any and all court costs and attorney fees included in enforcing the Agreement; (ii) consent to any changes, modifications or alterations of any term in this Agreement agreed to by Landlord and Tenant; and (iii) waive any right to require Landlord and/or Landlord's agents to proceed against Tenant for any default occurring under this Agreement before seeking to enforce this Guarantee.

Guarantor (Print Name) N/A
Guarantor _____ Date _____
Address _____ City _____ State _____ Zip _____
Telephone _____ Fax _____ E-mail _____

Landlord agrees to rent the Premises on the above terms and conditions.

Landlord Phil Eyskens Date 2/20/19
(owner or agent with authority to enter into this agreement) Costa Mesa Church of the Nazarene

Address 1885 Anaheim Ave City Costa Mesa State CA Zip 92627

Landlord Ch. Bond Soc Date 20 FEB 2019
(owner or agent with authority to enter into this agreement)

Address 1885 Anaheim Ave City _____ State _____ Zip _____

Agency relationships are confirmed as above. Real estate brokers who are not also Landlord in this agreement are not a party to the agreement between Landlord and Tenant.

Real Estate Broker (Leasing Firm) N/A DRE Lic. # _____

By (Agent) _____ DRE Lic. # _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Real Estate Broker (Listing Firm) N/A DRE Lic. # _____

By (Agent) _____ DRE Lic. # _____ Date _____

Address _____ City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

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CL REVISED 12/16 (PAGE 6 OF 6)

COMMERCIAL LEASE AGREEMENT (CL PAGE 6 OF 6)





CALIFORNIA ASSOCIATION OF REALTORS®

COMMERCIAL LEASE CONSTRUCTION ACCESSIBILITY ADDENDUM (C.A.R. Form CLCA 11/16)

This is an addendum to the Commercial Lease Agreement (lease) dated February 15, 2019 in which Costa Mesa Church of the Nazarene is referred to as "Landlord" and Tamara S. Letourneau - Acting City Manager/Assistant City Manager is referred to as "Tenant". Paragraph 34 of the lease is deleted in its entirety and replaced by the following:

Paragraph 34. CONSTRUCTION-RELATED ACCESSIBILITY STANDARDS:

- A. Landlord states that the Premises [X] have, or [] have not been inspected by a Certified Access Specialist (CASp).
B. If the Premises have been inspected by a CASp, (1) Landlord states that the Premises [] have, or [X] have not been determined to meet all applicable construction-related accessibility standards pursuant to Civil Code Section 55.53. Landlord shall provide Tenant a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) as specified below. (2) [X] (i) Tenant has received a copy of the report at least 48 hours before executing this lease. Tenant has no right to rescind the lease based upon information contained in the report. OR [] (ii) Tenant has received a copy of the report prior to, but no more than, 48 hours before, executing this lease. Based upon information contained in the report, Tenant has 72 hours after execution of this lease to rescind it. OR [] (iii) Tenant has not received a copy of the report prepared by the CASp prior to execution of this lease. Landlord shall provide a copy of the report prepared by the CASp (and, if applicable a copy of the disability access inspection certificate) within 7 days after execution of this lease. Tenant shall have up to 3 days thereafter to rescind the lease based upon information in the report.
C. If the Premises have not been inspected by a CASp or a certificate was not issued by the CASp who conducted the inspection, "A Certified Access Specialist (CASp) can inspect the subject premises and determine whether the subject premises comply with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the subject premises, the commercial property owner or lessor may not prohibit the lessee or tenant from obtaining a CASp inspection of the subject premises for the occupancy or potential occupancy of the lessee or tenant, if requested by the lessee or tenant. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the premises."
D. Notwithstanding anything to the contrary in paragraph 17, 18, 19 or elsewhere in the lease, any repairs or modifications necessary to correct violations of construction related accessibility standards are the responsibility of Tenant, [] Landlord, [X] Other See Addendum 1 for additional info.

Tenant (Signature) Tamara S Letourneau Date 2/21/19

Tenant (Print name) Tamara S. Letourneau - Acting City Manager/Assistant City Manager

Tenant (Signature) Date

Tenant (Print name)

Landlord (Signature) Philip Eyskens Date 2/20/19

Landlord (Print name) Costa Mesa Church of the Nazarene Philip Eyskens

Landlord (Signature) Date 20 FEB 2019

Landlord (Print name) COSTA MESA CHURCH OF THE NAZARENE

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CLCA 11/16 (PAGE 1 OF 1)

COMMERCIAL LEASE CONSTRUCTION ACCESSIBILITY ADDENDUM (CLCA PAGE 1 OF 1)

Addendum 1

Landlord: Costa Mesa Church of the Nazarene

Tenant: City of Costa Mesa

Property: 1885 Anaheim Ave, Costa Mesa, CA 92627 (APN: 424-211-12)

Term: April 15, 2019 – April 14, 2020 for a temporary bridge shelter for those experiencing homelessness (bridge shelter).

April 15, 2020 – April 14, 2025 for a permanent shelter shuttle stop and use of one room adjacent to fellowship hall (approx. 200 sf). Tenant may elect on its own to terminate Lease Agreement and vacate Property prior to end of term. Tenant shall provide 30-day notice. Should Tenant terminate the Lease Agreement prior to April 14, 2025, any remaining pre-paid rent shall be retained by Landlord as liquidated damages. After the first two years of the lease term, Landlord may terminate the lease early only upon occurrence of one of the following two events: 1) Sale of the property to another Party for another use; or, 2) Permanent cessation by Landlord of any activities providing services of any kind to those experiencing homelessness.

Unless Tenant has terminated the Lease prior to April 25, 2025, the Lease shall automatically renew for a period of one year, and each year thereafter on the anniversary date, except if Landlord gives Tenant written notice at least six (6) months prior to April 15, 2025 or any extended term's scheduled expiration date ("the Lease Termination Date") of its intent not to extend the term of the Lease. Tenant may elect on its own to terminate Lease Agreement and vacate Property prior to end of any extended term. Tenant shall provide 30-day notice.

For each year from and after April 25, 2025, Tenant shall pay the sum of \$7,500 per year in rent, at the commencement of the extended term.

Designated Areas: Landlord shall grant Tenant access and use of the property for a bridge shelter in Designated Areas of the site and building as illustrated in Exhibit A.

Times Needed: Tenant shall be permitted to use Designated Areas of property 24 hours a day and every day from April 15, 2019 – April 14, 2020. From April 15, 2020 – April 14, 2025 the Tenant shall be permitted to use the office noted on Exhibit A- Monday-Friday 6am-6pm and the shelter shuttle stop 7 days a week, 365 days a year on a daily schedule, yet to be determined, but anticipated to be 2-3 times in the morning and 2-3

times in the later afternoon. Tenant's staff and guests shall be permitted to use Landlord's access and restroom facilities, and to occupy available spaces in Landlord's parking lot.

Lease Payment:

Tenant shall pay \$280,000 for the use of the Property during the Term of this Agreement. Payment shall be made within 30 days of executed Lease Agreement into Tenant designated escrow account. Any funds remaining in escrow after all improvements on Exhibit "C" are completed shall be paid to Landlord, to be used for additional capital improvements to the Property of Landlord's choosing.

Purpose of Use:

Temporary bridge shelter facility to accommodate a maximum of 50 individuals experiencing homelessness. When permanent shelter is open, site will remain available to Tenant for outreach, intake, and shuttle location for guests of the permanent facility.

Temporary Trailers:

Tenant shall coordinate and pay all applicable fees for the installation of three trailers and a storage container in the parking lot area, tentatively diagramed on Exhibit B, but subject to final determination by Tenant's staff and contractor. The trailers and related items to be installed by Tenant shall be made ADA accessible. Tenant shall obtain required insurance for trailers as required by company providing the trailer. These costs will be paid directly by Tenant and are in addition to the rental payment provided for above.

Use of First Floor:

Landlord shall relocate any transitional housing use from the first floor once the required capital improvements set forth in Exhibit C and City permit approvals are completed and approved.

Homeless Volunteers:

Landlord currently has 8 homeless volunteers residing at the Property. Until permanent shelter opens, Landlord shall not add more volunteers except as approved by Tenant's Operator and Tenant Outreach Staff. Landlord acknowledges that nothing in this Agreement shall be construed to mean that any or all the current uses of site are in conformity with city, state or federal law.

Homeless Clients:

A total of 50 Tenant designated individuals experiencing homelessness.

Operator:

A City selected company specializing in the operation of homeless shelters. The Operator will manage the staff and daily operation of the shelter.

Temporary Shelter:

The City of Costa Mesa will lease a portion of the Lighthouse Church as described in the Lease for up to 12 months for the interim bridge shelter. The City will operate a bridge shelter as defined within this

Addendum. Once a permanent bridge shelter for those experiencing homelessness is open, Lighthouse will cease to operate as a homeless shelter. Nothing in this Agreement is intended to or shall be interpreted to alter, void or cancel the Letter Agreement dated June 26, 2018 between the City of Costa Mesa and the Lighthouse Church, requiring submission of a completed Conditional Use Permit for provision of transitional housing on site to be filed by June 14, 2020. Nor shall this Agreement be interpreted to authorize or allow such use beyond that deadline.

Permanent Shelter: The City of Costa Mesa will acquire and renovate an existing industrial/warehouse building within the airport area to operate as a permanent shelter. It is anticipated that the permanent shelter will open in the first quarter of 2020.

Landlord/Tenant Terms

- From the effective date of this Agreement, Landlord will refer any new individuals experiencing homelessness to the Operator. Landlord shall not approve or accept any walk-up or additional homeless individuals to the Property during the Term of this lease agreement or until mutually acceptable by both parties.
- Landlord Outreach Director will work in conjunction with Tenant's Neighborhood Improvement Manager and Operator to help and assist Homeless Volunteers. Landlord Outreach Director may be assigned Homeless Clients under the direction of Neighborhood Improvement Manager.
- Landlord and Tenant agree that there shall be a designated outdoor area for sitting and that area will also be designated as a smoking area (See Exhibit B).
- Landlord and Tenant agree that the Tenant designated areas shall allow animals to occupy the space. Operator shall have an animal management plan approved by the Landlord and Tenant, such approval not to be unreasonably withheld.
- Landlord and Tenant agree that during inclement weather, Property will be allowed to exceed the maximum Bridge Shelter beds of 50 but not by more than 65 total. Inclement weather shall be defined as temperature forecasted at or below 45 degrees and/or actual rain conditions.
- Progress payment approval to Landlord's General Contractor will require approval of Lighthouse representative and City designated representative and any permit inspection approvals if applicable to the progress payment. Lighthouse General Contractor shall provide unconditional lien releases, copies of all executed subcontracts, evidence of required insurance, and copies of all permits signed by appropriate City department.
- Landlord and Tenant will work together with General Contractor and obtain an approved set of construction plans, a line item narrative scope of work and

specifications, and ensure that construction improvements are built per plans and scope of work.

Landlord Terms

- Landlord will make capital improvements to the property detailed in Exhibit C to this Agreement. Approved progress payments will be paid from rental escrow account directly to Lighthouse General Contractor, upon mutual approval as set forth above. Landlord shall use any funds remaining in escrow account for capital improvements of its choosing to the Property.
- Some of the existing ADA access issues on the Property will be addressed through the improvements required by Exhibit C. Any remaining ADA access issues on the Property shall be the sole and exclusive responsibility of Landlord as provided in the Accessibility Addendum to the Commercial Lease, Section 34D.
- Landlord will be responsible for hiring and paying all contractors.
- Landlord shall hire a licensed General Contractor in good standing and with required insurance.
- Landlord and its General Contractor will prioritize capital improvements such that the Designated Areas are ready to open on or before April 15, 2019.
- Landlord will not proselytize, pray, engage in religious solicitation or have any religious symbols in the Tenant Designated Areas of the building or Property.
- Landlord will not prohibit homeless client entry or participation to the Tenant Designated Areas based upon any religious criteria.
- Landlord acknowledges that lease payment includes the right to utilize the parking lot for temporary placement of rented trailers, ingress/egress of shuttle and parking for all operation staff and all related deliveries for a standard and customary Bridge Shelter to operate.
- Landlord, at its sole cost and expense, shall maintain during the entire use of the property liability insurance and property damage insurance insuring against all liability of Landlord, Tenant and Operator, and their authorized representatives arising out of and in connection with Landlord's use of any portion of Landlord's property, with a single liability limit of \$1,000,000. Tenant and Operator shall be named as an additional named insured on the insurance policy purchased by Landlord, which is the subject of this Agreement. Landlord agrees to provide Tenant with a copy of the certificate of insurance evidencing that it has complied with the insurance requirement of this agreement.
- Landlord will coordinate existing efforts for food, meals, and existing services with Operator and Tenant and establish a master calendar for volunteer food provision.
- Landlord agrees to obtain a Special Use Permit from the City if applicable and/or required.

- Landlord acknowledges that nothing in this Agreement shall be construed to mean that any or all the current uses of site are in conformity with city, state or federal law.

Tenant Terms

- Tenant shall inspect the property prior to occupancy and independently determine that it is suitable and safe for its intended purpose.
- Tenant or its Operator, at their sole cost and expense, shall maintain during the entire use of the property liability insurance and property damage insurance insuring against all liability of Tenant, Operator, Landlord, and their authorized representatives arising out of and in connection with Tenant's or Operator's use of the Property, with a single liability limit of \$1,000,000. Landlord shall be named as an additional named insured on the insurance policy purchased by Tenant or Operator, which is the subject of this Agreement. Tenant/Operator shall provide Landlord with a copy of the certificate of insurance evidencing that it has complied with the insurance requirement of this Agreement.
- Tenant will select and pay a Shelter Operator to manage the Bridge Shelter located at the Property.
- If there is not enough parking at the Property due to Tenant demand, Tenant agrees to allow Landlord to utilize City facility parking nearby with prior approval by the Tenant.
- Tenant agrees to pay 100% of the electric, gas, water, sewer, trash until the permanent shelter opens.
- Tenant agrees to make any repairs to the property caused as a result of its negligence or fault.
- Tenant will have the existing sewer line inspected via camera to identify and document its current condition prior to taking possession of the Premises, and will share the inspection report with Landlord. Should there be a problem with the sewer line during the time that the temporary Bridge Shelter is operating on the Premises, Tenant will contribute to any needed sewer repair in the proportion to which its use has created the stoppage or break. Should there be a dispute about what that proportion is, Tenant will pay for the repair up front, and the Parties will engage in mediation in an attempt to resolve the dispute. If mediation does not resolve the dispute, the Parties will submit the matter to binding arbitration, each Party to bear its own fees and costs.

Exhibit A

Lighthouse Church Bridge Shelter Usage "Tenant Designated Areas- (TDA's)":

Interior: Total SF of building = 10,220 sf

Bridge Shelter = 3,761 sf (37%) TDA

Church Exclusive Area = 6,459 sf (63%)

Exterior: Total Lot Size (source: title records) = 40,946 sf

1st Floor SF = 8,200 sf

Total non-building property SF = 32,746 sf

TDA - Total Bridge Shelter property usage = 16,403 sf (50%) Parking for Operator, Outreach Staff, Volunteers, Homeless vehicles, Modular Trailers

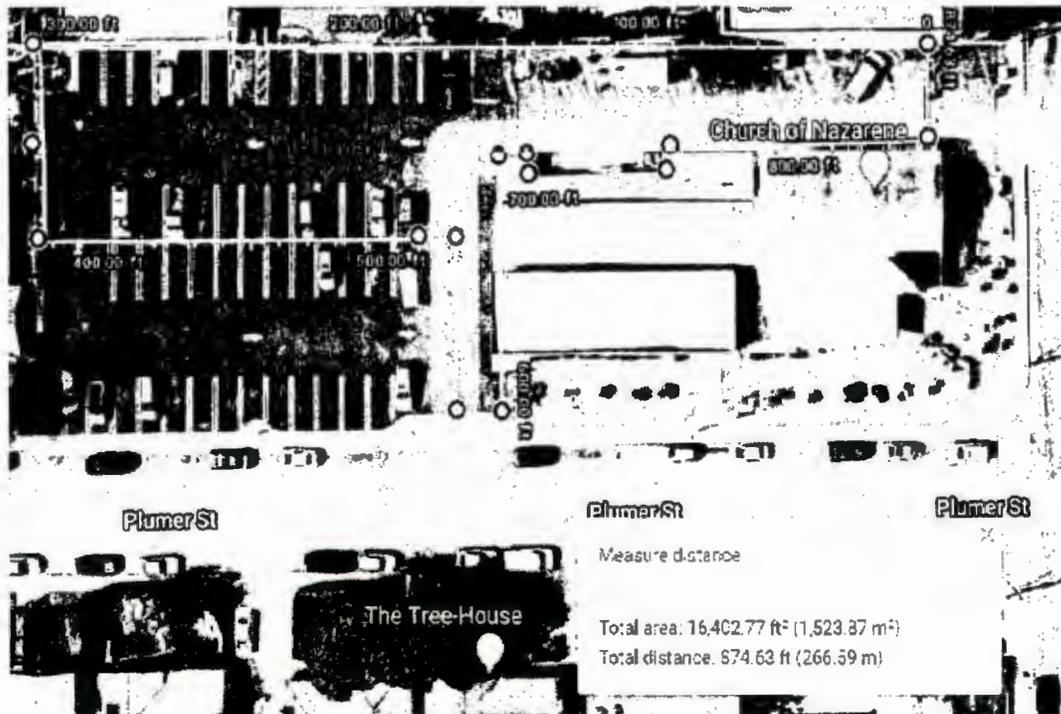
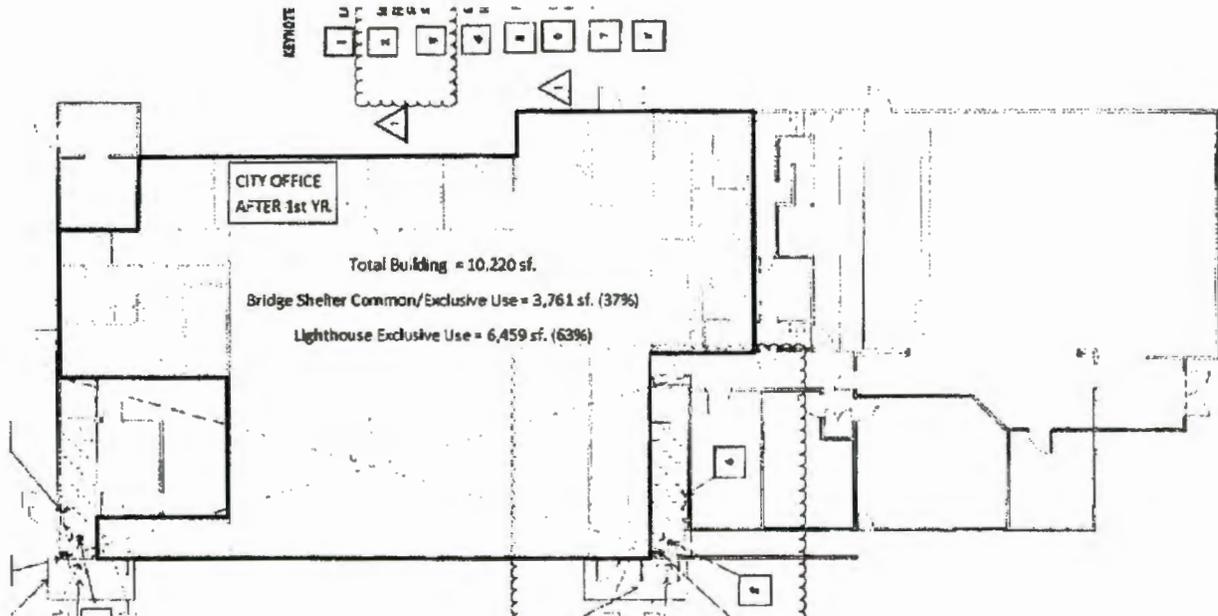


Exhibit A (continued)



$3,761 \times \$37.22 = \$140,000 \times 1 \text{ year} = \$140,000 \text{ lease agreement.}$

Comp Analysis

1. 2000 Harbor Blvd—Office/Retail \$39.24/SF/YR—20,299 sf, built in 1979
2. 234 E. 17th Street—Office— \$37.80-\$45.00 SF/YR—Various sizes smaller than subject property, built in 1978
3. 1648-1652 Newport Blvd—Industrial—\$30.00 SF/YR—2,500 sf—built 1972
4. 1975 Placentia Ave—Office/Retail—\$30.00 SF/YR—3,854 sf—built in 1953

After 1st Year Payment Analysis

$\$37.22 \times 200 \text{ sf} = \$7,444/\text{YR} \times 5 \text{ years} = \$37,220 +$ —additional \$102,780 for occasional utilization of common area spaces (i.e., bathrooms, meeting rooms, assembly hall) and use of parking lot as a shuttle stop for the permanent shelter.

Exhibit B

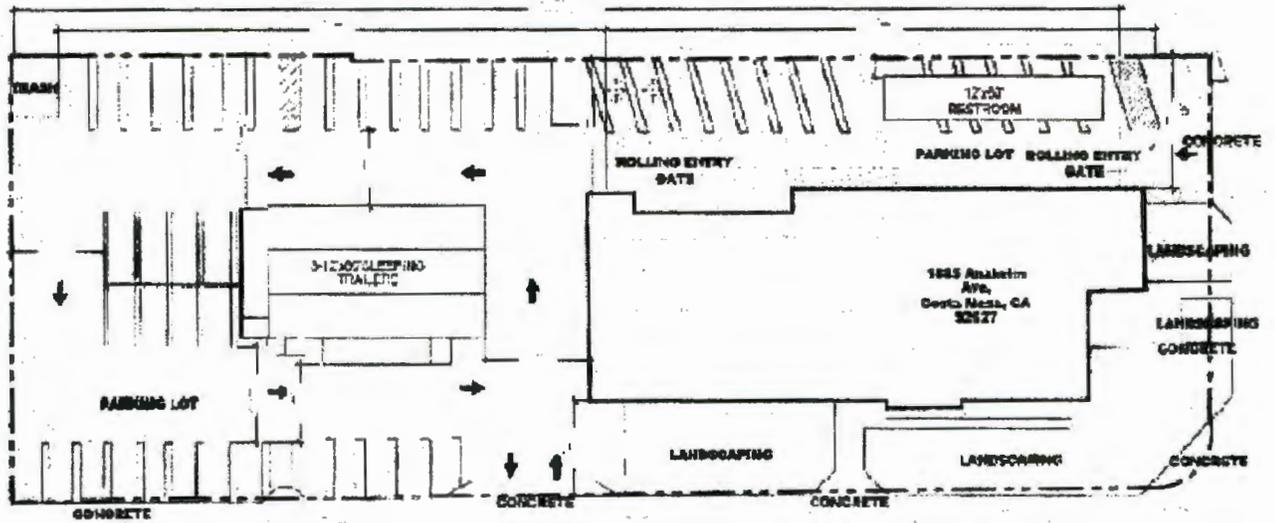


Exhibit C

Lighthouse Church - Scope of Work

2nd Floor Construction Improvements
Demolition (general prep work prior for windows and fire sprinklers)
Concrete (for ADA path of travel exit from 2nd floor next to parking)
Grading for exit concrete
Carpentry
Doors
Glass & Glazing
Drywall
Flooring
Paint & Wallcovering
Fire Sprinklers
HVAC (What would it cost for Heat in this area?)
Electrical
Life Safety
Misc
Add Bathroom 2nd Floor
General Conditions (site setup and supervision)
Overhead & Fee
Insurance
City Priority Construction Improvements
6 foot vinyl fence pedestrian gate
Grading for Plumer fence
Cut asphalt, install irrigation, trellis and vine along Plumer
Vehicular Motorized Gate
Privacy screening on gate along Anaheim
Outdoor Shade Structure for sitting area
Outdoor furniture
ADA ramp, landing, and stair out side of property
Exterior Lighting in Parking Area
Kitchen Appliance Upgrade & Utensils/Equipment (Budget Amt)
Commercial Grade Laundry Appliances (Washer & Dryer)
Security System
Permit Fees
General Conditions (site setup and supervision)
Overhead & Fee
Insurance
Optional Landlord Construction Improvements
ADA changes in existing bathrooms
Enlargement of laundry room area
Repair Termite/dry rot on all exposed/damage exterior wood
Exterior or interior painting
Replacement of roof
Parking lot repair and resurface
Window A/C and Heat 2nd Floor
New stove/cooktop and/or code approved vent hood