

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
flickering light	Police Facility	2011-11-01	Doug Lovell	.45	Closed
Connect color printer	City Hall, 2nd Floor	2011-11-01	Doug Lovell	.1	Closed
ChildrensToilets Plugged K2 classroom	Balearic Community Center	2011-11-01	Doug Lovell	2.30	Closed
Move File Cabinet	City Hall, 2nd Floor	2011-11-02	Doug Lovell	.10	Closed
Cold in my office	City Hall, 5th Floor	2011-11-02	Doug Lovell	.30	Closed
Disconnect Fax	City Hall, 3rd Floor	2011-11-02	Doug Lovell	.10	Closed
Disregard Fax ticket	City Hall, 3rd Floor	2011-11-02	Doug Lovell	.2	Cancelled
Noisy Machinery on the Roof of the PD Annex	Police Facility	2011-11-02	Doug Lovell		In Progress
Install pest screens at CM Tennis shop	TeWinkle Park	2011-11-03	Doug Lovell	3	Closed
Paint "No Step" on building expansion joint cap	Police Facility	2011-11-03	Doug Lovell	2.25	Closed
CostaMaintenance_Add location to City Facility drop down menu	City Hall, 1st Floor	2011-11-03	Doug Lovell	.1	Cancelled
Anchor main gas pipe	Library/Mesa Verde	2011-11-03	Doug Lovell	2	Closed
FYI - ECP Toilet	Balearic Community Center	2011-11-03	Doug Lovell	5	Closed
Clocks	City Hall, 1st Floor	2011-11-03	Doug Lovell	.15	Closed
Address shower leak.	Fire Station #6	2011-11-04	Doug Lovell		In Progress
Wall magazine rack repair	City Hall, 3rd Floor	2011-11-04	Doug Lovell	.15	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Front app door	Fire Station #5	2011-11-04	Doug Lovell	1.40	Closed
Heater in FF Dorm	Fire Station #1	2011-11-05	Doug Lovell	1.15	Closed
LIGHT BULB OUT	Communications Bldg	2011-11-05	Doug Lovell	.20	Closed
Clocks	Communications Bldg	2011-11-06	Doug Lovell	.15	Closed
Console 2 not working properly	Communications Bldg	2011-11-06	Doug Lovell	.50	Closed
Changing of Clocks	Communications Bldg	2011-11-06	Doug Lovell	3	Closed
Parking lot gate stuck	Police Facility	2011-11-07	Doug Lovell	.30	In Progress
Please change the time on our clock	City Hall, 2nd Floor	2011-11-07	Doug Lovell	.15	Closed
Door stops loose	City Hall, 5th Floor	2011-11-08	Doug Lovell	.15	Closed
Women's restroom flooding next to CSI.	Police Facility	2011-11-08	Doug Lovell	1	Closed
NEED Window Sun Shield Attached	City Hall, 2nd Floor	2011-11-08	Doug Lovell	.25	Closed
Need Ladies Products in Bathroom	City Hall, 2nd Floor	2011-11-08	Doug Lovell	.20	Closed
Fluorescent Bulbs Burned Out	City Hall, 5th Floor	2011-11-08	Doug Lovell		In Progress
Move a couple portable walls	City Hall, 5th Floor	2011-11-08	Doug Lovell	.15	Closed
Replace light over desk	City Hall, 2nd Floor	2011-11-08	Doug Lovell	.20	Closed
Restroom faucet needs new washer kit	Communications Bldg	2011-11-08	Doug Lovell	1	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Men's restroom - mainfloor by lunch room - service urinal	Police Facility	2011-11-08	Doug Lovell	.15	Closed
Please change time on wall clock	Police Facility	2011-11-08	Doug Lovell	.15	Closed
Men's room - one of the toilets is backed up	City Hall, 4th Floor	2011-11-09	Doug Lovell	.15	Closed
Ladies room - Supplies	City Hall, 5th Floor	2011-11-09	Doug Lovell	.15	Closed
side security gate not working	Fire Station #4	2011-11-09	Doug Lovell	2	Closed
Shower drain is backed up again.	Fire Station #3	2011-11-09	Doug Lovell	1.30	Closed
Kitchen light cover/lens needs to be replaced.	Fire Station #3	2011-11-09	Doug Lovell	.45	Closed
Air temperature	City Hall, 5th Floor	2011-11-09	Doug Lovell	.30	Closed
Clean out stairwell	City Hall, 3rd Floor	2011-11-10	Doug Lovell	1	Closed
The sink in hallway outside kitchen is stopped up	Balearic Community Center	2011-11-10	Doug Lovell	.10	Closed
Adjust gate closure mechanism - security pedestrian gate, S/E corner of PD lot	Police Facility	2011-11-10	Doug Lovell	.40	Closed
Lateral filing cabinet behind my desk is jammed	City Hall, 2nd Floor	2011-11-10	Doug Lovell	.15	Closed
lights replaced	Police Facility	2011-11-14	Doug Lovell	.15	Closed
Sweeper wash rack ball valve leaking	Corporation Yard	2011-11-15	Doug Lovell	2	Closed
Install programmable digital timer for pool pump	Downtown Recreation Center	2011-11-15	Doug Lovell	2.30	Closed
The lock on the SW rear door for the EOC sticks	Police Facility	2011-11-15	Doug Lovell	1	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Men's urinal in 2nd floor restroom at southwest corner is not draining	Police Facility	2011-11-15	Doug Lovell	.30	Closed
light bulbs	City Hall, 5th Floor	2011-11-15	Doug Lovell	.15	Closed
Move 3-drawer lateral	City Hall, 2nd Floor	2011-11-15	Doug Lovell	.15	Closed
All parking lot lights are not working	Fire Station #6	2011-11-15	Doug Lovell	2.30	Closed
Gate needs locking	Police Substation	2011-11-16	Doug Lovell	.45	Closed
Men's toilet in 1st floor is not flushing	City Hall, 1st Floor	2011-11-16	Doug Lovell	.15	Closed
Please check thermostats - getting warm in P.D. building	Police Facility	2011-11-16	Doug Lovell	.40	Closed
Pickup Large Green Trashcan	City Hall, 2nd Floor	2011-11-16	Doug Lovell	.10	Closed
Womens Restroom Bathroom Stall #1 (closest to the door)	Communications Bldg	2011-11-16	Doug Lovell	.15	Closed
P.D. A/c drain	Police Facility	2011-11-17	Doug Lovell	1	Closed
FAU unit fan is making a horrible noise.	Fire Station #4	2011-11-18	Doug Lovell	.30	Closed
Install Computer Keyboard Tray	City Hall, 2nd Floor	2011-11-18	Doug Lovell	1	Closed
Replace light bulbs	City Hall, 3rd Floor	2011-11-18	Doug Lovell	.15	Closed
Air conditioning will not stop...has been 63 degrees for the past 10 hrs.	Police Facility	2011-11-21	Doug Lovell	.40	Closed
Move filing cabinets	City Hall, 2nd Floor	2011-11-21	Doug Lovell	.45	Closed
Drywall flaking on ceiling in Captains bathroom	Fire Station #2	2011-11-21	Doug Lovell		In Progress

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Vacuum desk drawers	City Hall, 4th Floor	2011-11-21	Doug Lovell	.30	Closed
Downstairs shower drain backing up	Fire Station #3	2011-11-22	Doug Lovell	1.30	Closed
Empty Trash Bin	Fire Station #5	2011-11-22	Doug Lovell	.15	Closed
Power Strip	City Hall, 2nd Floor	2011-11-22	Doug Lovell	.10	Closed
Conference Room 3B too cold	City Hall, 3rd Floor	2011-11-22	Doug Lovell	.20	Closed
Tube system	City Hall, 1st Floor	2011-11-22	Doug Lovell	.45	Closed
Clock	City Hall, 1st Floor	2011-11-22	Doug Lovell	.10	Closed
lights out in Booking Cage	Police Facility	2011-11-24	Doug Lovell	.30	Closed
Valve on the downstairs hall toilet sticks open.	Fire Station #5	2011-11-27	Doug Lovell	.20	Closed
Sink in the Ladies Room is clogged	City Hall, 2nd Floor	2011-11-28	Doug Lovell	.30	Closed
ECP Kitchen Sinks Blocked	Balearic Community Center	2011-11-29	Doug Lovell	2.20	Closed
Need a vacuum cleaner	City Hall, 2nd Floor	2011-11-29	Doug Lovell	.15	Closed
trash removal	City Hall, 4th Floor	2011-11-30	Doug Lovell	.30	Closed
Bracket in filing cabinet broke	City Hall, 2nd Floor	2011-11-30	Doug Lovell	.20	Closed
Add door sweeps at Old Corp Yard	Corporation Yard	2011-12-01	Doug Lovell		In Progress
kitchen sink drain leaking	Fire Station #5	2011-12-02	Doug Lovell	.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Please change time on clock in kitchen	City Hall, 2nd Floor	2011-12-02	Doug Lovell	.10	Closed
Ballast is out	Fire Station #3	2011-12-05	Doug Lovell	1.30	Closed
Garage heater not working	Communications Bldg	2011-12-06	Doug Lovell		In Progress
Deadbolt lock leading into the Men's restroom does not lock at New Corp Yard.	Corporation Yard	2011-12-06	Doug Lovell	.20	Closed
Move & Set-Up Chairs for 12/07/11 PRC-Joint Special Meeting	77 Fair Drive; Council Chambers	2011-12-06	Doug Lovell	.20	Closed
Ceiling Light Lens Cracked and Off	Balearic Community Center	2011-12-06	Doug Lovell	1.30	Closed
OFFICE VERY HOT - BUT DO NOT FREEZE US OUT	Police Facility	2011-12-06	Doug Lovell	1.30	Closed
Heat in office stays on	Police Substation	2011-12-06	Doug Lovell	1	Closed
Need drop down electrical plug-in for rig replaced. We have plug, just need install.	Fire Station #6	2011-12-06	Doug Lovell	2	Closed
Need flourescent light cover in Capt/Eng bathroom.	Fire Station #6	2011-12-06	Doug Lovell		In Progress
repair Ice machine	CM Tennis Center	2011-12-07	Doug Lovell	3	Closed
repair flooring and drywall near Ice machine.	CM Tennis Center	2011-12-07	Doug Lovell	20	Closed
left handed sink clogged also the 2nd floor sink is clogged	City Hall, 2nd Floor	2011-12-07	Doug Lovell	4	Closed
slow toilet	Communications Bldg	2011-12-07	Doug Lovell	.5	Closed
slow toilet	Communications Bldg	2011-12-07	Doug Lovell	.30	Closed
No power in Chief's office	Police Facility	2011-12-08	Doug Lovell	2.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Allow after hours access for meeting in Conference Room 1B.	City Hall, 1st Floor	2011-12-08	Doug Lovell	.15	Closed
Flickering light	Police Facility	2011-12-08	Doug Lovell	.20	Closed
Remove calcium deposits from City Hall ground level flagpole lights	City Hall, 1st Floor	2011-12-09	Doug Lovell	.45	Closed
Trash container in parking lot is overflowing.	Library/Mesa Verde	2011-12-09	Doug Lovell		Cancelled
Shore power plug for the Engine	Fire Station #2	2011-12-09	Doug Lovell	1.30	Closed
Check exterior electrical outlet	City Hall, 3rd Floor	2011-12-12	Doug Lovell	1.30	Closed
Fourth Floor break room - sink does not have hot water	City Hall, 4th Floor	2011-12-12	Doug Lovell	4	Closed
Leak in window frame	Corporation Yard	2011-12-12	Doug Lovell	1	Closed
Relocation of Office partitions	Communications Bldg	2011-12-12	Doug Lovell	2	Closed
Silvia Kennerson's Chair	City Hall, 2nd Floor	2011-12-12	Doug Lovell	.15	Closed
Duct system needs cleaning	Fire Station #3	2011-12-14	Doug Lovell		Open (54)
flickering light	Police Facility	2011-12-15	Doug Lovell	.20	Closed
A dry powder black ink spill by copier	City Hall, 2nd Floor	2011-12-15	Doug Lovell	.15	Closed
vacuum conference room #4	City Hall, 4th Floor	2011-12-15	Doug Lovell	.10	Closed
Overhead light in office out of service	City Hall, 4th Floor	2011-12-15	Doug Lovell	.20	Closed
Lobby covered in leaves blown in from outside	City Hall, 1st Floor	2011-12-16	Doug Lovell	1.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
need to hang calendar for 2012	City Hall, 1st Floor	2011-12-16	Doug Lovell	.20	Closed
Need tables	City Hall, 5th Floor	2011-12-16	Doug Lovell	.20	Closed
Window seal dislodged, loose window glass	City Hall, 3rd Floor	2011-12-16	Doug Lovell	.40	Closed
Jail flickering lights	Police Facility	2011-12-16	Doug Lovell	.20	Closed
All three Flag lights in front of station are out of service.	Fire Station #6	2011-12-17	Doug Lovell	1.30	Closed
Urinal not draining - Men's room - main floor by employee break room	Police Facility	2011-12-19	Doug Lovell	.20	Closed
empty trash	City Hall, 4th Floor	2011-12-19	Doug Lovell	.10	Closed
Mount Office Partitions	Communications Bldg	2011-12-19	Doug Lovell	2.15	Closed
Women's outside bathroom door, air suction makes opening door from the inside difficult and the door swings shut so quickly a child's finger was smash	Balearic Community Center	2011-12-19	Doug Lovell	.40	Closed
1C Air	City Hall, 1st Floor	2011-12-19	Doug Lovell	.20	Closed
It's very warm in the Gang Unit!	Police Facility	2011-12-20	Doug Lovell	2	Closed
Hang bulletin board on wall	City Hall, 2nd Floor	2011-12-20	Doug Lovell		In Progress
Blown fuse and three workstations are down	Police Facility	2011-12-21	Doug Lovell	.30	Closed
Empty recycle bin in Bldg "A" shop.	Corporation Yard	2011-12-21	Doug Lovell	.35	Closed
Parking lot lights out	Senior Center	2011-12-22	Doug Lovell		Open (46)
Clean office	City Hall, 5th Floor	2011-12-22	Doug Lovell	.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Rush Request	City Hall, 2nd Floor	2011-12-22	Doug Lovell		Cancelled
Wind is causing noise in the glass window	City Hall, 2nd Floor	2011-12-22	Doug Lovell	2	Closed
Outlets losing power	Police Facility	2011-12-22	Doug Lovell	.10	Closed
printer not hooked up	City Hall, 2nd Floor	2011-12-22	Doug Lovell	.10	Closed
Extra Office Key	City Hall, 1st Floor	2011-12-22	Doug Lovell	.40	Closed
Too hot by code enforcement	City Hall, 2nd Floor	2011-12-23	Doug Lovell	.20	Closed
Clean aluminum on inside curtain walls	City Hall, 5th Floor	2011-12-23	Doug Lovell	1.30	Closed
Change out old ceiling tiles	City Hall, 5th Floor	2011-12-23	Doug Lovell	4.30	Closed
FREEZING in Records Bureau	Police Facility	2011-12-26	Doug Lovell	2	Closed
"NOW SERVING" NUMBER IS NOT WORKING	Police Facility	2011-12-28	Doug Lovell	.30	Closed
Trash Receptacle Needed	Historical Society Bldg	2011-12-29	Doug Lovell		Open (39)
pressure wash/window cleaning	Historical Society Bldg	2011-12-30	Doug Lovell		In Progress
pressure wash near the rear stage loading dock	Neighborhood Community Center	2011-12-30	Doug Lovell		In Progress
Safety Cell #1's door would not lock when closed shut.	Police Facility	2012-01-01	Doug Lovell	.30	Closed
Need batteries in clock, please	City Hall, 3rd Floor	2012-01-03	Doug Lovell	.10	Closed
Ice machine in snack bar not working	Farm Sports Complex	2012-01-03	Doug Lovell	1.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Clock is losing time	Corporation Yard	2012-01-03	Doug Lovell	.15	Closed
AC problem	City Hall, 5th Floor	2012-01-03	Doug Lovell	1.30	Closed
Air on the west side of the floor	City Hall, 5th Floor	2012-01-03	Doug Lovell	1.30	Closed
Water leak found in property office.	Police Facility	2012-01-04	Doug Lovell	.30	Closed
Please crank up our heater a bit	City Hall, 2nd Floor	2012-01-04	Doug Lovell	.30	Closed
Restroom faucet	City Hall, 3rd Floor	2012-01-04	Doug Lovell	1	Closed
Need 2-drawer filing cabinet moved	City Hall, 2nd Floor	2012-01-04	Doug Lovell	.15	Closed
Replace Flag	City Hall, 1st Floor	2012-01-04	Doug Lovell	.15	Closed
We need a latch put onto one of our cabinets	Balearic Community Center	2012-01-05	Doug Lovell		In Progress
Kitchen sink cold water handle	Fire Station #4	2012-01-05	Doug Lovell		In Progress
light bulb replacement	Police Facility	2012-01-07	Doug Lovell	1.30	Closed
Facility door opening to Vanguard near restrooms not closing/not always locking shut	Police Facility	2012-01-08	Doug Lovell	.30	Closed
Flickering light	Police Facility	2012-01-09	Doug Lovell	2	Closed
Install floor monument electrical plug	City Hall, 5th Floor	2012-01-09	Doug Lovell	.45	Closed
replace cracked receptacle in corridor	City Hall, 3rd Floor	2012-01-09	Doug Lovell	.30	Closed
Need help moving cabinets and other stuff	2nd Floor	2012-01-09	Doug Lovell	.20	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Assistance moving bookshelf	City Hall, 2nd Floor	2012-01-09	Doug Lovell	.30	Closed
Station One's front roll up door.	Fire Station #1	2012-01-09	Doug Lovell	1.30	Closed
Paint interior panels on curtain wall	City Hall, 5th Floor	2012-01-09	Doug Lovell	1.20	Closed
Clocks	City Hall, 3rd Floor	2012-01-09	Doug Lovell		In Progress
Air	City Hall, 1st Floor	2012-01-10	Doug Lovell	.30	Closed
Mens Restroom - Urinal Drainage	Communications Bldg	2012-01-10	Doug Lovell		In Progress
Rattling in Hallway	Police Facility	2012-01-10	Doug Lovell	.20	Closed
9am-11am Meeting	City Hall, 1st Floor	2012-01-10	Doug Lovell	.10	Closed
Re-mount restroom trash can	Communications Bldg	2012-01-11	Doug Lovell		In Progress
HVAC fan at Captains bunk room won't turn off	Fire Station #2	2012-01-11	Doug Lovell	.30	Closed
Replace light bulb	City Hall, 3rd Floor	2012-01-11	Doug Lovell		In Progress
Vehicle Gate Malfunction	Police Facility	2012-01-12	Doug Lovell	1.30	Closed
Drywall patch	Fire Station #6	2012-01-12	Doug Lovell	3.30	Closed
classroom bathroom	Fire Station #4	2012-01-12	Doug Lovell	.15	Closed
fire panel system trouble	Police Facility	2012-01-12	Doug Lovell	1.30	Closed
app bay flood lights are not working	Fire Station #1	2012-01-12	Doug Lovell		In Progress

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Replace COVE base that fell from ceiling from west wall. See behind door.	City Hall, 5th Floor	2012-01-13	Doug Lovell	.40	Closed
Leak	City Hall, 2nd Floor	2012-01-13	Doug Lovell	3.30	Closed
Take out the plexiglass brochures holders on the left side of the elevator	City Hall, 2nd Floor	2012-01-13	Doug Lovell		Open (24)
Roll up door front	Fire Station #3	2012-01-16	Doug Lovell	.30	Closed
main level by breakroom door to ladies room	Police Facility	2012-01-16	Doug Lovell		In Progress
Temperature in Records Bureau is getting c-c-c-co-col-cold!	Police Facility	2012-01-16	Doug Lovell	.20	Closed
Elevator going up and down every hour-hour and a half on it's own	Police Facility	2012-01-16	Doug Lovell	.20	Closed
light out	Police Facility	2012-01-16	Doug Lovell		Open (21)
Need to borrow a vacuum please	City Hall, 2nd Floor	2012-01-17	Doug Lovell	.15	Closed
Water filters	City Hall, 2nd Floor	2012-01-17	Doug Lovell		In Progress
Room is cold	City Hall, 2nd Floor	2012-01-17	Doug Lovell	1.30	Closed
The cabinets in the blood drying room do not sound like they drawing air	Police Facility	2012-01-17	Doug Lovell	.30	Closed
HVAC	Fire Station #2	2012-01-18	Doug Lovell	.20	Closed
Graffiti/Gate Repair/Lighting Issues	CM Tennis Center	2012-01-18	Doug Lovell		In Progress
Bathroom overflow	City Hall, 4th Floor	2012-01-18	Doug Lovell	1	Closed
Please remove giant black recycling trash can	City Hall, 2nd Floor	2012-01-19	Doug Lovell	.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
shredder jammed	City Hall, 4th Floor	2012-01-19	Doug Lovell	.5	Closed
Kitchen drain backing up,	Fire Station #2	2012-01-19	Doug Lovell	2.30	Closed
Jail Sergent office carpet	Police Facility	2012-01-20	Doug Lovell	.15	Closed
Hang picture	City Hall, 5th Floor	2012-01-20	Doug Lovell	.20	Closed
br!!!!!!!!!!!!!!!!!!!!!!!!!!!!!! it's cold up here	City Hall, 5th Floor	2012-01-20	Doug Lovell	.30	Closed
Install 4x8 plywood sheet	Police Facility	2012-01-23	Doug Lovell	3	Closed
It's getting very warm in the Gang Unit!	Police Facility	2012-01-23	Doug Lovell	2	Closed
Blinking lights	City Hall, 2nd Floor	2012-01-23	Doug Lovell		In Progress
Overhead light is out -- need bulb replacement?	City Hall, 2nd Floor	2012-01-23	Doug Lovell		In Progress
Broken power cord	Fire Station #3	2012-01-24	Doug Lovell	1.30	Closed
Reset temperature (too hot)	City Hall, 2nd Floor	2012-01-24	Doug Lovell	1	Closed
Women's Locker Jammed - Won't Open	Police Facility	2012-01-24	Doug Lovell	.30	Closed
Air Temperature	City Hall, 5th Floor	2012-01-25	Doug Lovell	1	Closed
gurgling in toilets	99 Fair	2012-01-25	Doug Lovell		In Progress
The entry gate needs to be repaired	CM Tennis Center	2012-01-25	Doug Lovell	.45	Closed
Shampoo carpet	City Hall, 4th Floor	2012-01-25	Doug Lovell	.30	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Need electrical run	City Hall, 1st Floor	2012-01-25	Doug Lovell		In Progress
Door to E.O.C. not closing/latching completely.	Police Facility	2012-01-25	Doug Lovell	.30	Closed
Hang 3 bulletin boards and 1 letter holder to wall.	Police Facility	2012-01-26	Doug Lovell		In Progress
Need to check electrical breaker for Traffic Operations Center	City Hall, 4th Floor	2012-01-26	Doug Lovell	1.10	Closed
Light Out in Office	Police Facility	2012-01-26	Doug Lovell		In Progress
Light Out in Office	Police Facility	2012-01-26	Doug Lovell		Cancelled
Restroom <-- again!	City Hall, 3rd Floor	2012-01-26	Doug Lovell	.30	Closed
Late Meetings	City Hall, 5th Floor	2012-01-26	Doug Lovell		In Progress
Carpet cleaning request.	Traffic Sergeant's Office and Traffic Rpt Writing	2012-01-27	Doug Lovell	.30	Closed
It's freezing on the 2nd floor	Police Facility	2012-01-27	Doug Lovell	1.30	Closed
It's cold in Records and in the Breakroom.	Police Facility	2012-01-27	Doug Lovell	1.30	Closed
Water Filter 1st Floor Break Room	City Hall, 1st Floor	2012-01-27	Doug Lovell		In Progress
Kitchen water fountain is broken	City Hall, 2nd Floor	2012-01-27	Doug Lovell	.30	Closed
1C Air Conditioner on from 9am-5pm the week of 1/30-2/3	City Hall, 1st Floor	2012-01-30	Doug Lovell		In Progress
Front Roll up Door Loop System non functional	Fire Station #3	2012-01-30	Doug Lovell	1.30	Closed
Plugged urinal at Corp Yard & Fleet	Corporation Yard	2012-01-31	Doug Lovell	1	Closed

Costa Maintenance - Monthly Report

<u>Subject</u>	<u>Address or City Facility</u>	<u>Received</u>	<u>Supervisor</u>	<u>Hrs</u>	<u>Status</u>
Plexiglass broken on sky light above men's restroom.	Wilson Park	2012-01-31	Doug Lovell		In Progress
Possible Power Problem	Fire Station #5	2012-01-31	Doug Lovell	1	Closed
Broken Light Switch at Console 3	Communications Bldg	2012-01-31	Doug Lovell		In Progress

Total Work Order: 227

Total Open: 5 (3%)

Total Cancelled: 5 (3%)

Total Closed: 185 (82%)

Total In Progress: 32 (15%)

Grand Total Hours: 193.59