

City of Costa Mesa RFP Questions – Street Sweeping

1. Please provide a list of the current equipment used by the City of Costa Mesa:
 - Year, Make, Model, Hours/Miles, Fuel Type, Overall Condition

UNIT NUMBER	YEAR	TRUCK MFCTR.	MODEL	SWEeper MFCTR.	FUEL TYPE		
	Miles:				Condition:		
#387	90592	2001	FREIGHTLINER	FL 70	TYMCO 600	Good	DIESEL
#389	101,598	1997	FORD	CF 8000	TYMCO 600	Good	DIESEL
#390	95,199	2001	FREIGHTLINER	FL 70	TYMCO 600	Good	DIESEL
#391	117,915	1999	FREIGHTLINER	FL 70	TYMCO 600	Good	DIESEL
#392	67,498	2003	FREIGHTLINER	FL 70	TYMCO 600	Good	PROPANE

2. When do you anticipate starting this contract? **Answer** Unknown at this time.
3. Does the City require that we pay prevailing wage? **Answer: No**
4. Will the City consider a longer term contract? **Answer: The City will consider a longer term contract depending upon proposals for use of City Facilities and Equipment.**
5. What type of rate adjustment mechanism can be provided to the contractor? **Answer: Please refer to page 77, second paragraph of the RFP.**
6. Will the City consider extending the Proposal Submission Due Date to December 21, 2011? **Answer: No**
7. What is the current annual City budget for street sweeping? **Answer: Fiscal Year 2011 / 2012 - \$593,779.00**
8. How many routes does the City currently run on a weekly basis? **Answer: 16**
9. Does the City currently operate their sweepers four days per week or five days per week? **Answer: Five days**
10. Will we be required to hire the current street sweeping drivers? If so, can we please get their current pay rates? **Answer: Vendors will not be expected to include a potential employment package with their submittal proposal. Vendors should identify necessary costs to perform the scope of work as provided in the RFP.**
11. How many sweepers does the City currently operate on a daily basis? **Answer: 4 with one backup sweeper.**
12. How many curb miles are covered by each sweeper? **Answer: Approximately 45 - 55 miles daily, more accurate information regarding mileage can be derived from sweeper route maps.**
13. Can you please clarify the information provided on Page 77 of the RFP regarding weekly curb miles swept? **Answer: See question # 35**
14. Are the parks included in the total curb and linear miles or are they swept at no additional cost? **Answer: They are included in the total curb miles.**
15. Page 4 i: Are special sweeps billed at an hourly rate? **Answer: Yes**

16. Are the 200 curb miles per year of special sweep requests and 250 curb miles per year of inclement weather sweeps chargeable? Answer: see answer # 15, they are to be included in the price of the bid. What is entailed in the inclement weather sweeps? Answer: Usually due to Santa Ana wind conditions / rain, extra sweeping passes required on most streets to remove additional leaves and wind blow debris.
17. What type of status reports and weekly reports will be required? Answer: Daily sweeper route form, weekly labor distribution work unit report. Excel spread sheet for monthly totals.
18. Page 8 – Is B1 applicable to this contract as the services are ongoing? Answer: yes, see question # 17
19. Page 9, B5 – Please provide clarification on adjustments for holidays and inclement weather? Are any services made up? Answer: Holiday's and rain days, service not to be made up. Windy, service as outlined in RFP.
20. Page 9 – Does maintenance and litter removal scheduled for all holidays apply to street sweeping? If so, please provide examples. Answer: No Street sweeping on recognized Holidays.
21. Page 44(footnotes) – Is RFP requesting labor rates separate from hourly rates or is it all inclusive? Answer: The RFP is requesting a bid for all work, but also seeks specification of hourly rates for the specified personnel.
22. Page 78, paragraph 2 - The words “installed and the Construction Documents” should be deleted. Answer: Correct. The pricing should be for all items. Nothing is to be installed or constructed under this RFP.
23. Please provide current compensation and benefit detail or at least City salary range for current employees performing these services. Answer: Sweeper staff is comprised of senior maintenance workers see link for salary range. <http://www.ci.costa-mesa.ca.us/CMEmployment.htm>
24. Please provide listing of current City equipment, including age (see question #1) and acquisition price. Answer:

SWEeper UNIT #	ORIGINAL COST	REHAB COST	TOTAL COST
387	\$ 123,799.00	\$ 109,905.00	\$ 233,704.00
389	\$ 110,674.00	\$ 105,460.00	\$ 216,134.00
390	\$ 123,799.00	\$ 109,905.00	\$ 233,704.00
391	\$ 119,063.00	\$ 105,460.00	\$ 224,523.00
392	\$ 173,607.00	\$ -	\$ 173,607.00

25. Please provide monthly tonnage and water usage totals for the past year. Answer: Tonnage of sweeper debris collected per year / 930 tons. Water usage, unknown.
26. Page 64, Section 6.15 Prohibited Employment – Is exception built in for existing city employees if hired? Answer: Yes. If hired by the contractor due to layoff from the City, the individuals would no longer be considered existing city employees.

27. Page 50, Ex Parte Communications – This page provides several entities that cannot be contacted; however, the Certificate to be signed only mentions council members. Please provide clarification. **Answer: The certificate identifies only council members, but the prohibitions on contact are as specified on page 50. If contact has been made outside of the parameters permitted on page 50 of the RFP that should be disclosed on the Certificate or as an attachment to the Certificate.**
28. Page 58 1.4: What is the amount required for the Performance Bond? **Answer: The amount of the bond will be the full amount of the proposal or such other amount as is negotiated with the successful proposer.**
29. Page 58 2.3: Can payment be net 30 from date of receipt by City? **Answer: 45 days is provided to ensure adequate time for review and approval of invoices by the City Representative and to then allow the City's Finance Department to issue and ail warrants.**
30. Page 59 4.1: Term is different than on page 2. Please clarify. **Answer: The term anticipated would be for five years with an option to renew for three additional one year periods as provided on page 2 of the RFP.**
31. Page 59 4.4: Delete "...inmate intake reports and logs..." **Answer: The specified language will be deleted from the proposed contract and appropriate language relating to street sweeping records will be inserted.**
32. Page 60 5.1(d): Is Errors and omissions insurance applicable to this contract? **Answer: No. No errors and omissions insurance will be required for this contract.**
33. What is the current enforcement method for parking citations and how is that coordinated with the sweeping operations? **Answer: City's Police department provides enforcement. Parking restrictions are enforced during the sweeping operations in accordance with the posted no –parking for street sweeping.**
34. Please coordinate routes 1 through 16 on pages 11 through 26 with the 4 routes identified on page 77. What routes are swept on what days?

Weekly Route By Operator:
Operator # 1 Night Routes / Route 1 (Monday), Route 3 (Tuesday), Route 14 (Wednesday), Route 10 (Thursday)
Operator # 2 Route 2 (Monday), Route 6 (Tuesday), Route 9 (Wednesday), Route 13 (Thursday)
Operator # 3 / Route 4 (Tuesday), Route 7 (Wednesday), Route 11 (Thursday), Route 16 (Friday)
Operator # 4 / Route 5 (Tuesday), Route 8 (Wednesday), Route 12 (Thursday), Route 15 (Friday)

35. Are the weekly extra sweeps mentioned on page 77 the same as the 200 curb miles of special sweeping plus the 250 curb miles of inclement weather sweeps mentioned on page 5? **Answer: Yes. 450 miles annually equals to 8.65 curb**

miles weekly, however, the bid sheet identifies 12 extra miles per week? What is the correct number of weekly sweeps per week? **Answer: 8.65**

36. Appendix B Item 1.4 page 58 mentions a performance bond required. What is the amount of this performance bond and can a copy of the performance bond form be provided? **Answer: The amount of the performance bond will depend on the total price proposed. We do not currently have a form of performance bond prepared for this RFP.**
37. Page 5 requires the proposer to sweep City owned parking lots, facilities, parks and parking districts that are adjacent to streets along the scheduled route. Is this cost to be included in the Pricing Proposal Form on page 77? **Answer: Yes**
38. Page 6 mentions three additional one year extensions possible, page 59 mentions two periods of one year extensions possible, which one is correct? **See answer to question # 31**
39. Can you provide a breakdown of the total curb miles per day by residential and commercial miles? **Answer: Information is included in the RRP route maps.**
40. Please provide a list and schedule/frequency of city owned parking lots that will need to be serviced?

CITY OWNED PARKING LOTS

- City Hall Parking Lot / Weekly
- Costa Mesa Corporation Yard / Weekly
- Mesa Verde Library / Monthly
- Fairview Park (Entrances off Placentia Avenue & Canyon Drive) / Monthly, as needed
- Estancia Park (Entrance off Boa Vista Drive) / Monthly, as needed
- Balearic Center (Entrance off Balearic Drive) / Monthly, as needed
- Suburbia I Park (Entrance off California Street) / Monthly, as needed
- Gisler Park (Entrance off Gisler Avenue) / Monthly, as needed
- Wakeham Park (Entrance off Smalley Road) / Monthly, as needed
- Shiffer Park (Entrance off Bear Street) / Monthly, as needed
- Farm Sports Complex / Monthly, as needed
- Costa Mesa Golf Course / Weekly
- Senior Center / Bi-weekly
- Westside Police Sub-Station / Monthly, as needed
- Canyon Park (Entrance off Arbor Street) / Monthly, as needed
- Neighborhood Community Center / Historical Center / Weekly
- Old Newport Frontage (Between 18th Street and Superior Avenue) / Weekly
- TeWinkle Park (Entrances off Arlington Drive, Presidio Square, Junipero Drive) / Weekly
- Volcom Skate Park / Weekly

➤ Costa Mesa Bark Park / Weekly

41. Will the proposer be able to store sweeping equipment at the City Yard? **Answer:** Please check the "Methodology Section" under number 7 on page 44 of the RFP.
42. Will the sweepers need to follow the code enforcement officer during the ticketing process for posted time areas? **Answer:** See question # 34
43. Can you provide the total debris tons per year from street sweeping? **Answer:** See question # 25.