



# City of Costa Mesa

## Inter Office Memorandum

**TO:** CITY COUNCIL AND PLANNING COMMISSION  
**CC:** TOM HATCH, KHANH NGUYEN, AND CLAIRE FLYNN  
**FROM:** WILLA BOUWENS-KILLEEN, ZONING ADMINISTRATOR  
**DATE:** JANUARY 5, 2012  
**SUBJECT:** ZONING ADMINISTRATOR DECISION(S)

---

This is to advise you of the following decision(s) made by the Zoning Administrator within the last week. The decision(s) will become final unless a member of the Planning Commission or City Council requests a review of the decision(s) or an interested party files an appeal by 5:00 p.m. on January 12, 2012. Project descriptions have been kept brief for this notice. As a result, there may be details to the project or conditions of approval that would be of interest to you in deciding whether to request a review of a decision. Please feel free to contact me by e-mail at [willa.bouwens-killeen@costamesaca.gov](mailto:willa.bouwens-killeen@costamesaca.gov) if you have any questions or would like further details.

### [ZA-11-43](#) [801 Baker Street, Suite E](#)

Minor conditional use permit to deviate from shared parking requirements based on unique operating characteristics for a 2,900 square-foot wellness spa.

Approved, subject to conditions.

Comments received: One in opposition.