



Radio Controlled Model Aircraft & Drone Permit Information

- Fairview Park is the only approved City of Costa Mesa park for a flying permit.
 - A permit is required to operate a radio controlled model-aircraft/drone at Fairview Park
- Rules and regulations for flying a model aircraft/drones can be found in the City of Costa Mesa Municipal Code, Title 12, Chapter II, Articles 2 & 3.

Permit Category	2020 6-Month Fee
Adult Permit	\$25.00
Non-Resident Adult Permit	\$27.50
Learner’s Permit (Ages 6-14)	\$15.00
Non-Resident Learner’s Permit (Ages 6-14)	\$17.50

*\$5.00 administrative fee **will be added** per transaction
(Permit valid per calendar year Jan.1st – June 30th)

Please connect with City Staff for 2019 Flying permit fees

➤ **Model Aircraft Permit Requirements:**

- Permit Application (filled out and signed)
- Photo Identification
- Proof of Insurance
 - Academy of Model Aeronautics (AMA) or a current homeowners/personal liability policy specifically covering model aircraft operation with a minimum of \$500,000.
 - AMA receipt **MUST** provide **AMA card expiration date** or it will not be accepted.

➤ **Payment Options**

1. Mail-in

- Permit Application (filled out and signed)
- Proof of Model Aircraft Insurance
- Photo copy of a photo I.D.
- Permit fees + \$5.00 Administrative fee
 - Credit Card Authorization form or check; payable to City of Costa Mesa.

○ **Mail-in Address:**

Parks & Community Services
City of Costa Mesa
P.O. Box 1200
Costa Mesa, CA 92628

2. Walk-in

- Costa Mesa City Hall, 3rd floor
- Monday through Friday 8:00am - 4:00pm
- 77 Fair Drive, Costa Mesa, CA 92626
- Cash, debit/credit card, check + \$5.00 Administrative fee

If you have questions or need additional information, please call the Parks & Community Services Department at 714-754-5300.



PUBLIC NOTICE



ATTENTION ALL PILOTS!

In accordance with the Harbor Soaring Society (HSS) **“Use Permit”** with the City for the FVP Fly field, there have been **changes in park regulations and FAA requirements which effect ALL FLYERS**. Many of these changes result in a **more restrictive flight environment at FVP**, than in the past.

The new Use Permit is for one year (7/1/2019-6/30/2020):

- An FAA imposed **200 FT. altitude limit** is NOW IN EFFECT... HSS is in direct negotiations with the FAA regarding partial or full reinstatement of the previous 400-foot limit. News of any reinstatement changes, will be posted on the kiosk, emailed to all HSS members, and emailed to all permitted flyers.
- All other existing CITY, AMA, HSS rules remain in effect. Your cooperation with the new rules are required; failure to do so may result in **reduced and/or no flying privileges in the future!**
- During the year, field operations will be reviewed and **evaluated for compatibility with the park’s environment** – expect field monitoring and information gatherers to be at the Fly field.

EFFECTIVE IMMEDIATELY:

- All Flight operations must be restricted to **400 ft or lower**.
- Absolutely every effort must be **made to prevent “Off Field Landings”**.
- If your aircraft lands in a vernal pool or marsh, do not enter. **Call the Park Ranger and make arrangements for retrieval. 714-754-5252 (you’ll have to wait until they arrive)**.
- Aircraft shall never interfere with park patrons, wildlife or other aircrafts.
- All pilots must have a *visible* FAA registration number.
- All pilots must have AMA or approved home owners insurance.
- All aircraft flights, (line of sight) must be within the boundaries of permitted flight area, as depicted on flight map.
- All aircraft must weigh 10 pounds or less.
- No engine (fuel) powered aircraft or rockets.
- **All new aircraft must be “range checked” before first flight.**
- **Initial first flight’s must be done by experienced pilots only, and/or, at other locations.**

Violation of any rules may result in *citation and/or suspension/termination* of issued City permit.
FOR MORE INFORMATION CALL THE CITY @ 714-754-5300 OR CONTACT THE HSS @ www.harborsoaringsociety.org

EFFECTIVE JULY 1, 2019

CITY OF COSTA MESA – PARKS AND COMMUNITY SERVICES
Model Aircraft Flying Regulations for
ISSUANCE, SUSPENSION and REVOCATION of
Permits to fly Radio Controlled Model Aircrafts at
The Fairview Park Fly Field

1. Purpose

The City Council of the City of Costa Mesa, on January 16, 2007, approved Ordinance No. 07-01 an Ordinance Adopting Radio Controlled Model Aircraft Flying Regulations for a portion of Fairview Park. This ordinance prohibits the flying of model aircraft at Fairview Park without a permit issued by the City, provides for the establishment of procedures and requirements for the issuance, suspension and revocation of permits, and adopts regulations for the flying of model aircrafts at the designated area in the Park.

Ordinance No. 07-01 specifically requires that the Parks and Community Services Director establish procedures and requirements for the issuance, suspension and revocation of permits. The following procedures and requirements have been prepared pursuant to Ordinance No. 07-01.

2. Permit Requirement

No person shall fly model aircraft at the designated fly field within Fairview Park unless and until he or she has received from the City of Costa Mesa a permit to fly model aircraft at the Park

3. Definitions

- A. "City" is the City of Costa Mesa.
- B. "P&CS Director" is the Parks and Community Services Director for the City of Costa Mesa
- C. "P&CS Director designee" is the Fairview Park Administrator and/or Recreation Manager.
- D. "*Model aircraft*" means all forms of radio controlled gliders, electric motor gliders, electric powered model airplanes, electric helicopters, but does NOT include free flight models or toy planes. No internal combustion engine powered aircraft, rockets, and aircraft exceeding 10 pounds may be flown in the City.
- E. "Park" is Fairview Park.
- F. "Pilot" is any person flying model aircraft.
- G. "AMA" is the Academy of Model Aeronautics.
- H. "CMMC" is the Costa Mesa Municipal Code.
- I. "Model Aircraft Flying Regulations" are the regulations for flying model aircraft at Fairview Park set forth in CMMC Title 12, Chapter II, Article 3.

4. Permit Issuance

- A. Any person who desires to fly a model aircraft at the Park must do the following.
 - i. Complete, sign and submit to the City of Costa Mesa an application for a permit to fly model aircraft.
 - ii. Sign the latest version of the AMA Safety Code acknowledging, understanding, and consenting to abide by its provisions.
 - iii. Have the application and the applicant's model aircraft specifications reviewed by the P&CS Director designee.
 - iv. Obtain from the City a permit to fly a model aircraft at the Park.
 - v. Provide proof of adequate liability insurance for the flying of model aircraft in the form of a current AMA membership card or a current homeowner's/personal liability insurance policy specifically covering model airplane/aircraft flying, with a minimum limit of \$500,000
 - vi. Abide by all City Rules and Regulations listed in Title 12, Chapter II, Article 3 of the CMMC, the AMA safety regulations, and the Fairview Park Flying Field Rules.
- B. Application forms may be obtained from the City's Parks and Community Services Department.

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5. Suspension and Revocation of Permits

If a person to whom a permit has been issued fails to comply with the Model Aircraft Flying Regulations or the AMA Safety Code, or the Fairview Park Flying Field Rules or is otherwise flying model aircraft in an improper manner, as determined by the City, then that permit is subject to suspension and revocation as provided for in these regulations

A. Warnings.

If a park ranger or police officer observes a pilot not complying with any applicable regulations or if a park ranger or police officer obtains information that a pilot has violated the regulations, the park ranger or police officer may, in his or her discretion, issue a verbal or written warning to the pilot. The park ranger or police officer may also issue one or more citations for violation of the CMMC.

B. Suspensions.

- i. If a park ranger or police officer observes or is informed of any grounds to revoke a permit, a pilot violating any applicable regulations, the park ranger or police officer may immediately suspend the pilot's permit or submit a written recommendation to the P&CS Director designee that the permit be suspended.

If the park ranger or police officer decides to immediately suspend the license of a pilot, that ranger or officer shall immediately notify the pilot of the suspension and shall, if possible, confiscate the pilot's permit (which should be on the Frequency Board). The park ranger or police officer shall submit the permit, if it has been obtained, to the P&CS Director designee and a written report on the violation and the suspension with a recommendation as to the length of the suspension.

- ii. In situations where a park ranger or police officer has suspended a pilot's permit or has recommended suspension of a pilot's permit, the P&CS Director designee shall review the written report, confirm or lift any suspension, and determine whether to suspend the permit, or continue an existing suspension, and the length of the any such suspension. Generally, a suspension period shall be between 14 to 30 days, but may be lesser or greater in the P&CS Director designee's discretion based on the severity of the violation and the permit-holders past history of violation. The P&CS Director designee shall provide written notification of any decision to suspend to the pilot and to the reporting ranger or officer.

C. Revocation.

- i. A permit may be revoked under the following circumstances:
 - a) If a pilot is in violation of any applicable regulations and has already received a suspension.
 - b) If a pilot flies model aircraft with a suspended permit.
 - c) If a pilot trespasses onto a resident's property, including entering an enclosed yard area.
 - d) If a pilot fails to pay, within a reasonable period of time, for repairs for any damage to residential properties that his or her model aircraft causes (regardless of the reason for the damage).
 - e) If the P&CS Director designee determines that a pilot is flying his or her model aircraft in an unsafe manner.
 - f) If a pilot trespasses onto any environmentally sensitive areas of the park.

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D. Appeal of P&CS Director designee’s Decision.

If the pilot believes that a suspension or revocation is not warranted, he or she may request in writing that a hearing be held before the P&CS Director. The P & CS Director shall conduct the hearing within ten (10) working days of receipt of notice of appeal. The P& CS Director shall make the final decision regarding the matter and provide written notification to the pilot and reporting ranger or officer. The pilot may not fly any model aircraft until a final determination has been made.

6. Miscellaneous

- A. The P&CS Department shall maintain a record of all issuances, suspensions, and revocations of permits.
- B. These Procedures and Regulations may be modified from time to time at the P&CS Directors discretion.
- C. The City reserves the right to modify any ordinances, policies, master plans, etc., regulating the location and usage of the Park for the flying of model airplanes/aircrafts, or to discontinue all use of model airplanes/aircrafts in the Park.

Adopted pursuant to Ordinance No. 07-01.

Permittee (has read this document)

Date

Parks and Community Services Department Designee

Date



Permit Application to Fly Radio-Controlled Model Aircraft/Drone at Fairview Park

Applicant Information

Date: _____

Name (Please print clearly): _____

Home Address: _____ City: _____ Zip Code: _____

Telephone: Home _____ Business: _____ Cell: _____

Fax: _____ E-mail Address: _____

Academy of Model Aeronautics (AMA)

Member: Yes No

AMA Number: _____ Valid AMA Year: _____ Photo ID confirmed: Yes No

List experience flying model aircraft: _____

Proof of liability insurance if not an AMA member, provide a copy _____

*Proof of current AMA membership, with the City of Costa Mesa named as an additional insured on the AMA provided policy or a copy of your homeowner's insurance policy declarations page with an endorsement naming the City of Costa Mesa as an additional insured.

Learner's Permit (6-14 years old)

Must be accompanied by an adult when flying at Fairview Park.

Age _____ Emergency Contact Telephone Number: _____

Parent/Guardian

Name: _____ Signature: _____

Declaration

I declare under penalty of perjury that the information provided in this application is true and correct and that I have reviewed the City of Costa Mesa Ordinance No. 07-01 Adopting Radio Controlled Model Aircraft Flying Regulation for Fairview Park and I agree to comply with all the requirements and regulations of that Ordinance as well as the Flying Field Rules for Fairview Park. Harassment of animals and birds is not allowed in the park. Do not disturb native plants or vernal pools.

Applicant's Signature: _____ Date: _____

Submit to City of Costa Mesa, Parks and Community Services Department, 3rd Floor, 77 Fair Dr., Costa Mesa, California.

Permit Number Issued: _____

IF YOU HAVE ANY QUESTIONS, PLEASE CALL (714) 754-5300



CREDIT CARD AUTHORIZATION

City of Costa Mesa

Parks & Community Services Department

P.O. Box 1200, Costa Mesa, CA 92628
Phone: (714) 754-5300 • Fax: (714) 754-5166

The following information must be provided to process your payment.

PLEASE PRINT

Applicant: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

The following information is required when paying by credit card.

Name as it appears on the credit card: _____

Billing Address: _____

Card Number: _____ 3-digit Security Number: _____

Expiration Date: _____ Amount: \$ _____

Description of Charge(s): _____

Cardholders Signature: _____

OFFICE USE ONLY

Visa Amount: _____

Photo Identification Checked By: _____

MC Amount: _____

Processed By: _____ Date: _____

Receipt # _____ Entered By: _____ Date: _____

Authorization # _____ Invoice # _____