

**AMENDMENT NUMBER FIVE TO
PROFESSIONAL SERVICES AGREEMENT
WITH
THE INTERSECT GROUP LLC**

This Amendment Number Five (“Amendment”) is dated October 9, 2024, (“Effective Date”), by and between the CITY OF COSTA MESA, a municipal corporation (“City”) and THE INTERSECT GROUP, LLC, a Georgia limited liability company (“Consultant”) successor-in-interest to VINCENTBENJAMIN GROUP, LLC (VincentBenjamin Group”).

WHEREAS, City and Consultant entered into an agreement on October 9, 2020 for Consultant to provide temporary staffing services for the Finance Department (the “Agreement”); and

WHEREAS, City and Consultant entered into Amendment One on October 1, 2021, to extend the term for one year through October 8, 2022; and

WHEREAS, City and Consultant entered into Amendment Two on October 8, 2022, to extend the term for one additional year through October 8, 2023; and

WHEREAS, City and Consultant entered into Amendment Three on May 2, 2023, to increase the maximum compensation allowed and recognizing Consultant’s acquisition of VincentBenjamin Group; and

WHEREAS, City and Consultant entered into Amendment Four on January 30, 2024, to extend the term for one additional year through October 8, 2024; and

WHEREAS, Section 4.1, as amended, allows the Agreement to be extended by one (1) additional one (1) year period upon mutual agreement of both parties; and

WHEREAS, City and Consultant desire to extend the term for one (1) additional year; and

WHEREAS, Section 2.1 of the Agreement provides that Consultant shall be paid in accordance with the fee schedule set forth in Exhibit “B,” and Consultant requests to update its fee schedule by replacing Exhibit “B” with the new exhibit attached hereto as Exhibit “A,” and

WHEREAS, City and Consultant now desire to update the fee schedule; and


WHEREAS, City and Consultant intend and desire that this Amendment Number Five be retroactive to the Effective Date.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The foregoing recitals are hereby declared to be true and correct and are incorporated as if fully set forth herein.
2. This Amendment shall be retroactive to the Effective Date.
3. The term of the Agreement shall be extended through October 8, 2025.
4. The fee schedule set forth in Exhibit "B" of the Agreement shall be deleted in its entirety and replaced with the updated fee schedule attached hereto as Exhibit "A."
5. All terms not defined herein shall have the same meaning and use as set forth in the Agreement, as amended.
6. All other terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.
7. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first above written.

CONSULTANT



 Signature

Date: 2-5-25

Jay Latch
 Jay Latch, West Coast Sales Manager

CITY OF COSTA MESA



 _ Lori Ann Farrell Harrison
 City Manager

Date: 2/20/2025

ATTEST:

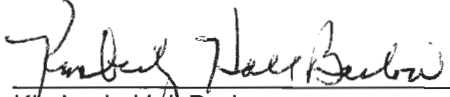


 _ Brenda Green
 City Clerk



Date: 2/21/2025


APPROVED AS TO FORM:



Kimberly Hall Barlow
City Attorney

Date: 2/18/25


APPROVED AS TO INSURANCE:



Ruth Wang
Risk Management

Date: 2/10/25

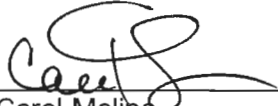
APPROVED AS TO CONTENT:



Christopher Neal
Project Manager

Date: 2-10-25

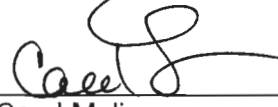
DEPARTMENTAL APPROVAL:



Carol Molina
Finance Director

Date: February 7, 2025

PURCHASING APPROVAL:



Carol Molina
Finance Director

Date: February 7, 2025

EXHIBIT A
UPDATED FEE SCHEDULE



The Intersect Group Standard Rate Schedule 2025
(Cities and Municipalities)

Job Class/ Title	Bill Rate-Min	Bill Rate- Max
Accountant	\$51.56	\$59.78
Accounting Clerk	\$41.28	\$46.24
AP/ AR Specialist	\$42.57	\$59.58
Accounting Specialist I	\$32.00	\$41.56
Accounting Specialist II	\$36.25	\$47.81
Administrative Secretary	\$39.38	\$45.63
Budget/Financial Analyst	\$57.78	\$64.39
Budget Specialist	\$44.69	\$59.38
Buyer	\$41.56	\$55.31
Contract Administrator	\$55.93	\$74.69
Data Entry/ File Clerk	\$33.44	\$37.95
Executive Assistant	\$45.63	\$60.31
Fiscal Clerk	\$41.28	\$46.24
Human Resource Administrator	\$60.94	\$81.88
Human Resource Analyst	50.94	\$67.80
Human Resource Specialist	\$32.00	\$41.56
Office Coordinator	\$36.98	\$41.79
Office Specialist I	\$32.00	\$33.44
Office Specialist II	\$33.00	\$36.56
Payroll Coordinator	\$41.29	\$47.88
Permit Processing Specialist	\$32.00	\$41.56
Purchasing Supervisor	\$58.13	\$76.88
Senior Accountant	\$63.46	\$71.57
Senior Budget/Financial Analyst	\$64.33	\$67.79
Treasury Specialist	\$43.75	\$58.13
Manager- Staff to Exec Level	TBD	TBD

**All Managerial level roles will be determined on a case-by-case basis. The billable rates will be based on budget and/or the Hiring Manager's discretion.