

**AMENDMENT NUMBER THREE
TO PROFESSIONAL SERVICES AGREEMENT
WITH
TOWNSEND PUBLIC AFFAIRS, INC.**

This Amendment Number Three ("Amendment") is made and entered into this 15th day of October, 2019 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and TOWNSEND PUBLIC AFFAIRS, INC., a California corporation ("Consultant").

WHEREAS, City and Consultant entered into an agreement on March 21, 2017 for Consultant to provide grant writing consulting services (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year, with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, on March 20, 2018, City and Consultant extended the Agreement through March 20, 2019; and

WHEREAS, on March 20, 2019, City and Consultant extend the Agreement through March 20, 2020; and

WHEREAS, City and Consultant now desire to amend the Scope of Services to include the additional services set forth in Exhibit "A," attached hereto and incorporated herein by this reference; and

WHEREAS, City desires to increase Consultant's maximum annual compensation accordingly to Seventy-Four Thousand Dollars (\$74,000.00).

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Scope of Services shall be amended to include the additional services set forth in Exhibit A.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant's annual compensation shall not exceed Seventy-Four Thousand Dollars (\$74,000.00). Consultant shall be paid according to the fee schedule set forth in the Agreement and Exhibit A of this Amendment.
3. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
4. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Kellyateen for cm
City Manager Purchasing Officer

Date: 11/5/19

CONSULTANT

[Signature]
Christopher Townsend, President

Date: 10/17/19

ATTEST:

Breanda Green 11/6/19
City Clerk



APPROVED AS TO FORM:

[Signature] ACA
City Attorney

Date: 10/29/19

APPROVED AS TO INSURANCE:

[Signature]
Risk Management

Date: 10/28/19

APPROVED AS TO CONTENT:

[Signature]
Project Manager

Date: 10/28/19

APPROVED AS TO PURCHASING:

Kellyateen
Finance Director

Date: 10/23/19